



Democratic Services

Location: Phase II
Ext: 0693
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My Ref: SC

**To: COUNCILLOR MARTIN GODDARD
CABINET MEMBER FOR FINANCE**

**COUNCILLOR JONATHAN BIANCO
CABINET MEMBER FOR PROPERTY AND
INFRASTRUCTURE**

c.c. All Members of Executive Scrutiny Committee
c.c. Perry Scott, Director of Infrastructure,
Procurement, Business Improvement,
Communications, Waste Services and ICT
c.c. Chairmen of the Corporate Services, Commerce
and Communities Policy Overview Committee
c.c. Ward Councillors for Ickenham, Manor, Uxbridge
North, West Ruislip and Yiewsley
c.c. Gary Penticost, Residents Services
c.c. Dave Grimshaw, Residents Services
c.c. Conservative and Labour Group Offices
(inspection copy)

Date: 18 January 2021

Non-Key Decision request

Form D

CAPITAL RELEASE REPORT (JANUARY 2021)

DEPARTMENT: Residents Services

SERVICE AREA / PROGRAMME: Property Works Programme (PWP) Capital Budget
2020/2021; Boilers Programme – Replace Boilers and Air Heaters/Coolers

RELEASE NO: 26

Dear Cabinet Member

Attached is a report requesting that a decision be made by you as an individual Cabinet Member. Democratic Services confirm that this is not a key decision, as such the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 notice period does not apply.

You should take a decision **on or after Tuesday 26 January 2021** in order to meet Constitutional requirements about publication of decisions that are to be made. You may wish to discuss the report with the Corporate Director before it is made. Please indicate your decision on the duplicate memo supplied, and return it to me when you have made your decision. I will then arrange for the formal notice of decision to be published.

Steve Clarke
Democratic Services Officer

Title of Report: Property Works Programme (PWP) Capital Budget 2020/2021; Boilers
Programme – Replace Boilers and Air Heaters/Coolers – Release No 26

Decision made:

Reasons for your decision: (e.g. as stated in report)

Alternatives considered and rejected: (e.g. as stated in report)

SignedDate.....

Cabinet Member for Finance / Cabinet Member for Property and Infrastructure

CAPITAL RELEASE REPORT (JANUARY 2021)

DEPARTMENT: Residents Services

SERVICE AREA / PROGRAMME: Property Works Programme (PWP) Capital Budget 2020/2021; Boilers Programme – Replace Boilers and Air Heaters/Coolers

RELEASE NO: 26

Cabinet Members	Councillor Martin Goddard Councillor Jonathan Bianco
Cabinet Portfolios	Finance Property and Infrastructure
Officer Contact	Gary Penticost, Residents Services Dave Grimshaw, Residents Services
Papers with report	Appendix A with capital release requests for approval

HEADLINES

Summary	To seek Cabinet Member approval for the release of capital funds to replace failing air conditioning units and boilers at seven corporate sites.
Putting our Residents First	This report supports the Council's strategy for improving the way the council operates by providing operational assets that are compliant and fit for purpose.
Financial Cost	This report seeks the release of £22k from the Property Works Programme 2020/21 capital budget for the replacement of failing air conditioning units and boilers at seven corporate sites. The works will commence immediately following capital release approval.
Relevant Policy Overview Committee	Corporate Service, Commerce and Communities
Ward(s) affected	Ickenham, Manor, Uxbridge North, West Ruislip, and Yiewsley

RECOMMENDATION

That the Cabinet Member for Finance and the Cabinet Member for Property and Infrastructure agree to the following capital release request of £22k from the Property Works Programme (PWP) capital budget 2020/2021 for the replacement of failing air conditioning units and boilers at seven corporate sites (Appendix A).

Reasons for recommendation

The assets are all at the end of their serviceable life and need to be replaced to maintain the resilience of on-site IT services and to provide heating throughout the location for our residents.

Alternative options considered

No other options available.

Policy Overview Committee comments

None at this stage.

SUPPORTING INFORMATION

1. The boiler and air conditioning assets set out in the table below are at the end of their serviceable life and need to be replaced.
2. Cooling to the IT rooms is essential for the equipment to operate.
3. Heating is required to enable the continued use of the amenity.

Table 1: Cost Plan

Activity	Quoted Price	Budget Cost
Breakspear Crematorium Office IT Room	£4,231.78	£4,232
Ruislip Manor Library IT Room	£2,771.67	£2,772
North Hillingdon Adult Education Centre	£1,954.83	£1,955
Breakspear Crematorium North IT Room	£2,560.18	£2,560
Brookfield Adult Education Centre	£2,857.35	£2,857
Ickenham Library IT Room	£4,469.37	£4,469
Yiewsley Library IT Room	£3,634.35	£3,634
Total Budget Cost		£22,480

Financial Implications

Property Works Programme Budget £3,227k, Previously Released/Pending Release £2,102k, Capital Release Requested £22k – Appendix A

The 2020/21 capital programme, approved by Cabinet and Council in February 2020, included a budget for the Property Works Programme (PWP) of £2,878k. Cabinet, in June 2020, approved the re-phasing of £349k of the unspent 2019/20 budget into 2020/21, to give a revised budget of £3,227k, funded from Council resources.

Previously, £2,102k has been released or is included in a release report in preparation (up to Release No 25) from the revised Property Works Programme 2020/21 capital budget.

This report is seeking the release of £22k for the replacement of failing air conditioning units and boilers at seven corporate sites as detailed above in table 1. The release request is based upon quoted costs.

The remaining £1,103k of the PWP 2020/21 budget will be allocated to projects as and when required, subject to the capital release procedure

RESIDENT BENEFIT & CONSULTATION

The benefit or impact upon residents, service users and communities

The knowledge that the Council is taking steps to ensure the assets on our estate remain in good condition and enable, where required, residents to utilise the facility.

Consultation carried out or required

Consultation not required.

CORPORATE CONSIDERATIONS

Corporate Finance

Corporate Finance has reviewed this report and concurs with the financial implications set out above, noting that the recommended action to agree a release of £22k for the replacement of failing air conditioning units and boilers at seven corporate sites as detailed above in table 1 will be funded from the 2020/21 approved Property Works Programme capital budget.

Legal

The Borough Solicitor confirms that the Council is responsible for carrying out this function pursuant to Section 2 of the Health and safety at Work etc Act 1974. Thus, there are no legal impediments to the capital release being authorised, although any contract that is entered into must comply with the Council's Procurement and Contract Standing Orders.

Infrastructure / Asset Management

Asset Management officers authored the report.

Capital Release Protocol

The release of all capital funds, and certain revenue funds, held by the Council is to be made by a formal democratic decision. No expenditure can be placed or committed by officers until this formal approval is given by Democratic Services. Release of funds must be for identified projects only and strictly not for the general release of funds for projects to be identified at a later date. No block releases of capital or funding will be allowed, except if authorised by the

Leader of the Council in advance to Corporate Finance. The release of funds will only be made if previous Council, Cabinet or Cabinet Member agreement has been given to the project and only if there is an approved budget.

BACKGROUND PAPERS

NIL.

APPENDIX A

Property Works Programme (PWP) Capital Budget 2020/2021; Boilers Programme – Replace Boilers and Air Heaters/Coolers – Release No 26

Location	Project / Expenditure Title	Information	Funds Release Sought £000's	Approve	Hold	More Information Required
Various Sites	Replacement of obsolete heating and cooling assets	Several assets are at the end of their serviceable life and need to be replaced	22			
Total seeking release			22			
Previously released / pending release			2,102			
Budget			3,227			
Remaining budget			1,103			