

Democratic Services

Location: Phase II

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My Ref: RD CMD No: 141

To: COUNCILLOR DOUGLAS MILLS CABINET MEMBER FOR CORPORATE SERVICES AND TRANSFORMATION

c.c. All Members of Executive Scrutiny Committee c.c. Perry Scott, Corporate Director of Infrastructure,

Transport and Building Services

c.c. Chairmen of Corporate Services, Commerce and

Communities and Residents, Education and

Environmental Services Policy Overview Committees

c.c. Helena Webster. Residents Services

c.c. Ward Councillors for Botwell, Cavendish, South

Ruislip, Townfield, and Uxbridge South c.c. Conservative and Labour Group Offices

(inspection copy)

Date: 11 May 2021

Non-Key Decision request

Form D

NEW ALLOCATIONS FOR THE WARD BUDGET SCHEME: MAY 2021

Dear Cabinet Member

Attached is a report requesting that a decision be made by you as an individual Cabinet Member. Democratic Services confirm that this is not a key decision, as such the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 notice period does not apply.

You should take a decision **on or after Wednesday 19 May 2021** in order to meet Constitutional requirements about publication of decisions that are to be made. You may wish to discuss the report with the Corporate Director before it is made. Please indicate your decision on the duplicate memo supplied, and return it to me when you have made your decision. I will then arrange for the formal notice of decision to be published.

Ryan Dell
Democratic Services Apprentice

Title of Report: New Allocations for the Ward Budget Scheme: May 2021

Decision made:

Reasons for your decision: (e.g. as stated in report)

Alternatives considered and rejected: (e.g. as stated in report)

SignedDate.....

Cabinet Member for Corporate Services and Transformation

NEW ALLOCATIONS FOR THE WARD BUDGET SCHEME: MAY 2021

Cabinet Member(s)

Councillor Douglas Mills

Cabinet Portfolio(s)

Cabinet Member for Corporate Services and Transformation

Officer Contact(s)

Helena Webster, Residents Services

Papers with report

Appendix A: Details of projects submitted for the Ward Budget Scheme from 17 February 2021 to April 2021
Appendix B: Ward Budget financial summary to 7 April 2021

HEADLINES

Summary

This report seeks Cabinet Member approval to allocate funds from the Ward Budget Scheme for proposals submitted by Ward Councillors.

Putting our Residents First

The Ward Budget Initiative supports the following Council objectives of: Our People; Our Natural Environment; Our Built Environment; Our Heritage and Civic Pride.

Financial Cost

The overall funds earmarked for the Ward-based budget scheme total £1,430,000. The accumulative value of proposals to date is £984,309 giving a balance of £445,691 to allocate. This report seeks Cabinet Member approval to release funds totalling £24,779 for 11 new Ward Budget proposals taking the total allocation to £1,009,088 and leaving a balance of £420,912 available for allocation.

Relevant Policy Overview Committee

Corporate Services, Commerce and Communities Residents, Education and Environmental Services

Relevant Ward(s)

Botwell, Cavendish, South Ruislip, Townfield, and Uxbridge South

RECOMMENDATIONS

That the Cabinet Member for Corporate Services and Transformation approves the allocation of £24,779 from the Ward Budget Scheme for the following proposals:

Ward	Grant Recipient	Amount £
Botwell	Moja Sports (Hayes active Group) Sports equipment, sportswear, coaching expenses etc. for young people from low-income families	2,000
Botwell	Grant towards the Hayes Canal Festival September 2021 (joint award with Townfield Ward)	5,000

