

# OFFICIAL EXECUTIVE DECISION NOTICE

## PUBLISHED BY DEMOCRATIC SERVICES

Notice is hereby given that the following decision(s) have been made today by Cabinet Members at the London Borough of Hillingdon:

<b>Title of decision</b>	<b>HOLIDAY ACTIVITIES AND FOOD PROGRAMME 2022/25</b>
<b>Reference No.</b>	476
<b>Date of decision</b>	Tuesday 24 May 2022
<b>Call-in expiry date</b>	<b>5pm, Tuesday 31 May 2022</b>
<b>Relevant Select Committee(s)</b>	Health & Social Care
<b>Relevant Ward(s)</b>	All

### Decision made

<b>Cabinet Members making the decision</b>	Councillor Ian Edwards – Leader of the Council
	<p><b>Approved</b></p> <p><b>That the Leader of the Council:</b></p> <ol style="list-style-type: none"><li><b>1. Accept the Government grant for the Holiday Activities and Food (HAF) Programme of £1,061,920 for FY 22/23;, noting that in 2023/24 and 2024/25 Hillingdon are likely to receive the HAF grant in addition.</b></li><li><b>2. Agrees that delivery of this Programme is managed via a bespoke procurement pathway, as set out in the report);</b></li><li><b>3. Authorises the Director of Children's Services, in consultation with the Cabinet Member for Families, Education &amp; Wellbeing where appropriate, to award contracts to suitable providers following an open process to bid.</b></li><li><b>4. Notes that operational oversight of this programme will be via a multi-department strategic HAF board.</b></li></ol>
<b>Reason for decision</b>	The above decisions are to ensure effective service delivery of the Holiday Activities and Food Programme.

	<p>Hillingdon has received the HAF grant since 2021. Initially, this has been delivered through a small number of large providers subcontracting as required. These decisions represent a change in approach which better meets the requirements of the grant to ensure flexibility and increased use of local provision.</p> <p>A multi-department Strategic HAF Board meets every 4 weeks which includes officers from children's social care and from SEND, which will discuss the procurement for the programme and the recommendations for expenditure.</p> <p>The grant spend will be reported by Finance to Cabinet via budget monitoring to complete oversight reporting.</p>
<b>Alternative options considered and rejected</b>	<p>1) A single provider to deliver all requirements, either direct or through sub-contracting. A single provider could not provide enough spaces nor the flexibility to adapt the programme offer throughout the year in response to the changing needs of children and young people in Hillingdon. Furthermore, DfE guidance expressed a preference for Council's to utilise local provision.</p> <p>2) Continue to pursue the traditional method of approval – This would be resource intensive for all and not provide the flexibility required to deliver the timeliness of services.</p>
<b>Classification</b>	Part 1 - Public
<b>Link to associated report</b>	<a href="#">Report</a>
<b>Relevant Officer contact &amp; Directorate</b>	Kat Wyatt - Head of Service ~ Youth Justice, AXIS, Adolescent Development and Youth Services
<b>Any interest declared by the Cabinet Member(s) / dispensation granted</b>	N/A

## **Implementation of decision & scrutiny call-in**

<b>[Internal Use only]</b>	
<b>When can this decision be implemented by officers?</b>	<p>Officers can implement Cabinet Member decision in this notice only from the expiry of the scrutiny call-in period which is:</p> <p><b>5pm, Tuesday 31 May 2022</b></p> <p>However, this is subject to the decision not being called in by Councillors on the relevant Select Committee. Upon receipt of a valid call-in request, Democratic Services will immediately advise the relevant officer(s) and the decision must then be put on hold.</p>

<b>Councillor scrutiny call-in of this decision</b>	<p>Councillors on the relevant Select Committee shown in this notice may request to call-in this decision. The request must be before the expiry of the scrutiny call-in period above.</p> <p>Councillors should use the Scrutiny Call-in App (link below) on their devices to initiate any call-in request. Further advice can be sought from Democratic Services if required:</p> <p><b><u><a href="#">Scrutiny Call-In - Power Apps</a></u></b> (secure)</p>
<b>Further information</b>	<p>These decisions, where applicable, have been taken under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.</p> <p>This is the formal notice by the Council of the above executive decision, including links to the reports where applicable.</p> <p>If you would like more information on this decision, please contact Democratic Services on 01895 250636 or email: <a href="mailto:democratic@hillingdon.gov.uk">democratic@hillingdon.gov.uk</a>.</p> <p>Circulation of this decision notice is to a variety of people including Members of the Council, Corporate Directors, Officers, Group Secretariats and the Public. Copies are also placed on the Council's website.</p> <p style="text-align: right;"><b>Democratic Services London Borough of Hillingdon Civic Centre High Street Uxbridge UB8 1UW</b></p>