



Democratic Services

Location: Phase II
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My Ref: LP

**To: COUNCILLOR MARTIN GODDARD
CABINET MEMBER FOR FINANCE**

**COUNCILLOR SUSAN O'BRIEN
CABINET MEMBER FOR FAMILIES, EDUCATION
AND WELLBEING**

**COUNCILLOR JONATHAN BIANCO
CABINET MEMBER FOR PROPERTY AND
INFRASTRUCTURE**

c.c. All Members of Executive Scrutiny Committee
c.c. Dan Kennedy, Director of Planning,
Environment, Education and Community Services
c.c. Chairman of Corporate Services, Commerce and
Communities Policy Overview Committee
c.c. Nicky McDermott, Green Spaces, Sport and
Culture
c.c. Ward Councillors for Uxbridge North
c.c. Conservative and Labour Group Offices
(inspection copy)

Date: 17 March 2021

Non-Key Decision request

Form D

CAPITAL RELEASE REPORT (March 2021)

DEPARTMENT: RESIDENTS SERVICES

SERVICE AREA / PROGRAMME: Leisure Centre Refurbishment Programme 2020/2021
RELEASE NO: 3

Dear Cabinet Member

Attached is a report requesting that a decision be made by you as an individual Cabinet Member. Democratic Services confirm that this is not a key decision, as such the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 notice period does not apply.

You should take a decision **on or after Thursday 25 March 2021** in order to meet Constitutional requirements about publication of decisions that are to be made. You may wish to discuss the report with the Corporate Director before it is made. Please indicate your decision on the duplicate memo supplied, and return it to me when you have made your decision. I will then arrange for the formal notice of decision to be published.

Liz Penny
Democratic Services Officer

Title of Report: Leisure Centre Refurbishment Programme 2020/2021 – Release No. 3

Decision made:

Reasons for your decision: (e.g. as stated in report)

Alternatives considered and rejected: (e.g. as stated in report)

SignedDate.....

*Cabinet Member for Finance / Cabinet Member for Families, Education and Wellbeing /
Cabinet Member for Property & Infrastructure*

CAPITAL RELEASE REPORT (March 2021)

DEPARTMENT: Residents Services

SERVICE AREA / PROGRAMME: Leisure Centre Refurbishment Programme 2020/21

RELEASE NO: 3

Cabinet Members	Councillor Martin Goddard Councillor Susan O'Brien Councillor Jonathan Bianco
Cabinet Portfolios	Cabinet Member for Finance Cabinet Member for Families, Education and Wellbeing Cabinet Member for Property and Infrastructure
Officer Contact	Nicky McDermott – Green Spaces, Sport and Culture
Papers with report	Appendix A with capital release requests for approval

HEADLINES

Summary	To seek Cabinet Member approval for the release of capital funds.
Putting our Residents First	This report supports the Council objective of strong financial management.
Financial Cost	This report seeks the release of £85k from the Leisure Centre Refurbishment Programme 2020/21 capital budget for the refurbishment works required at Hillingdon Sports & Leisure Complex. The works will commence upon release of the funds and will be completed by July 2021.
Relevant Policy Overview Committee	Corporate Services, Commerce and Communities
Ward(s) affected	Uxbridge North

RECOMMENDATION

That the Cabinet Member for Finance, the Cabinet Member for Families, Education and Wellbeing and the Cabinet Member for Property and Infrastructure agree to the following capital release request of £85k from the Leisure Centre Refurbishment Programme 2020/21 capital budget for the required refurbishment works at Hillingdon Sports and Leisure Complex. (Appendix A)

Reasons for recommendation

Completing this work will ensure that Hillingdon Sports & Leisure Complex continues to operate efficiently and will ensure no loss of income is incurred.

Alternative options considered

The Council could choose not to complete the work, but this would result in a loss of income and damage to the Council's reputation.

Policy Overview Committee comments

None at this stage.

SUPPORTING INFORMATION

The Council's four Leisure Centres (Hillingdon Sports & Leisure Complex, Highgrove Pool, Botwell Green Sports & Leisure Centre and Queensmead Sports Centre) are managed by GLL on behalf of the Council. In order to maintain the operational reliability of the centres and ensure there is no loss in income, some urgent refurbishment works are required to be completed. This specialist work was identified as part of the dilapidation survey completed by the Council when the previous Leisure Operator's contract ended in February 2020.