Botwell	3rd Hayes Scouting Group to help buy turf for the garden of the scout hut and make the area safe and nice for the children to use.	2,000
Cavendish	6th Eastcote Scouts Group to purchase a gazebo for use at events and as a shelter for parents at drop-off/ pick-up times	2,500
South Ruislip	Installation of 12 hanging baskets Station Approach (Bourne Avenue to West End Road)	723
South Ruislip	Boot scraper at the entrance into Coronation Walk within Ruislip Gardens	349
Townfield	Grant towards the Hayes Canal Festival September 2021 (joint award with Botwell Ward)	5,000
Uxbridge South	Whitehall Infant School to purchase new ICT technology supporting 4–7 year-olds	1,000
Uxbridge South	St Andrews C of E Primary School towards the cost of a safeguarding database and new bookshelves	2,000
Uxbridge South	Our Lady of Lourdes and St Michael Catholic Church, Uxbridge towards upgrading the church hall kitchen including appliances	1,707
Uxbridge South St Margaret's Church new refrigerator and microwave as well as developing the potential of the livestream from the church to realise further community benefits		2,500
	TOTAL	£24,779

Reasons for recommendations

Each of the proposals submitted comply with the protocol on the use of Ward Budgets. All Ward Councillors have been made aware of the proposals within this report and, to date, there have been no objections received.

Alternative options considered / risk management

None.

Policy Overview Committee comments

None at this stage.

SUPPORTING INFORMATION

At its meeting in September 2011, Cabinet agreed to allocate £330k from Priority Growth to fund a new Ward Budget Scheme. With effect from 01 October 2011, £15k was allocated to each of the 22 Wards. The sum did not have to be spent in the 2011/12 financial year and any unspent balance was carried forward to future financial years.

An additional Ward Budget allocation of £10k for each Ward was agreed by Cabinet on 19 June 2014 and a further allocation of £20k for each Ward agreed by Cabinet on 12 February 2015. At

Cabinet on 14 February 2019, additional growth of £440k, £20k per Ward, was prioritised (with approval at Cabinet on 18 April 2019 to release an estimated £203k of the £440k to top-up each Ward Budget to £15k, where needed).

Ward Budget funding is to be used for proposals that make a difference in a local area and to give residents a chance to influence how their local priorities are met. Primarily the funds are intended for one-off expenditure on physical works, events or activities that have a positive impact within the Ward. Proposals are to be submitted with the agreement of all relevant Ward Councillors. A summary of the proposals approved to date is given in the table below.

A further 11 new proposals covering five Ward Budgets and totalling £24,779 have been received; the details of these are set out in Appendix A of this report.

Financial Year	Cabinet Member approval	No. of Proposals	No. of Wards	Total Proposal Value (£)	Growth Funding (£)	Balance Remaining (£)
2011/12			ln	itial allocation	£330,000	£330,000
2011/12	Dec - March	39	22	£68,133		£261,867
2012/13	April - March	123	22	£159,896		£101,971
2013/14	April - March	70	22	£71,310		£30,661
2014/15			Furt	her allocation	£660,000	£690,661
2014/15	April - March	54	22	£58,581		£632,080
2015/16	April - March	103	21	£196,958		£435,123
2016/17	April - March	91	20	£143,571		£291,552
2017/18	April - March	68	22	£110,758		£180,794
2018/19	April - March	47	22	£51,183		£129,611
2019/20			Furt	her allocation	£440,000	£569,611
2019/20	April - March	65	22	£88,154		£481,457
2020/21	April - March	22	22	£35,766		£445,691
2021/22	May	11	5	£24,779		£420,912
		693	n/a	£1,009,088	£1,430,000	£420,912

Since the commencement of the scheme in October 2011, a total of 693 proposals have been received. Of these, 682 proposals have already been approved covering all 22 Wards within Hillingdon and 11 new proposals are recommended within this report. The updated balance of funds for each ward under the Ward Budget Scheme is set out in Appendix B.

Financial Implications

The aggregate growth allocation for the Ward Budget Scheme is £1,430,000. The funding for the programme runs from 01 October 2011 onwards, based on the original £330,000 budget for the initiative approved by Cabinet on 29 September 2011; £220,000 approved by Cabinet on 19 June 2014; £440,000 approved by Cabinet on 12 February 2015 and a further £440,000 approved by Cabinet on 14 February 2019 (of which £203,180 – as agreed by Cabinet on 18 April 2019 – was allocated to top each of the Ward Budget balances up to £15,000 where needed).

