



## Democratic Services

**Location:** Phase II  
**Ext:** 0833  
**DDI:** 01895 250833  
**My Ref:** 276

**To: COUNCILLOR SUSAN O'BRIEN  
CABINET MEMBER FOR FAMILIES, EDUCATION  
AND WELLBEING**

c.c. All Members of Families, Health & Wellbeing  
Select Committee  
c.c. Dan Kennedy, Director – Planning, Environment,  
Education & Community Services  
c.c. Mr Tony Little  
c.c. Ward Councillors for Manor  
c.c. Conservative and Labour Group Offices  
(inspection copy)

**Date:** 14 September 2021

## Non-Key Decision request

## Form D

### NOMINATION OF LOCAL AUTHORITY CANDIDATE TO SCHOOL GOVERNING BODY

Dear Cabinet Member

Attached is a report requesting that a decision be made by you as an individual Cabinet Member. Democratic Services confirm that this is not a key decision, as such the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 notice period does not apply.

You should take a decision **on or after 22 September 2021** in order to meet Constitutional requirements about publication of decisions that are to be made. You may wish to discuss the report with the Corporate Director before it is made. Please indicate your decision on the duplicate memo supplied, and return it to me when you have made your decision. I will then arrange for the formal notice of decision to be published.

Kind regards,

Jack Roberts  
Democratic Services Apprentice

**Title of Report: NOMINATION OF LOCAL AUTHORITY CANDIDATE TO SCHOOL GOVERNING  
BODY**

**Decision made:**

**Reasons for your decision:** (e.g. as stated in report)

**Alternatives considered and rejected:** (e.g. as stated in report)

Signed .....Date.....

*Cabinet Member for Families, Education and Wellbeing*

## NOMINATION OF LOCAL AUTHORITY CANDIDATE TO SCHOOL GOVERNING BODY

<b>Cabinet Member(s)</b>	Councillor Susan O'Brien
<b>Cabinet Portfolio(s)</b>	Cabinet Member for Families, Education and Wellbeing
<b>Officer Contact(s)</b>	Dan Kennedy, Planning, Environment, Education and Community Services
<b>Papers with report</b>	Application form and minutes of the related Full Governing Body meeting - for the attention of Cllr O'Brien only.

### HEADLINES

<b>Summary</b>	This report seeks approval to nominate a Local Authority Governor to the Sacred Heart Catholic Primary School Governing Body for appointment.
<b>Putting our Residents First</b>	N/A
<b>Financial Cost</b>	None
<b>Relevant Select Committee</b>	Families, Health & Wellbeing Select Committee
<b>Relevant Ward(s)</b>	Manor

### RECOMMENDATIONS

That the following applicant be nominated for formal appointment to the School Governing Body indicated below:

**Sophia Andriana Mills for Sacred Heart Catholic Primary School.**

## SUPPORTING INFORMATION

### Reasons for Recommendation

To ensure that the place for a Local Authority Governor is filled to meet statutory duty. The School Governance Team has confirmed that the candidate has submitted the correct documentation and that the school has agreed to this nomination being processed for approval.

### Alternative Options Considered

The Cabinet Member could decline to approve the nomination or request more information about it.

### Comments of Select Committee

Not considered by Select Committee.

### Financial Implications

There are no financial implications arising from this report.

### Supporting Information

1. Authority to approve the nomination of Council nominees to School Governing Bodies has been delegated to the Cabinet Member for Families, Education and Wellbeing.
2. The person listed above is a Council nominee. The Chief Education Officer has requested that the individual be nominated to the Governing Body indicated in the recommendation.
3. The candidate has been proposed for nomination as a Local Authority School Governor under the Education (School governance) (Constitution) Regulations 2012. Under these regulations the Local Authority nominate, and the Governing Body appoints the candidate.

## RESIDENT BENEFIT & CONSULTATION

### What will be the effect of the recommendation?

The School Governing Body will meet statutory duty by filling their Local Authority Governor vacancy.

### Consultation carried out or required

None.

## CORPORATE CONSIDERATIONS

### Corporate Finance

Corporate Finance has reviewed this report and concur that there are no financial implications arising from this report.

### Legal

There are no legal implications arising from this report.

## BACKGROUND PAPERS

Nil.

## TITLE OF ANY APPENDICES

### [Documents for the attention of Cllr O'Brien ONLY]

1. Application form
2. Minutes of the related Full Governing Body meeting
3. Request for a formal governor nomination by the Local Authority