



Democratic Services

Location: Phase II
Ext: 0692
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My Ref: NF

**To: COUNCILLOR SUSAN O'BRIEN
CABINET MEMBER FOR FAMILIES, EDUCATION
AND WELLBEING**

c.c. All Members of Executive Scrutiny Committee
c.c. Dan Kennedy, Director - Housing, Environment,
Education, Performance, Health & Wellbeing
c.c. Chairman of the Residents, Education and
Environmental Services Policy Overview Committee
c.c. Ward Councillors for Manor
c.c. Conservative and Labour Group Offices
(inspection copy)

Date: 15 January 2021

Non-Key Decision request

Form D

SCHOOL GOVERNING BODY - VARIATION OF INSTRUMENT OF GOVERNMENT

Dear Cabinet Member

Attached is a report requesting that a decision be made by you as an individual Cabinet Member. Democratic Services confirm that this is not a key decision, as such the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 notice period does not apply.

You should take a decision **on or after Monday 25 January 2021** in order to meet Constitutional requirements about publication of decisions that are to be made. You may wish to discuss the report with the Corporate Director before it is made. Please indicate your decision on the duplicate memo supplied, and return it to me when you have made your decision. I will then arrange for the formal notice of decision to be published.

Neil Fraser
Democratic Services Officer

Title of Report: SCHOOL GOVERNING BODY – VARIATION OF INSTRUMENT OF GOVERNMENT

Decision made:

Reasons for your decision: (e.g. as stated in report)

Alternatives considered and rejected: (e.g. as stated in report)

SignedDate.....

Cabinet Member for Families, Education and Wellbeing

SCHOOL GOVERNING BODY - VARIATION OF INSTRUMENT OF GOVERNMENT

Cabinet Member(s)	Councillor Susan O'Brien
Cabinet Portfolio(s)	Cabinet Member for Families, Education and Wellbeing
Officer Contact(s)	Dan Kennedy, Resident Services
Papers with report	Minutes of the meeting of the Full Governing Board (FGB held on Tuesday 10 th December 2019* Instrument of Government 2020* Instrument of Government 2017* Reconstitution Proposal*

HEADLINES

Summary	School Governing Body Constitution - Variation of Instrument of Government for Sacred Heart Catholic Primary School
Putting our Residents First	N/A.
Financial Cost	None.
Relevant Policy Overview Committee	Residents, Education and Environmental Services.
Relevant Ward(s)	Manor.

RECOMMENDATIONS

That the Cabinet Member agrees for Sacred Heart Catholic Primary School to reduce their Governing Board by two members, one from foundation and one from co-opted governors.

SUPPORTING INFORMATION

Reasons for Recommendation

The reduction in governors is proposed after having reviewed the Full Governing Body membership and skills required to strategically support the school effectively.

Alternative Options Considered

The Cabinet Member could decline to approve the request more information about it.

Comments of Policy Overview Committee(s)

None at this stage.

Financial Implications

There are no direct financial implications associated with the recommendations in this report.

RESIDENT BENEFIT & CONSULTATION

What will be the effect of the recommendation?

The school governing body will operate more efficiently with the reduced number of governors to strategically support the school in the required categories.

Consultation carried out or required

None.

CORPORATE CONSIDERATIONS

Corporate Finance

There are no financial implications arising from this report.

Legal

There are no legal implications arising from this report.

Resident Services

The Council's School Governance Team has confirmed that the school has submitted the relevant documentation for approval.

BACKGROUND PAPERS

NIL.

TITLE OF ANY APPENDICES

Minutes of the meeting of the Full Governing Board (FGB held on Tuesday 10th December 2019*

Instrument of Government 2020*

Instrument of Government 2017*

Reconstitution Proposal*

*attached for Cabinet Member only