The total allocations approved up to March 2021 were £984,309 at which stage, the unallocated balance on the earmarked reserve available for distribution was £445,691. The allocation of £24,779 proposed within this report for May 2021 will take the total allocations approved to £1,009,088 leaving an unallocated balance of £420,912 on the reserve available for distribution.

RESIDENT BENEFIT & CONSULTATION

The benefit or impact upon Hillingdon residents, service users and communities

Ward Budgets help Councillors to make a difference in their Ward. They address specific local priorities by delivering proposals to benefit residents and local organisations.

Consultation carried out or required

Consultation with the lead Councillor from each Ward and officers internally has taken place, where appropriate. Where other services are involved, such as Residents' Associations, and community organisations, the views of these groups have helped to shape the nature of the proposals.

CORPORATE CONSIDERATIONS

Corporate Finance

Corporate Finance has reviewed this report and concurs with the financial implication set out above. If schemes set out in this report are approved, £421k will remain available to support future initiatives.

Legal Implications

The Borough Solicitor confirms that the projects being funded comply with the protocol on the use of Ward Budgets and there are no legal impediments to prevent the Cabinet Member from authorising this expenditure.

Infrastructure / Asset Management

None at this stage.

BACKGROUND PAPERS

NIL.

APPENDIX A: DETAILS OF PROJECTS SUBMITTED FOR THE WARD BUDGET SCHEME

Ward	Ref No	Proposal	Cost (£)	Councillor Approval Received	Balance remaining (£)
Botwell	WB4BO08	Moja Sports (Hayes active Group) Sports equipment, sportswear, coaching expenses etc. for young people from low- income families	£2,000	Cllrs Gardner, Farley & Oswell	£10,300
		 Supporting Information 1. Moja Sports (Hayes Active Group) is a not-for-profit group that focuses on community wellness, sports and physical activities mainly within Lake Farm Country Park. 2. The sessions are open to all the residents of Botwell Ward, from nine years old upwards and include women only walks, football training sessions on weekends and school holidays, athletics and general 			
		fitness sessions. 3. There are a number of young people who come to the group who cannot afford athletics sportswear and equipment and who are unable to take their training further because of this. The grant award has been proposed to address this.			
		Target Delivery Date The grant will be paid once the pro	oposal ha	ıs been approv	ed.
		Expected Outcome The grant will contribute towards priorities agreed by the Hillingdo Partners Executive and in particular to 'Promote and increase residents involvement in sports, leisure, cultural and learning activities.' Recipient of funding A BACS transfer will be arranged for the recipient once the proposal has been approved.			

Ward	Ref No	Proposal	Cost (£)	Councillor Approval Received	Balance remaining (£)
Botwell	WB4BO09	Grant towards the Hayes Canal Festival September 2021 (joint award with Townfield Ward)	£5,000	Cllrs Gardner & Farley	£5,300

- 1. Haves Canal Festival was initiated in 2014 with the aims of:
 - Raising awareness of the canal and the towpath and promoting increased use an appreciation for the canal;
 - Bringing local communities together to celebrate this feature, and;
 - Attracting new visitors to the Town Centre.
- 2. The Festival is organised by the Canal & River Trust and includes a variety of water-based and land-based activities and attractions including free boat rides, kayaks and paddle-boarding plus music, family entertainment and community stalls/displays.
- 3. This popular event attracts around 2500 people with the focus very much on families and the distribution of leaflets through local primary schools' results in high attendance by children and their parents.
- 4. The grant will be used towards the cost of hiring boars and paddle boards as well as entertainment and promotion of the event.

Target Delivery Date

The grant will be paid once the proposal has been approved.

Expected Outcome

The grant will contribute towards priorities agreed by the Hillingdon Partners Executive and in particular to 'Promote and increase residents' involvement in sports, leisure, cultural and learning activities.'

