



Democratic Services

Location: Phase II
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My Ref: RD

**To: COUNCILLOR MARTIN GODDARD
CABINET MEMBER FOR FINANCE**

**COUNCILLOR JOHN RILEY
CABINET MEMBER FOR PUBLIC SAFETY AND
TRANSPORT**

c.c. All Members of Executive Scrutiny Committee
c.c. Perry Scott, Director of Infrastructure,
Procurement, Business Improvement,
Communications, Waste Services and ICT
c.c. Chairman of the Residents, Education and
Environmental Services Policy Overview Committee
c.c. Gurmeet Matharu, Residents Services
c.c. Ward Councillors for Brunel, Eastcote & East
Ruislip, Ickenham, South Ruislip, Uxbridge South,
West Drayton, West Ruislip and Yiewsley
c.c. Conservative and Labour Group Offices
(inspection copy)

Date: 26 February 2021

Non-Key Decision request

Form D

CAPITAL RELEASE REPORT (February 2021)

DEPARTMENT: Residents Services

SERVICE AREA/ PROGRAMME: Highways Structural Programme 2020/21

RELEASE NO: 5

Dear Cabinet Member

Attached is a report requesting that a decision be made by you as an individual Cabinet Member. Democratic Services confirm that this is not a key decision, as such the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 notice period does not apply.

You should take a decision **on or after Monday 08 March 2021** in order to meet Constitutional requirements about publication of decisions that are to be made. You may wish to discuss the report with the Corporate Director before it is made. Please indicate your decision on the duplicate memo supplied, and return it to me when you have made your decision. I will then arrange for the formal notice of decision to be published.

Ryan Dell
Democratic Services Apprentice

Title of Report: Highways Structural Programme 2020/21 Release No. 5

Decision made:

Reasons for your decision: (e.g. as stated in report)

Alternatives considered and rejected: (e.g. as stated in report)

SignedDate.....

Cabinet Member for Finance / Cabinet Member for Public Safety and Transport

CAPITAL RELEASE REPORT (February 2021)

DEPARTMENT: Residents Services

SERVICE AREA/ PROGRAMME: Highways Structural Programme 2020/21

RELEASE NO: 5

Cabinet Member(s)	Councillor Martin Goddard Councillor John Riley
Cabinet Portfolio(s)	Cabinet Member for Finance Cabinet Member for Public Safety and Transport
Officer Contact(s)	Gurmeet Matharu, Residents Services
Papers with report	Appendix A1 with capital release requests for approval

HEADLINES

Summary	To seek Cabinet Member approval for the retrospective release of capital funds to progress Phase 6 of the Highways 2020/21 programme.
Putting our Residents First	This report supports the following Council objectives of: <i>Our People; Our Built Environment; Strong financial management.</i>
Financial Cost	The report seeks the retrospective release approval of £1,136,356 from the Highways Structural Works 2020/21 capital budget for footway resurfacing works at various locations in the Borough.
Relevant Policy Overview Committee	Residents, Education and Environmental Services
Relevant Ward(s)	Brunel, Eastcote & East Ruislip, Ickenham, South Ruislip, Uxbridge South, West Drayton, West Ruislip and Yiewsley
Portfolio Member approval	Councillor John Riley

RECOMMENDATION

That the Cabinet Member for Finance and the Cabinet Member for Public Safety and Transport agree to the following retrospective capital release request of £1,136,356 for resurfacing 5 carriageway and 6 footways including any associated works that were previously informally approved, funded from the Highways Structural Works 2020/21 capital budget (Appendix A1).

Reasons for recommendation

The recommendation enables the release of resources in order to progress the Highways programme for carriageway schemes informally approved by the former Cabinet Member for Planning and Transportation and detailed in Appendix A1.

The retrospective list contains schemes to limit the deterioration of the fabric of the Borough's highway asset that may have resulted in serious failure of roads, footways, verges, highway drainage and street furniture and improve the serviceability of the highway network (for example the visual appearance, the ride quality and structural integrity of the roads and pavements).

The schemes listed in Appendix A1 have been either been completed or have been programmed for commencement by the Council's term contractor.

Alternative options considered/ risk management

There are no alternatives due to the level of deterioration as delaying these schemes would have placed additional pressure on the Council's financial resources if highways permanent repairs are not implemented in a timely manner.

In many instances, any delay of this programme may also have safety implications with a possible consequent impact on the Public Liability Insurance budget.

Policy Overview Committee comments

None at this stage.

SUPPORTING INFORMATION

All costs in Table 1 below have been calculated using the schedule of rates contained in the Council's Highways term contract.

The cost of the carriageway and footway resurfacing programme is to be funded from the 2020/21 capital programme for Highways Structural Works. The resurfacing programme of work is estimated to be a total of £1,052,883 as detailed in Appendix A1 and Table 1 below.