This includes:-

- Replacement of external lighting bollards – there are a number of lighting bollards located in the car park and main entrance to the building that are damaged and not working.
- Replacement of obscured toughened laminated safety glass which is a feature in the floor area of the café and reception area.
- Refurbishment works to the existing fire alarm system – currently the disabled refuge communication system which is part of the fire alarm is not working and requires replacement.
- Replacement of showers and taps in the main complex and athletics stadium building.
- Replace the ultraviolet (UV) parts that are required to run the 50m swimming pool.
- Completion of remedial works required in the plant room of the 50m swimming pool (both indoor and outdoor pools). This work will include replacing the indoor pool top-up system, replacement heat exchangers, replacement backwash inlet valve, replace outlet valves to the outdoor pool, replacement heat exchanger pressure valve of the outdoor pool, replace 10 x filter pressure gauges.
- Replacement works in the plantroom relating to the heating and water systems – this includes replacing the gas boiler valve, hot water system pipework, air handling extracts (x 2) belts require replacement, replace crane valve, fit cooling fan on inverter, replace booster pump, replace safety valve at the athletics track, boiler safety valve.

In November 2019, Cabinet approved the appointment of GLL to manage the Borough's Leisure Facilities and complete specific capital works as agreed by the Council. This report now seeks

the release of the funds from the Leisure Centre Refurbishment Budget in order for GLL to complete the works on behalf of the Council. The cost of the work can be found in Table 1 below.

Table 1: Cost of Works

Cost of Works	£
Replacement of external lighting bollards	3,850
Replacement of laminated glass safety feature located in the café area	3,350
Refurbishment of fire alarm – disabled refuge communication system	7,055
Replacement of showers and taps	7,119
Replacement of UV parts that are required to run the 50m swimming pool	7,325
50m swimming pool plant room remedial works	16,700
Replacement works in the plantroom relating to the heating and water systems	39,424
Total	£84,823

Financial Implications

Leisure Centre Refurbishment Programme Revised Budget £1,946k, Previously Released £183k, Capital Release Requested £85k – Appendix A

The 2020/21 capital programme, approved by Cabinet and Council in February 2020, included a budget for the Leisure Centre Refurbishment Programme of £1,450k. Cabinet, in June 2020, approved the re-phasing of £496k of the unspent 2019/20 budget into 2020/21, to give a revised budget of £1,946k, funded from Council resources.

Previously, £183k has been released for urgent remedial works required and the procurement of consultants to oversee the outstanding defect works at Hillingdon Sports and Leisure Complex.

The report seeks the release of £85k from the Leisure Centre Refurbishment Programme for refurbishment works at Hillingdon Sports and Leisure Centre Complex. The release request cost plan is based on the term contractor's quoted costs.

The remaining £1,678k of the Leisure Centre Refurbishment Programme 2020/21 budget is subject to the capital release process.

RESIDENT BENEFIT & CONSULTATION

The benefit or impact upon residents, service users and communities

The completion of these refurbishment works will ensure that residents will continue to be able to enjoy a high-quality leisure centre provision.

Consultation carried out or required

None required.

CORPORATE CONSIDERATIONS

Corporate Finance

Corporate Finance has reviewed the report and concurs with the financial implications set out above, noting that the funds are to be released from the approved 2020/21 Leisure Centre Refurbishment Programme budget, funded from Council resources.

Legal

The Borough Solicitor confirms that the Council is responsible for carrying out this function pursuant to Section 19 of the Local Government (Miscellaneous Provisions) Act 1976. Thus there are no legal impediments to the capital release being authorised, although any contract that is entered into must comply with the Council's Procurement and Contract Standing Orders.

Infrastructure / Asset Management

Asset Management are in support of this specialist and essential maintenance works.

Capital Release Protocol

The release of all capital funds, and certain revenue funds, held by the Council is to be made by a formal democratic decision (by the Cabinet Member for Finance). No expenditure can be placed or committed by officers until this formal approval is given by Democratic Services. Release of funds must be for identified projects only and strictly not for the general release of funds for projects to be identified at a later date. No block releases of capital or funding will be allowed, except if authorised by the Leader of the Council in advance to Corporate Finance. The release of funds will only be made if previous Council, Cabinet or Cabinet Member agreement has been given to the project and only if there is an approved budget.

BACKGROUND PAPERS

NIL.

APPENDIX A

Leisure Centre Refurbishment Programme 2020/21: Refurbishment Works at Hillingdon Sports and Leisure Centre Release No3

Location	Project / Expenditure Title	Information	Funds Release Sought £000's	Approve	Hold	More Information Required
Hillingdon Sports & Leisure Complex	Refurbishment works	Replacement & refurbishment works to the lighting bollards, glass feature, disabled refuge communication system, showers & taps, swimming pool plantroom works, heating & water system	85			
Total seeking release			85			
Previously released			183			
Budget			1,946			
Remaining budget			1,678			