



Democratic Services

Location: Phase II
Ext: 0693
DDI: 01895 250693
My Ref: SC

**To: COUNCILLOR SUSAN O'BRIEN
CABINET MEMBER FOR FAMILIES, EDUCATION
AND WELLBEING**

c.c. All Members of Executive Scrutiny Committee
c.c. Dan Kennedy, Director - Housing, Environment,
Education, Performance, Health & Wellbeing
c.c. Chairman of the Residents, Education and
Environmental Services Policy Overview Committee
c.c. Ward Councillors for West Ruislip
c.c. Conservative and Labour Group Offices
(inspection copy)

Date: 16 March 2021

Non-Key Decision request

Form D

SCHOOL GOVERNING BODY - VARIATION OF INSTRUMENT OF GOVERNMENT FOR WHITEHEATH JUNIOR SCHOOL

Dear Cabinet Member

Attached is a report requesting that a decision be made by you as an individual Cabinet Member. Democratic Services confirm that this is not a key decision, as such the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 notice period does not apply.

You should take a decision **on or after Wednesday 24 March 2021** in order to meet Constitutional requirements about publication of decisions that are to be made. You may wish to discuss the report with the Corporate Director before it is made. Please indicate your decision on the duplicate memo supplied, and return it to me when you have made your decision. I will then arrange for the formal notice of decision to be published.

Steve Clarke
Democratic Services Officer

**Title of Report: School Governing Body - Variation of Instrument of Government for
Whiteheath Junior School**

Decision made:

Reasons for your decision: (e.g. as stated in report)

Alternatives considered and rejected: (e.g. as stated in report)

SignedDate.....

Cabinet Member for Families, Education and Wellbeing

SCHOOL GOVERNING BODY - VARIATION OF INSTRUMENT OF GOVERNMENT FOR WHITEHEATH JUNIOR SCHOOL

Cabinet Member(s)	Councillor Susan O'Brien
Cabinet Portfolio(s)	Cabinet Member for Families, Education and Wellbeing
Officer Contact(s)	Dan Kennedy, Residents Services
Papers with report	Previous Instrument of Government (2015) Revised Instrument of Government WJS Full Governing Body minutes from 8 December 2020

HEADLINES

Summary	This report seeks approval to a Variation of Instrument of Government for Whiteheath Junior School Governing Body.
Putting our Residents First	N/A
Financial Cost	None.
Relevant Policy Overview Committee	Residents, Education and Environmental Services.
Relevant Ward(s)	West Ruislip

RECOMMENDATIONS

That the Cabinet Member for Families, Education and Wellbeing agrees to the Variation of Instrument of Government for Whiteheath Junior School Governing Body.

SUPPORTING INFORMATION

Reasons for Recommendation

The Whiteheath Junior School Governing Body would like to increase their membership by 3 co-opted members to avoid potential conflict for panels such as staff contract reviews with the current members, half of which consist of staff or parent representation. They currently have 9 members; the proposed change would increase this to 12 members in total.

The Council's School Governance Team has confirmed that Whiteheath Junior School Governing Body has submitted the correct documentation.

Alternative Options Considered

The Cabinet Member could decline to approve the variation or request more information about it.

Comments of Policy Overview Committee(s)

None at this stage.

RESIDENT BENEFIT & CONSULTATION

What will be the effect of the recommendation?

The School Governing Body will operate effectively with their full complement of Governors.

Consultation carried out or required

None.

CORPORATE CONSIDERATIONS

Corporate Finance

There are no financial implications arising from this report.

Legal

There are no legal implications arising from this report. The governing bodies of local authority maintained schools must be constituted in accordance with regulation 13 The School Governance (Constitution) (England) Regulations 2012. There is no upper limit on the size of governing bodies and they may appoint as many co-opted governors as they consider necessary. The number of co-opted governors who are eligible to be elected or appointed as staff governors must not, when counted with the one staff governor and the headteacher, exceed one-third of the total membership of the governing body.

BACKGROUND PAPERS

NIL.

TITLE OF ANY APPENDICES

Previous Instrument of Government*

Revised Instrument of Government*

Full Governing Body minutes*

*Attached for Cabinet Member only