



## Democratic Services

**Location:** Phase II  
**Ext:** 0185  
**DDI:** 01895 250185  
**My Ref:** LP

**To: COUNCILLOR SUSAN O'BRIEN  
CABINET MEMBER FOR FAMILIES, EDUCATION  
AND WELLBEING**

c.c. All Members of Executive Scrutiny Committee  
c.c. Dan Kennedy, Director – Planning, Environment,  
Education and Community Services  
c.c. Chairman of the Residents, Education and  
Environmental Services Policy Overview Committee  
c.c. Ward Councillors for West Ruislip  
c.c. Conservative and Labour Group Offices  
(inspection copy)

**Date:** 17 March 2021

## Non-Key Decision request

## Form D

### NOMINATION OF COUNCIL CANDIDATE TO SCHOOL GOVERNING BODY - WHITEHEATH JUNIOR SCHOOL

Dear Cabinet Member

Attached is a report requesting that a decision be made by you as an individual Cabinet Member. Democratic Services confirm that this is not a key decision, as such the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 notice period does not apply.

You should take a decision **on or after Thursday 25 March 2021** in order to meet Constitutional requirements about publication of decisions that are to be made. You may wish to discuss the report with the Corporate Director before it is made. Please indicate your decision on the duplicate memo supplied, and return it to me when you have made your decision. I will then arrange for the formal notice of decision to be published.

Liz Penny  
Democratic Services Officer

**Title of Report: NOMINATION OF COUNCIL CANDIDATE TO SCHOOL GOVERNING BODY –  
WHITEHEATH JUNIOR SCHOOL**

**Decision made:**

**Reasons for your decision:** (e.g. as stated in report)

**Alternatives considered and rejected:** (e.g. as stated in report)

Signed .....Date.....

*Cabinet Member for Families, Education and Wellbeing*

## NOMINATION OF LOCAL AUTHORITY CANDIDATE TO SCHOOL GOVERNING BODY

<b>Cabinet Member(s)</b>	Councillor Susan O'Brien
<b>Cabinet Portfolio(s)</b>	Cabinet Member for Families, Education and Wellbeing
<b>Officer Contact(s)</b>	Dan Kennedy
<b>Papers with report</b>	Application form and minutes of the related Full Governing Body meeting

### HEADLINES

<b>Summary</b>	This report seeks approval to nominate a Local Authority Governor to the Whiteheath Junior School Governing Body for appointment.
<b>Putting our Residents First</b>	N/A
<b>Financial Cost</b>	None
<b>Relevant Policy Overview Committee</b>	Residents, Education and Environmental Services
<b>Relevant Ward(s)</b>	West Ruislip

### RECOMMENDATIONS

**That the Cabinet Member approves the following applicant to be nominated for formal appointment to the School Governing Body indicated below:**

**Mr Simon Blackwell for Whiteheath Junior School**

### SUPPORTING INFORMATION

#### Reasons for Recommendation

To ensure that the place for a Local Authority Governor is filled to meet statutory duty. The School Governance Team has confirmed that the candidate has submitted the correct documentation and that the school has agreed to this nomination being processed for approval.

A parent application form was used by the candidate; however, the information required is the same as the LA application form and therefore has been accepted.

### **Alternative Options Considered**

The Cabinet Member could decline to approve the nomination or request more information about it.

### **Comments of Policy Overview Committee(s)**

Not considered by the Policy Overview Committee.

### **Supporting Information**

1. Authority to approve the nomination of Council nominees to School Governing Bodies has been delegated to the Cabinet Member for Families, Education and Wellbeing.
2. The person listed above is a Council nominee. The Chief Education Officer has requested that the individual be nominated to the Governing Body indicated in the recommendation.
3. The candidate has been proposed for nomination as an LA School Governor under the Education (School governance) (Constitution) Regulations 2012. Under these regulations the LA nominate, and the Governing Body appoints the candidate.

## **RESIDENT BENEFIT & CONSULTATION**

### **What will be the effect of the recommendation?**

The School Governing Body will meet statutory duty by filling their LA Governor vacancy.

### **Consultation carried out or required**

None.

## **CORPORATE CONSIDERATIONS**

### **Corporate Finance**

There are no financial implications arising from this report.

### **Legal**

There are no legal implications arising from this report. The governing bodies of local authority maintained schools must be constituted in accordance with regulation 13 The School Governance

(Constitution) (England) Regulations 2012. This requires the appointment of one, and only one, local authority governor.

### **Resident Services**

The School Governance Team has confirmed that the candidate has submitted the correct documentation and that the school has agreed to this nomination being processed for approval.

## **BACKGROUND PAPERS**

Nil.

## **TITLE OF ANY APPENDICES**

### **[Documents for the attention of Cllr O'Brien ONLY]**

1. Application form
2. Minutes of the related Full Governing Body meeting
3. Nomination form