



Democratic Services

Location: Phase II
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**To: COUNCILLOR MARTIN GODDARD
CABINET MEMBER FOR FINANCE**

**COUNCILLOR SUSAN O'BRIEN
CABINET MEMBER FOR FAMILIES, EDUCATION
AND WELLBEING**

c.c. All Members of Families, Health & Wellbeing
Select Committee
c.c. Nicky McDermott – Planning, Environment &
Community Services
c.c. Dan Kennedy, Corporate Director of Planning,
Environment, Education & Community Services
c.c. Ward Councillors for Uxbridge North
c.c. Conservative and Labour Group Offices
(inspection copy)

Date: 10 September 2021

Non-Key Decision request

Form D

Leisure Centre Refurbishment Programme 2021/22

Dear Cabinet Member

Attached is a report requesting that a decision be made by you as an individual Cabinet Member. Democratic Services confirm that this is not a key decision, as such the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 notice period does not apply.

You should take a decision **on or after 20 September 2021** in order to meet Constitutional requirements about publication of decisions that are to be made. You may wish to discuss the report with the Corporate Director before it is made. Please indicate your decision on the duplicate memo supplied, and return it to me when you have made your decision. I will then arrange for the formal notice of decision to be published.

Kind regards,

Jack Roberts
Democratic Services Apprentice

Title of Report: Leisure Centre Refurbishment Programme 2021/22

Decision made:

Reasons for your decision: (e.g. as stated in report)

Alternatives considered and rejected: (e.g. as stated in report)

SignedDate.....

Cabinet Member for Finance / Cabinet Member for Families, Education and Wellbeing

CAPITAL RELEASE REPORT (September 2021)

SERVICE AREA / PROGRAMME: Leisure Centre Refurbishment Programme 2021/22
RELEASE NO: 2

Cabinet Members	Councillor Martin Goddard Councillor Susan O'Brien
Cabinet Portfolios	Cabinet Member for Finance Cabinet Member for Families, Education and Wellbeing
Officer Contact	Nicky McDermott – Planning, Environment & Community Services.
Papers with report	Appendix A with capital release requests for approval

HEADLINES

Summary	To seek Cabinet Member approval for the release of capital funds from the Leisure Centre Refurbishment Programme 2021/22 capital budget for the works required at Hillingdon Sports & Leisure Complex.
Putting our Residents First	This report supports the Council objective of <i>strong financial management</i> .
Financial Cost	This report seeks the release of £93,413 from the Leisure Centre Refurbishment Programme 2021/22 capital budget for the works required at Hillingdon Sports & Leisure Complex.
Relevant Select Committee	Families, Health and Wellbeing Select Committee.
Ward(s) affected	Uxbridge North.

RECOMMENDATION

That the Cabinet Member for Finance and the Cabinet Member for Families, Education and Wellbeing agree to the following capital release request of £93,413 from the Leisure Centre Refurbishment Programme 2021/22 capital budget for the required refurbishment works at Hillingdon Sports and Leisure Complex. (Appendix A)

Reasons for recommendation

Completing this work will ensure that Hillingdon Sports & Leisure Complex continues to operate efficiently and will ensure that no loss of income is incurred.

Alternative options considered

The Council could choose not to complete the work but this could result in a loss of income and damage to the Council's reputation.

Select Committee comments

None at this stage

SUPPORTING INFORMATION

The Council's four Leisure Centres (Hillingdon Sports & Leisure Complex, Highgrove Pool, Botwell Green Sports & Leisure Centre, and Queensmead Sports Centre) are managed by GLL on behalf of the Council. In order to maintain the operational reliability of the centres and ensure there is no loss of income, some urgent refurbishment works are required to be completed. This specialist work was identified as part of the dilapidation survey completed by the Council when the previous Leisure Operator's contract ended in February 2020.