Recipient of funding

Ward	Ref No	Proposal	Cost (£)	Councillor Approval Received	Balance remaining (£)
Botwell	WB4BO10	3rd Hayes Scouting Group to help buy turf for the garden of the scout hut and make the area safe and nice for the children to use.	£2,000	Cllrs Gardner & Farley	£3,300

- 1. The 3rd Hayes Scouts were founded some 80 years ago and have strong community connections within Botwell Ward.
- 2. The hall used by 3rd Hayes Scouting Group is located in Chestnut Close in Hayes. The children and young people attending are all from Botwell area aged between 5 and 16 years old.
- 3. The group are keen to resume activities as soon as Government guidance permits.
- 4. The ward budget grant will be used to help buy turf for the garden of the scout hut now that they have removed a lot of trees and weeds from the grass area, which will make the area safe and useable for outdoor scouting activities.

Target Delivery Date

The grant will be paid once the proposal has been approved.

Expected Outcome

The grant will contribute towards priorities agreed by the Hillingdon Partners Executive and in particular to 'Promote and increase residents' involvement in sports, leisure, cultural and learning activities.'

Recipient of funding

Ward	Ref No	Proposal	Cost (£)	Councillor Approval Received	Balance remaining (£)
Cavendish	WB4CA07	6th Eastcote Scouts Group to purchase a gazebo for use at events and as a shelter for parents at drop off/pick up times	£2,500	Cllrs Makwana, Lavery & Barnes	£5,670

- 1. 6th Eastcote Scout Group has been active in Ruislip Eastcote Northwood district for over 65 years with Beaver, Cub and Scout sections open to all genders from 8 to 25 years old.
- 2. The range of indoor and outdoor activities usually available develop skills such as teamwork, leadership, and cultural awareness as well as many life skills.
- 3. The grant will be used to purchase a gazebo which will provide shelter for parents of the younger children at pick up/drop off times as well as being used for events and outdoor activities.

Target Delivery Date

The grant will be paid once the proposal has been approved.

Expected Outcome

The grant will contribute towards priorities agreed by the Hillingdon Partners Executive and in particular to 'Promote and increase residents' involvement in sports, leisure, cultural and learning activities.'

Recipient of funding

Ward	Ref No	Proposal	Cost (£)	Councillor Approval Received	Balance remaining (£)
South Ruislip	WB4SR12	Installation of 12 hanging baskets Station Approach (Bourne Avenue to West End Road)	£723	Cllrs Tuckwell and Hurhangee	£4,256

- Station Approach is a vibrant major road in South Ruislip with a significant mix of residential dwellings, commercial and retail outlets. A significant number of South Ruislip residents use the road on a daily basis.
- 2. The ward budget proposal will fund the installation and maintenance of the hanging baskets for the 2021 summer season (late May/ June late September) creating a vibrant colourful floral display.
- This is especially important this year, helping to lift the public mood at a time when many residents and businesses within the parade will need a boost having followed Covid-19 restrictions for many months

Target Delivery Date

Green Spaces will liaise directly with their contractor once the proposal has been approved.

Outcome

This grant will contribute towards priorities agreed by the Hillingdon Partners Executive and in particular to 'Work together to maintain and improve the quality of Hillingdon as a place.'

Recipient of funding

An internal transfer will be made to Green Spaces once the proposal has been approved.

Ward	Ref No	Proposal	Cost (£)	Councillor Approval Received	Balance remaining (£)
South Ruislip	WB4SR13	Boot scraper at the entrance into Coronation Walk within Ruislip Gardens		Cllrs Tuckwell and Hurhangee	£3,907

- 1. Coronation Walk has recently been awarded Green Flag status in recognition of the part it plays in providing a high-quality green space that is available to the local community.
- 2. The immediate residential area encompasses over 600 households with many more residents passing through this park on a daily basis. This valued green space has been especially important over the past year, providing a convenient and pleasant area for residents to exercise in-line with Covid-19 restrictions.
- The Ruislip Gardens Residents Association has requested that a boot/ footwear scraper be provided in response to feedback from local residents

Target Delivery Date

Green Spaces will organise directly with their contractor once the proposal has been approved.