Table 1: 2020/21 Highways Carriageway and Footway Resurfacing Programme Cost Plan

Item	Cost (£)
Cost of Works	1,052,883
Less: Contractor Discounts	(72,169)
Sub Total	980,714
Engineers' Fees	77,821
Contingency	77,821
Total Project Cost	£1,136,356

Financial Implications

Highways Structural Works 2020/21 Budget £15,684k; Previously Released / Pending Release £13,236k; Capital Release Requested £1,136k – Appendix A1

The 2020/21 capital programme, approved by Cabinet and Council in February 2020, included £10,000k for Highways Structural Works, funded from Council resources. Cabinet, in June 2020, approved the rephasing of £5,684k of the unspent 2019/20 budget into 2020/21, from which £1,351k was previously released in 2019/20 for approved schemes that are continuing into 2020/21 for completion this financial year. A further £11,885k has been released for numerous road and highway works in 2020/21.

The report seeks the retrospective release of £1,136k from the Highways Structural Works previously informally agreed from the 2020/21 revised budget, comprising carriageway resurfacing of 5 roads and footway resurfacing of 6 roads.

The release of £1,136k includes the term contractor's quoted costs, internal fees and project contingency at approximately 8% respectively of the contractor works cost, both after contractor discounts. These contractual discounts consist of the Timely Release Discount (or Forward Planning Discount) of 3.75% for works being made available to the contractor. This enables the supplier to build a greater amount of certainty into their internal programming. There is also the Volume Discount of 4.25% for consolidating work requirements, rather than issuing multiple small task orders, applying when a task order of greater than £500k is placed. However, no discount has been applied to the Short Section Programme (see Appendix below for details). This is because the contractor will be incurring additional site set up costs due to the size and quantity of each short section works.

The remaining £1,311k of the Highways Structural Works 2020/21 budget is subject to further allocation and capital release process.

RESIDENT BENEFIT & CONSULTATION

The benefit or impact upon Hillingdon residents, service users and communities

The carriageway resurfacing and footway improvement programme contains schemes to limit the deterioration of the fabric of the Borough's highway asset that can result in serious failure of roads, footways, verges, highway drainage and street furniture and improve the serviceability of the highway network for the benefit of residents and other road users.

CORPORATE CONSIDERATIONS

Corporate Finance

Corporate Finance has reviewed this report and concurs with the budgetary position set out above, noting that the proposed highway structural works will be funded from the approved Capital Budget for Highways Structural Works 2020/21. Works recommended for release, totalling £1,136k, include externally contracted works costs (after contractor discounts), internal project management fees and project contingency.

Legal

The Borough Solicitor confirms that the Council is responsible for carrying out this function pursuant to Section 41 of the Highways Act 1980. There are no legal impediments to the Council authorising the necessary capital release.

Infrastructure/ Asset Management

Infrastructure/ Asset Management officers have authored the report.

Capital Release Protocol

The release of all capital funds, and certain revenue funds, held by the Council is to be made by a formal democratic decision (by the Cabinet Member for Finance and other relevant Cabinet Members). No expenditure can be placed or committed by officers until this formal approval is given by Democratic Services. Release of funds must be for identified projects only and strictly not for general release of funds for projects to be identified at a later date. No block releases of capital will be allowed, except if authorised by the Leader of the Council in advance to Corporate Finance. The release of funds will only be made if previous Council, Cabinet or Cabinet Member agreement has been given to the project and only if there is an approved budget. No contract should be signed until clearance is given to the release of capital funds by way of the formal decision-making process detailed below.

BACKGROUND PAPERS

NIL.

APPENDIX A1

Highways Structural Works Programme 2020/21 Retrospective Release (Release No 5)

Location (Ward)	Project/ Expenditure Title	Information	Funds Release Sought £'s	Approve	Hold	More Information Required
Breakspear Road South (Ickenham and West Ruislip)	Carriageway resurfacing	HS2 site entrance to Breakspear Road	141,000			
Breakspear Road South (Ickenham)	Footway resurfacing	o/s house nos. 43 to 62	61,594			
Breakspear Road South (Ickenham)	Carriageway resurfacing	Swakeleys Road to HS2 site entrance	200,675			
The Chantry (Brunel)	Footway resurfacing	Whole road	64,368			
Palace Road (South Ruislip)	Footway resurfacing	Whole road	78,232			
Vine Street (Uxbridge South)	Footway resurfacing	Part of Uxbridge Town Centre Scheme	56,240			
Field End Road (Eastcote & East Ruislip)	Footway resurfacing	Meadow Way to The Sigers (west side)	47,949			
Kingshill Avenue (Charville)	Footway resurfacing	Frogmore Avenue to Lansbury Drive (south side)	84,291			

Short Section Programme	Carriageway resurfacing	Borough wide	150,768			
Apple Tree Avenue (Yiewsley)	Carriageway resurfacing	Between house No. 59-61 and 78-90	66,811			
Tavistock Road (Yiewsley)	Carriageway	Yardley Court to Trout Road	100,955			
Sub-total			1,052,883			
All Locations	Carriageway & Footway Resurfacing	Timely Release Discount	(33,829)			
All Locations	Carriageway & Footway Resurfacing	Contractual Volume Discount	(38,340)			
All Locations	Carriageway & Footway Resurfacing	Engineers Fees	77,821			
All Locations	Carriageway & Footway Resurfacing	Contingencies	77,821			
Total seeking release			1,136,356			
Previously released/ pending release			13,236,340			
Budget			15,683,694			
Remaining budget			1,310,998			