



Democratic Services

Location: Phase II
Ext: 0692
DDI: 01895 250692
My Ref: 314

**To: COUNCILLOR SUSAN O'BRIEN
CABINET MEMBER FOR FAMILIES, EDUCATION
AND WELLBEING**

c.c. All Members of Families, Health & Wellbeing
Select Committee
c.c. Dan Kennedy, Corporate Director of Planning,
Environment, Education & Community Services
c.c. Mr Tony Little
c.c. Ward Councillors for Eastcote & East Ruislip
c.c. Conservative and Labour Group Offices
(inspection copy)

Date: 02 November 2021

Non-Key Decision request

Form D

VARIATION OF INSTRUMENT OF GOVERNMENT FOR WARRENDER PRIMARY SCHOOL

Dear Cabinet Member

Attached is a report requesting that a decision be made by you as an individual Cabinet Member. Democratic Services confirm that this is not a key decision, as such the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 notice period does not apply.

You should take a decision **on or after Wednesday 10 November 2021** in order to meet Constitutional requirements about publication of decisions that are to be made. You may wish to discuss the report with the Corporate Director before it is made. Please indicate your decision on the duplicate memo supplied, and return it to me when you have made your decision. I will then arrange for the formal notice of decision to be published.

Kind regards,

Neil Fraser
Democratic Services Officer

Title of Report: VARIATION OF INSTRUMENT OF GOVERNMENT FOR WARRENDER PRIMARY SCHOOL

Decision made:

Reasons for your decision: (e.g. as stated in report)

Alternatives considered and rejected: (e.g. as stated in report)

SignedDate.....

Cabinet Member for Families, Education and Wellbeing

VARIATION OF INSTRUMENT OF GOVERNMENT FOR WARRENDER PRIMARY SCHOOL

Cabinet Member(s)	Councillor Susan O'Brien
Cabinet Portfolio(s)	Cabinet Member for Families, Education and Wellbeing
Officer Contact(s)	Dan Kennedy, Corporate Director - Planning, Environment, Education and Community Services
Papers with report	FGB minutes, draft and proposed Instrument of Government (For Cabinet Member Only)

HEADLINES

Summary	This report seeks approval to a Variation of Instrument of Government for Warrender Primary School Governing Body.
Putting our Residents First	N/A.
Financial Cost	None.
Relevant Select Committee	Families, Health & Wellbeing.
Relevant Ward(s)	Eastcote and East Ruislip.

RECOMMENDATIONS

That the Cabinet Member for Families, Education and Wellbeing agrees to the Variation of Instrument of Government for Warrender Primary School.

SUPPORTING INFORMATION

Reasons for Recommendation

The Warrender Primary School Governing Body would like to change their membership of governors, reducing the number of parent governors to 2 and increasing the number of co-opted governors to 7. This will reflect the needs of the school, as it will allow a wider skillset to be present on the governing body. The total number of governors remains at 12.

The Council's School Governance Team has confirmed that Warrender Primary School Governing Body has submitted the correct documentation.

Alternative Options Considered

The Cabinet Member could decline to approve the variation or request more information about it.

Comments of Select Committee(s)

None at this stage.

RESIDENT BENEFIT & CONSULTATION

What will be the effect of the recommendation?

School Governing Body will operate effectively with their full complement of LA Governors.

Consultation carried out or required

None.

CORPORATE CONSIDERATIONS

Corporate Finance

There are no financial implications arising from this report.

Legal

There are no legal implications arising from this report. The governing bodies of local authority maintained schools must be constituted in accordance with regulation 13 The School Governance (Constitution) (England) Regulations 2012. There is no upper limit on the size of governing bodies and they may appoint as many co-opted governors as they consider necessary. The number of co-opted governors who are eligible to be elected or appointed as staff governors must not, when counted with the one staff governor and the headteacher, exceed one-third of the total membership of the governing body.

BACKGROUND PAPERS

NIL.

TITLE OF ANY APPENDICES

Previous Instrument of Government*

Revised Instrument of Government*

Full Governing Body minutes*

*For Cabinet Member only