<u>Outcome</u>

This grant will contribute towards priorities agreed by the Hillingdon Partners Executive and in particular to 'Work together to maintain and improve the quality of Hillingdon as a place.'

Recipient of funding

An internal transfer will be made to Green Spaces once the proposal has been approved.

Ward	Ref No	Proposal	Cost (£)	Councillor Approval Received	Balance remaining (£)
Townfield	WB4TO04	Grant towards the Hayes Canal Festival September 2021 (joint award with Botwell Ward)	£5,000	Cllrs Curling, Allen & Sansarpuri	£7,500

As per Bowell Ward.

Target Delivery Date

The grant will be paid once the proposal has been approved.

Expected Outcome

The grant will contribute towards priorities agreed by the Hillingdon Partners Executive and in particular to 'Promote and increase residents' involvement in sports, leisure, cultural and learning activities.'

Recipient of funding

Ward	Ref No	Proposal	Cost (£)	Councillor Approval Received	Balance remaining (£)
Uxbridge South	WB4US05	Whitehall Infant School to purchase new ICT technology supporting 4-7 year olds	£1,000	Cllrs Cooper and Burrows	£9,586

- 1. Whitehall Infant School, situated on the Cowley Road, is a Local Authority Maintained School with just under 360 pupils aged from 3-7 years old accessing nursery and early years education.
- 2. The school has been at the heart of the local community for over 100 years and for many of the pupils and their families, English is an additional language.
- 3. The grant will be used specifically to purchase new ICT technology supporting remote learning especially for children aged 4-7 years from disadvantaged backgrounds.

Target Delivery Date

The grant will be paid once the proposal has been approved.

Outcome

This grant will contribute towards priorities agreed by the Hillingdon Partners Executive and in particular to 'Promote and increase residents' involvement in sports, leisure, cultural and learning activities.'

Recipient of funding

Ward	Ref No	Proposal	Cost (£)	Councillor Approval Received	Balance remaining (£)
Uxbridge South	WB4US06	St Andrews C of E Primary School towards the cost of a safeguarding database and new bookshelves	£2,000	Cllrs Cooper and Burrows	£7,586

- 1. St. Andrew's is a one-form-entry Primary School in the heart of Uxbridge and providing an excellent education for 213 children from Nursery age through to Year 6.
- 2. At St. Andrew's the aim is to create an environment which reflects Christian beliefs and values and promotes high quality learning and teaching
- 3. The grant will be used to support two initiatives:
 - acquisition of a new CPOMS database with online record storage to ensure effective safeguarding and monitoring the wellbeing of school pupils and staff, and
 - purchasing new bookshelves and storage units for the Key Stage 2 classrooms used by 108 pupils and helping them to access high quality text and develop their reading skills.

Target Delivery Date

The grant will be paid once the proposal has been approved.

Outcome

This grant will contribute towards priorities agreed by the Hillingdon Partners Executive and in particular to 'Promote and increase residents' involvement in sports, leisure, cultural and learning activities.'

Recipient of funding

Ward	Ref No	Proposal	Cost (£)	Councillor Approval Received	Balance remaining (£)		
Uxbridge South	WB4US07	Our Lady of Lourdes & St Michael Catholic Church, Uxbridge towards upgrading the church hall kitchen including appliances	£1,707	Cllrs Cooper and Burrows	£5,879		

- 1. Our Lady of Lourdes & St Michael Catholic Church was built in 1931 whilst the hall itself dates from the 1980's. Prior to current Covid-19 regulations the church had some 800 regular worshippers reflecting the diversity of the local community.
- 2. The parish hall provides a valued community space within Uxbridge Town Centre itself as a venue for activities ranging from a twice weekly Toddler group, through to Slimming World and Uxbridge Junior Chess as well as regular coffee morning and luncheon groups.
- 3. The grant will be used towards upgrading the kitchen facilities including a more efficient and eco-friendlier fridge and dishwasher in addition to new worksurfaces making the kitchen area more welcoming and safer ahead of indoor group activities resuming later in the year.

