



OFFICIAL EXECUTIVE DECISION NOTICE PUBLISHED BY DEMOCRATIC SERVICES

Notice is hereby given that the following decision(s) have been made today by Cabinet Members at the London Borough of Hillingdon:

Title of decision	CAPITAL RELEASE REPORT July 2022 DEPARTMENT: Resources SERVICE AREA / PROGRAMME: Corporate Technology and Innovation Programme Release No 1: Telephony, LAN WAN & Internet Security
Reference No.	568
Date of decision	Friday 23 September 2022
Call-in expiry date	5pm, Friday 30 September 2022
Relevant Select Committee	Finance and Corporate Services Select Committee
Relevant Wards	N/A

Decision made

Cabinet Members making the decision	Councillor Ian Edwards - Leader of the Council Councillor Martin Goddard – Cabinet Member for Finance Councillor Douglas Mills - Cabinet Member for Corporate Services
	Approved That the Leader, Cabinet Member for Finance and the Cabinet Member for Corporate Services agree to the capital release request of £220k from the 2022/23 General Capital Contingency for funding of Wireless Access Points of the Telephony, LAN, WAN & Internet Security project.
Reason for decision	The capital release will provide support and maintenance for an enhanced and expanded wireless network infrastructure, enabling Council staff greater mobility within Council offices to continue fulfilling services to residents, while allowing ICT and Thrive Networks to transform these services to a modern, cost-effective solution that conforms to the ICT strategy of reducing reliance upon the Civic Centre by using Cloud, Hosted or Hybrid technologies where appropriate.
Alternative options considered and rejected	Remote site surveys that could not be completed efficiently or cost-effectively within the tender period (none of the tenderers offered site surveys prior to submitting their tender) took place following the awarding of the Telephony, LAN, WAN and Internet Security contracts to ONI PLC. The site surveys were targeted specifically at

	<p>wireless coverage at critical sites and how staff usage of wireless at those sites has changed over the years. A number of options and costings were then considered:</p> <p>1. Do Nothing Doing nothing will render the existing wireless network infrastructure unsupported, unlicensed and reliant on the Civic Centre. Council staff within the Civic Centre and working remotely at other council-occupied buildings rely upon the Network Infrastructure in the delivery of their contractual duties. This is not recommended.</p> <p>2. Balance increased wireless coverage at all sites against cost of that coverage ICT worked with Procurement colleagues and Thrive Networks to fully review the wireless network requirements. Four cost options were presented, offering cost comparisons between a minimum replacement of like-for-like wireless coverage at all sites against a maximum offering of full wireless coverage at all sites. ICT used site surveys and knowledge of known wireless coverage issues at specific sites to identify key sites where increased wireless coverage would provide clear improvement to staff capability at those sites. The chosen option details the number of Wireless Access Points required at each site and represents a reasonable balance between wireless coverage and cost, with an emphasis on improving wireless coverage at those sites where it would be most beneficial.</p> <p>3. Re-Tender for additional / expanded Wireless Requirements ICT worked with Procurement colleagues and Thrive Networks to fully review the Wireless Network requirements. Adding the cost of the expanded wireless requirements to the cost of the original tender remains more cost effective than other options within the original tender.</p> <p>Inter-dependencies between solutions for wired and wireless networks are such that complications may arise if components of the solution are delivered by different suppliers. ICT Officers recommend that the solution is delivered and maintained by a single supplier to reduce cost and complexity of the solution and make for easier management of the contract. Procurement officers have confirmed that awarding Lots to different suppliers would raise the overall cost of the solution over the contract period.</p>
Classification	Part 1 – Public
Link to associated report	https://hillingdon.sharepoint.com/:b:/s/CabinetMemberDecision/EffrOtoBhmtGnB5G0ShV600Br7tfYfxKpda-k-RdZua-dQ
Relevant Officer contact & Directorate	Michael Clarke – Central Services Directorate Jo Allen – Resources Directorate

Any interest declared by the Cabinet Member(s) / dispensation granted	N/A
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Implementation of decision & scrutiny call-in

[Internal Use only]	
When can this decision be implemented by officers?	<p>Officers can implement Cabinet Member decision in this notice only from the expiry of the scrutiny call-in period which is:</p> <p>5pm, Friday 30 September 2022</p> <p>However, this is subject to the decision not being called in by Councillors on the relevant Select Committee. Upon receipt of a valid call-in request, Democratic Services will immediately advise the relevant officer(s) and the decision must then be put on hold.</p>
Councillor scrutiny call-in of this decision	<p>Councillors on the relevant Select Committee shown in this notice may request to call-in this decision. The request must be before the expiry of the scrutiny call-in period above.</p> <p>Councillors should use the Scrutiny Call-in App (link below) on their devices to initiate any call-in request. Further advice can be sought from Democratic Services if required:</p> <p>Scrutiny Call-In - Power Apps (secure)</p>
Further information	<p>These decisions, where applicable, have been taken under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.</p> <p>This is the formal notice by the Council of the above executive decision, including links to the reports where applicable.</p> <p>If you would like more information on this decision, please contact Democratic Services on 01895 250636 or email: democratic@hillingdon.gov.uk.</p> <p>Circulation of this decision notice is to a variety of people including Members of the Council, Corporate Directors, Officers, Group Secretariats and the Public. Copies are also placed on the Council's website.</p> <p style="text-align: right;">Democratic Services London Borough of Hillingdon Civic Centre</p>

