



OFFICIAL EXECUTIVE DECISION NOTICE

PUBLISHED BY DEMOCRATIC SERVICES

Notice is hereby given that the following decision(s) have been made today by Cabinet Members at the London Borough of Hillingdon:

Title of decision	Award of Contract for Transformation Programme Management
Reference No.	CMD 245
Date of decision	16 August 2021
Call-in expiry date	23 August 2021
Relevant Select Committee(s)	Corporate, Finance and Property Select Committee
Relevant Ward(s)	All

Decision made

Cabinet Members making the decision	Leader of the Council – Councillor Ian Edwards Cabinet Member for Corporate Services and Transformation – Councillor Douglas Mills
DECISION	APPROVED That the Leader of the Council and the Cabinet Member for Corporate Services and Transformation: 1) Approved the award of a 14-month contract to SAH Consulting Limited for the provision of programme development and management in relation to the Council's ongoing transformation and; 2) Agreed this award through a single tender process.
Reason for decision	The Council does not currently have the resource or requisite skills and knowledge within the workforce establishment to deliver the required activity, programme development and programme management for the Business Improvement Delivery (BID) programme. Using external expertise also ensures that the Council has access to the latest delivery model approaches and SAH Consulting Ltd have proven experience and success in delivering substantial change projects within the local authority context.

Alternative options considered and rejected	The Council could consider recruiting to a permanent post within the workforce establishment to provide programme management for transformational activities across the Council. Although this approach would have less cost than the consultancy proposed, this would significantly disrupt the progress made to date in the delivery of the BID programme and could also leave the Council with financial liabilities (e.g. redundancy costs) should the role not be required beyond May 2022.
Classification	Report exempt from publication: <i>The report relating to this decision was declared as exempt from publication as it involved the disclosure of information in accordance with Section 100(A) and paragraph 3 of Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended), in that the report contained information relating to the financial or business affairs of any particular person (including the authority holding that information) and that the public interest in withholding the information outweighed the public interest in disclosing it.</i>
Link to associated report	Exempt report
Relevant Officer contact & Directorate	Mike Talbot – Corporate Director, Corporate Services & Transformation
Any interest declared by the Cabinet Member(s) / dispensation granted	N/A

Implementation of decision & scrutiny call-in

[Internal Use only]	
When can this decision be implemented by officers?	Officers can implement Cabinet Member decision in this notice only from the expiry of the scrutiny call-in period which is: 5pm, on 23 August 2021 However, this is subject to the decision not being called in by Councillors on the relevant Select Committee. Upon receipt of a valid call-in request, Democratic Services will immediately advise the relevant officer(s) and the decision must then be put on hold.
Councillor scrutiny call-in of this decision	N/A
Further information	These decisions, where applicable, have been taken under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. This is the formal notice by the Council of the above executive decision, including links to the reports where applicable.

If you would like more information on this decision, please contact Democratic Services on 01895 250636 or email: democratic@hillingdon.gov.uk.

Circulation of this decision notice is to a variety of people including Members of the Council, Corporate Directors, Officers, Group Secretariats and the Public. Copies are also placed on the Council's website.

**Democratic Services
London Borough of Hillingdon
Civic Centre
High Street
Uxbridge
UB8 1UW**