



# OFFICIAL EXECUTIVE DECISION NOTICE

PUBLISHED BY DEMOCRATIC SERVICES

Notice is hereby given that the following decision(s) have been made today by Cabinet Members at the London Borough of Hillingdon:

<b>Title of decision</b>	<b>CIVIC CENTRE – OFFICE LETTINGS</b>
<b>Reference No.</b>	182
<b>Date of decision</b>	7 July 2021
<b>Call-in expiry date</b>	5pm, on 14 July 2021
<b>Relevant Select Committee(s)</b>	Corporate, Finance & Property Services
<b>Relevant Ward(s)</b>	Uxbridge South

## Decision made

<b>Cabinet Members making the decision</b>	Cllr Jonathan Bianco - Cabinet Member for Property & Infrastructure
<b>DECISION</b>	<b>APPROVED</b>  <b>That the Cabinet Member for Property and Infrastructure:</b>  <b>1. Authorises the grant of a lease to The Confederation, Hillingdon CIC of offices at Link 1A, Civic Centre on the main terms outlined in this report.</b>  <b>2. Authorises the grant of a lease to Comfort Care Services (UK) Ltd of the former Benefits office in the Civic Centre on the main terms outlined in this report.</b>
<b>Reason for decision</b>	The proposal is to lease empty office space in the Civic Centre to two external partner organisations, both the proposed office suites are self-contained with their own separate access and toilet facilities. This will bring vacant office space in the Civic Centre back into use and provide a rental income for the Council.
<b>Alternative options considered and rejected</b>	There is no current service need for the offices suites and given the immediate interest from the two organisations concerned, marketing the accommodation to let in the private market will result in delay and offers no certainty that tenants will be secured

	within a reasonable period and on better terms. There is an additional service benefit in these partner organisations occupying offices within the Civic Centre.
<b>Classification</b>	<i>That this report be declared as exempt from publication as it involves the disclosure of information in accordance with Section 100(A) and <b>paragraph 3</b> of Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended), in that the report contains <b>information relating to the financial or business affairs of any particular person (including the authority holding that information)</b> and that the public interest in withholding the information outweighs the public interest in disclosing it.</i>
<b>Link to associated report</b>	N/A - exempt report
<b>Relevant Officer contact &amp; Directorate</b>	Mike Paterson, Infrastructure, Transport & Building Services
<b>Any interest declared by the Cabinet Member(s) / dispensation granted</b>	N/A

## **Implementation of decision & scrutiny call-in**

<b>[Internal Use only]</b>	
<b>When can this decision be implemented by officers?</b>	<p>Officers can implement Cabinet Member decision in this notice only from the expiry of the scrutiny call-in period which is:</p> <p><b>5pm, on 14 July 2021</b></p> <p>However, this is subject to the decision not being called in by Councillors on the relevant Select Committee. Upon receipt of a valid call-in request, Democratic Services will immediately advise the relevant officer(s) and the decision must then be put on hold.</p>
<b>Councillor scrutiny call-in of this decision</b>	<p>Councillors on the relevant Select Committee shown in this notice may request to call-in this decision. The request must be before the expiry of the scrutiny call-in period above.</p> <p>Councillors should use the Scrutiny Call-in App (link below) on their devices to initiate any call-in request. Further advice can be sought from Democratic Services if required:</p> <p><a href="#">Scrutiny Call-In - Power Apps</a> (secure)</p>
<b>Further information</b>	<p>These decisions, where applicable, have been taken under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.</p> <p>This is the formal notice by the Council of the above executive decision, including links to the reports where applicable.</p> <p>If you would like more information on this decision, please contact Democratic Services on 01895 250636 or email: <a href="mailto:democratic@hillingdon.gov.uk">democratic@hillingdon.gov.uk</a>.</p>

	<p>Circulation of this decision notice is to a variety of people including Members of the Council, Corporate Directors, Officers, Group Secretariats and the Public. Copies are also placed on the Council's website.</p>
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**Democratic Services  
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