



Democratic Services

Location: Phase II
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To: **COUNCILLOR JONATHAN BIANCO**
CABINET MEMBER FOR PROPERTY, HIGHWAYS & TRANSPORT

COUNCILLOR MARTIN GODDARD
CABINET MEMBER FOR FINANCE

c.c. All Members of the Property, Highways & Transport Select Committee
c.c. Peter Elliott-Smith, Place Directorate
c.c. Perry Scott, Corporate Director of Place
c.c. Ward Councillors for South Ruislip

Date: 26 September 2022

Non-Key Decision request

Form D

CAPITAL RELEASE REPORT (September 2022)

DEPARTMENT: Place

SERVICE AREA / PROGRAMME: School Conditions Programme 2022/23 - New Lightning Protection System at Ruislip Gardens Primary School

RELEASE NO: 6

Dear Cabinet Members

Attached is a report requesting that a decision be made by you as an individual Cabinet Member. Democratic Services confirm that this is not a key decision, as such, the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 notice period does not apply.

You should take a decision **on or after Tuesday 4 October 2022** in order to meet Constitutional requirements about publication of decisions that are to be made. You may wish to discuss the report with the Corporate Director before it is made. Please indicate your decision on the duplicate memo supplied, and return it to me when you have made your decision. I will then arrange for the formal notice of decision to be published.

Liz Penny
Democratic Services Officer

Title of Report: School Conditions Programme 2022/23 - New Lightning Protection System at Ruislip Gardens Primary School: Release No: 6

Decision made:

Reasons for your decision: (e.g. as stated in report)

Alternatives considered and rejected: (e.g. as stated in report)

SignedDate.....

Cabinet Member for Finance / Cabinet Member for Property, Highways & Transport

CAPITAL RELEASE REPORT (September 2022)

DEPARTMENT: Place

SERVICE AREA / PROGRAMME: School Conditions Programme 2022/23 - New Lightning Protection System at Ruislip Gardens Primary School

RELEASE NO: 6

Cabinet Members	Councillor Jonathan Bianco Councillor Martin Goddard
Cabinet Portfolios	Cabinet Member for Property, Highways & Transport Cabinet Member for Finance
Officer Contact	Peter Elliott-Smith, Place Directorate
Papers with report	Appendix A with capital release requests for approval

HEADLINES

Summary	To seek Cabinet Member approval for the release of capital funds for the funding of the upgrade to the lightning protection system at Ruislip Gardens Primary School.
Putting our Residents First	This report supports the Council objective of strong financial management.
Financial Cost	This report seeks the release of £26k from the 2022/23-2026/27 School Conditions Building Programme budget for upgrade of the lightning protection system at Ruislip Gardens Primary School. The works will commence upon the release of the funds and are expected to be complete by October 2022.
Relevant Select Committee	Property, Highways and Transport Select Committee
Ward(s) affected	South Ruislip

RECOMMENDATION

That the Cabinet Member for Finance and the Cabinet Member for Property, Highways & Transport agree to the following capital release requests of £26k from the School Conditions Building Programme 2022/23 - 2026/27 budget for the funding of the upgrade to the lightning protection system at Ruislip Gardens Primary School. (Appendix A)

Reasons for recommendation

An upgrade of the current lightning protection system at Ruislip Gardens Primary school is required to meet BS EN 62305:2011/12 (Level 4) standards.

Alternative options considered

Not carrying out the works would leave the school vulnerable to a health and safety risk as the current lightning protection system does not meet the required standards.

Select Committee comments

None at this stage.

SUPPORTING INFORMATION

Background information

In December 2019, approval was received to appoint a contractor to undertake the necessary improvement works to the roofs and damaged concrete lintels, sills and soffits at Ruislip Gardens Primary School; these works were completed in August 2020.

Following these roofing works, which included large scale handrail installation, the school had the existing lightning protection system reviewed by lightning conductor engineers and the report received highlights that the current system is now inadequate to meet the required health and safety standards. The lightning protection system in place at the school needs upgrading to meet the current BS EN 62305:2011/12 (Level 4).

Proposed works

It is proposed to upgrade the current system to a Catherine Parr – Level 4 lightning protection system to ensure it meets BS EN 62305:2011/12.

Costs

The estimated costs can be found in Table 1. Due to the works being an urgent health and safety issue, it is not required for the school to contribute towards these works on this occasion as it is considered an extension to the original project.

Table 1: Cost Plan

Description	Amount
Construction works	21,495
Capital Programme Staff Fees	2,150
Construction Contingency	2,150
Total	£25,795

Financial Implications

Schools Conditions Building Programme 2022/23-2026/27 Budget £19,229k of which devolved to schools £14k; Previously Released £2,397k; Capital Release Requested £26k – Appendix A

The 2022/23 to 2026/27 five-year revised programme budget for the Schools Conditions Building Programme totals £19,229k. This is funded from Schools Conditions Allocation (SCA) capital grant and agreed school contributions in line with Council policy. The total revised budget includes £14k that is devolved to schools.

The report requests the capital release of £26k from the Schools Conditions Building Programme budget for the upgrade to the lightning protection system works at Ruislip Gardens Primary School. The cost plan for the school is based on quotation and includes internal capital programme team fees and contingency at 10% each.

The original scheme related to roof works at Ruislip Gardens Primary School had a budget of £1,136k, including a project school's contribution of £38k. The project completed in September 2021 with an underspend of £160k. There will be no school's contribution for the upgrade to the lightning protection system scheme as it is deemed an extension to the original Ruislip Gardens Primary School roof works project relating to health and safety issues surrounding the install not in the original contract.

RESIDENT BENEFIT & CONSULTATION

The benefit or impact upon residents, service users and communities

Works to ensure that the school is fully functional for its users.

Consultation carried out or required

Consultation and agreement of works with the school in line with School Contribution Policy.

CORPORATE CONSIDERATIONS

Corporate Finance

Corporate Finance concurs with the financial implications above, noting that the works will be funded from the Schools Conditions Building Programme, financed by School Conditions Allocation capital grant.

Legal

The Borough Solicitor confirms that the Council is responsible for carrying out this function pursuant to Section 16 of the Education Act 1996, thus there are no legal impediments to the capital release being authorised, although any contract that is entered into must comply with the Council's Procurement and Contract Standing Orders.

Infrastructure / Asset Management

This report is authored by Infrastructure / Asset Management.

Capital Release Protocol

The release of all capital funds, and certain revenue funds, held by the Council is to be made by a formal democratic decision. No expenditure can be placed or committed by officers until this formal approval is given by Democratic Services. Release of funds must be for identified projects only and strictly not for the general release of funds for projects to be identified at a later date. No block releases of capital or funding will be allowed, except if authorised by the Leader of the Council in advance to Corporate Finance. The release of funds will only be made if previous Council, Cabinet or Cabinet Member agreement has been given to the project and only if there is an approved budget.

BACKGROUND PAPERS

NIL.

APPENDIX A

Schools Conditions Programme 2022/23- 2026/27 – Upgrade of lightning protection system at Ruislip Gardens Primary School – Release No 6

Location	Project / Expenditure Title	Information	Funds Release Sought £000's	Approve	Hold	More Information Required
Ruislip Gardens Primary School,	Upgrade of Lightning Protection System		26			
Total seeking release			26			
Previously released			2,397			
Devolved to Schools			14			
Budget			19,229			
Remaining budget			16,792			