Target Delivery Date

The grant will be paid once the proposal has been approved.

Outcome

This grant will contribute towards priorities agreed by the Hillingdon Partners Executive and in particular to 'Promote and increase residents' involvement in sports, leisure, cultural and learning activities.'

Recipient of funding

Ward	Ref No	Proposal	Cost (£)	Councillor Approval Received	Balance remaining (£)		
Uxbridge South	WB4US08	St Margaret's Church new refrigerator and microwave as well as developing the potential of the livestream from the church to realise further community benefits	£2,500	Cllrs Cooper and Burrows	£3,379		

- 1. The Upper Room at St Margaret's Church is now over 30 years old. To enable continued use of this valued community resource in Windsor Street at the heart of Uxbridge Town Centre, the church has plans to refurbish the small kitchen.
- 2. During the Covid-19 pandemic, live streaming has enabled a wide variety of people to connect with the church despite lockdown restrictions, including older people and people with a physical and/or mental health disability. The intention is to build on this potential to offer wider community connections as the Covid roadmap progresses especially with people who may have been housebound for many months.
- 3. Prior to the pandemic, the Upper Room was regularly used by a wide variety of community groups including youth and children's group, a bereavement drop-in service and Street Angels supporting vulnerable people within Uxbridge during the night.
- 4. The proposal is that £1,500 of the Ward Budget grant would enable a new refrigerator, microwave and beakers to be purchased ahead of lockdown easing and indoor groups resuming. The remaining £1,000 would facilitate a new camera and supporting ICT.

Target Delivery Date

The grant will be paid once the proposal has been approved.

Outcome

This grant will contribute towards priorities agreed by the Hillingdon Partners Executive and in particular to 'Promote and increase residents' involvement in sports, leisure, cultural and learning activities.'

Recipient of funding

Appendix B: WARD BUDGET	SUMMARY (May	2021 Cabinet Member	Report)
Cabinat Marahan Danart 44 May	0004		D 10

Total	Balance of April 2019 top up	Yiewsley	Yeading	West Ruislip	West Drayton	Uxbridge South	Uxbridge North	Townfield	South Ruislip	Pinkwell	Northwood Hills	Northwood	Manor	Ickenham	Hillingdon East	Heathrow Villages	Harefield	Eastcote & East Ruislip	Charville	Cavendish	Brunel	Botwell	Barnhill	Ward		WARD BODGE - SOMMARY	Appendix B				
330,000		15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	(Oct 2011)	Budget £						
220,000		10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	(Jun 2014)	Budget £	Additional Me					
440,000		20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	(Feb 2015)	Budget £	Additional Additional A					
440,000	236,820	8,959	10,355	4,255	12,744	15,000	14,196	11,196	10,960	0	8,389	15,000	1,033	6,855	13,114	15,000	2,051	0	14,854	11,575	6,350	12,871	8,423	(April 2019)	top up	PT)					
1,430,000	236,820	53,959	55,355	49,255	57,744	60,000	59,196	56,196	55,960	45,000	53,389	60,000	46,033	51,855	58,114	60,000	47,051	45,000	59,854	56,575	51,350	57,871	53,423	Budget £	Total Ward						
682		42	17	28	30	49	40	30			25	24	23	13	47	33	17	44	46	36	31	37	18	Projects	Approved						
984,309		41,458	41,655	48,107	43,694	49,414	56,215	43,696	50,981	33,126	43,389	48,037	41,621	46,603	48,764	46,360	39,134	39,022	47,314	48,405	43,320	45,571	38,423	to date £	Committed	Total					
11		0	0	0	0	4	0	_	2			0	0					0				ω		received £	Projects	New					
24,779	Re	0		- 1 0	1	S 7,207	ay o	5,000	1,072		0	0	0	0	0	0	0	0	0	2,500	0	9,000	0	cost £ R	Estimate			Pa	age	17	

Cabinet Membe Part I - Public