



Democratic Services

Location: Phase II
Ext: 0693
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My Ref: SC

To: COUNCILLOR MARTIN GODDARD
CABINET MEMBER FOR FINANCE

COUNCILLOR JONATHAN BIANCO
CABINET MEMBER FOR PROPERTY AND
INFRASTRUCTURE

c.c. All Members of Executive Scrutiny Committee
c.c. Chairman of Social Care, Housing and Public Health
Policy Overview Committee
c.c. Perry Scott, Director of Infrastructure, Procurement,
Business Improvement, Communications, Waste Services
and ICT
c.c. Sarah-Jane Bartlett, Residents Services
c.c. Conservative and Labour Group Offices (inspection
copy)

Date: 25 February 2021

Non-Key Decision request

Form D

CAPITAL RELEASE DRAW-DOWN REPORT (FEBRUARY 2021)

DEPARTMENT: Residents Services

SERVICE AREA / PROGRAMME: Disabled Facilities Grant (DFG) 2020/21

DRAW-DOWN RELEASE NO: 13

Dear Cabinet Member,

Attached is a report requesting that a decision be made by you as an individual Cabinet Member. Democratic Services confirm that this is not a key decision, as such the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 notice period does not apply.

You should take a decision **on or after Friday 5 March 2021** in order to meet Constitutional requirements about publication of decisions that are to be made. You may wish to discuss the report with the Corporate Director before it is made. Please indicate your decision on the duplicate memo supplied, and return it to me when you have made your decision. I will then arrange for the formal notice of decision to be published.

Steve Clarke
Democratic Services Officer

Title of Report: Disabled Facilities Grant (DFG) 2020/21 DRAW-DOWN RELEASE NO: 13

Decision made:

Reasons for your decision : (e.g. as stated in report)

Alternatives considered and rejected : (e.g. as stated in report)

SignedDate.....

Cabinet Member for Finance / Cabinet Member for Property and Infrastructure

CAPITAL RELEASE DRAW-DOWN REPORT February 2021

DEPARTMENT: Residents Services

SERVICE AREA / PROGRAMME: Disabled Facilities Grant (DFG) 2020/21

DRAW-DOWN RELEASE NO: 13

Cabinet Members	Councillor Martin Goddard Councillor Jonathan Bianco
Cabinet Portfolios	Cabinet Member for Finance Cabinet Member for Property and Infrastructure
Officer Contact	Sarah-Jane Bartlett, Resident Services
Papers with report	Appendix A with capital release drawdown requests for approval

HEADLINES

Financial Summary	To approve the draw-down of capital funds for previously agreed capital programme decisions. This report seeks the release of £312k from the 2020/21 Disabled Facilities Grant Budget for a contingency to draw from for adaptations for non-Council owned properties and Hospital Discharge Grants (HDG). This is broken down by £300k for DFG adaptations and £12k for HDG. The works will commence following the release of funds and expenditure approval as and when required.
Previous Decision History	This first capital release for this programme was previously approved formally by Members in April 2020 for subsequent drawdown, where full information was provided on the programme, reasons for decisions alternative options considered.
Ward	All

RECOMMENDATIONS

That the Cabinet Member for Finance and the Cabinet Member for Property and Infrastructure agree to the following capital release requests of £312k from the Disabled Facilities Grant (DFG) 2020/21 budget for the funding of grants for various adaptations and Hospital discharge grants.

APPENDIX A - Draw-down of capital for previously agreed programmes

DFG Adaptations 2020/21 Release No. 13

Location	Project / Expenditure Title	Additional Information / Cost Breakdown	Comment
Various Properties	Various adaptation installations.	<p>£250,000 for DFG adaptation. £10,000 for HDG</p> <p>A. Net Value of Works £260,000 B. Project Contingency £26,000 C. Internal Fees £26,000 D. Total release sought: £312,000</p>	This is to ensure that installations are prompt and able to maintain the resident's independence
Total seeking release		312,000	
Previously released		989,208	
Budget		2,852,000	
Remaining budget		1,550,792	