The specialist work includes:

- Replacement of the pool hoist to ensure that users with disabilities are able to enter and exit the pool.
- Service and repair all lockers in the wet changing room areas. This will include the supply and fitting of wrist bands, backing plates, number plates and shelf strengtheners.
- Installation of two pressure transmitters complete with fascia mounted controllers which will ensure that the water level in the pools is topped up. The system will provide a digital display confirming the depth of the water in both the indoor and outdoor tanks.
- Replacement of both the sauna and steam cabins and associated heating elements.
- Replacement of defective lighting and PIR sensors in both the main building and athletics stadium building.
- Isolate, remove and replace the faulty building management system (BMS) controllers in both the main building and athletics stadium building.
- Replacement of the swimming blocks for the 50m pool. The swimming blocks are required for competitive swimming events.
- Swimming pool wave reduction lane ropes.
- Replacement of the athletics track speaker system. This is required for competitive athletic meetings to take place.

In November 2019 Cabinet approved the appointment of GLL to manage the Borough's Leisure Facilities and complete specific capital works as agreed by the Council. This report now seeks the release of the funds from the Leisure Centre Refurbishment Budget in order for GLL to complete the works on behalf of the Council. The cost of the work can be found in Table 1 below.

Table 1: Cost of Works

Cost of Works	£
Replacement pool hoist	2,628
Locker repairs	15,570
Installation of pressure transmitters	5,170
Replacement of the sauna and steam rooms	28,950
Replacement of defective lighting in the main building and athletics stadium	7,952
Replacement of the BMS controllers (main building and athletics stadium building)	9,026
50m pool – starting blocks for swimming competitions	13,297
Swimming pool wave reduction lane ropes	5,860
Replacement of the athletics track speaker system	4,960
Total	£93,413

Financial Implications

Leisure Centre Refurbishment Programme Revised Budget 2021/22 £2,404k, Previously Released £608k, Capital Release Requested £93k – Appendix A

The 2021/22 capital programme, approved by Cabinet and Council in February 2021 included a budget for the Leisure Centre Refurbishment Programme of £1,151k. Cabinet in June 2021 approved the rephasing of £1,253k of the unspent 2020/21 budget into 2021/22, to give a revised budget of £2,404k, funded from Council resources.

The report seeks the release of £93k from the Leisure Centre Refurbishment Programme for the refurbishment works at Hillingdon Sports & Leisure Centre complex. The release request is based on quotes from the Council's approved term contractor GLL.

The remaining £1,703k of the Leisure Centre Refurbishment Programme 2021/22 budget is subject to the capital release process.

RESIDENT BENEFIT & CONSULTATION

The benefit or impact upon residents, service users and communities?

The completion of these refurbishment works will ensure that residents will continue to be able to enjoy a high quality leisure centre provision.

Consultation carried out or required

None required.

CORPORATE CONSIDERATIONS

Corporate Finance

Corporate Finance has reviewed the report and concurs with the financial implications set out above, noting that the funds are to be released from the approved 2021/22 Leisure Centre Refurbishment Programme budget, funded from Council resources.

Legal

The Borough Solicitor confirms that the Council is responsible for carrying out this function pursuant to Section 19 of the Local Government (Miscellaneous Provisions) Act 1976. Thus there are no legal impediments to the capital release being authorised, although any contract that is entered into must comply with the Council's Procurement and Contract Standing Orders.

Infrastructure / Asset Management

Asset Management are in support of this specialist and essential capital works.

Capital Release Protocol

The release of all capital funds, and certain revenue funds, held by the Council is to be made by a formal democratic decision. No expenditure can be placed or committed by officers until this formal approval is given by Democratic Services. Release of funds must be for identified projects only and strictly not for the general release of funds for projects to be identified at a later date. No block releases of capital or funding will be allowed, except if authorised by the Leader of the Council in advance to Corporate Finance. The release of funds will only be made if previous Council, Cabinet or Cabinet Member agreement has been given to the project and only if there is an approved budget.

BACKGROUND PAPERS

NIL

APPENDIX A

Leisure Centre Refurbishment Programme 2021/22: Specialist Works at Hillingdon Sports and Leisure Centre Release No 2

Location	Project / Expenditure Title	Information	Funds Release Sought £000's	Approve	Hold	More Information Required
Hillingdon Sports & Leisure Complex	Specialist refurbishment works	Replace pool hoist, lockers repairs, replace sauna & steam rooms, lighting, BMS controls, starting blocks, lane ropes, athletics track speaker system	93			
Total seeking release			93			
Previously released			608			
Budget			2,404			
Remaining budget			1,703			