



## OFFICIAL EXECUTIVE DECISION NOTICE PUBLISHED BY DEMOCRATIC SERVICES

Notice is hereby given that the following decision(s) have been made today by Cabinet Members at the London Borough of Hillingdon:

<b>Title of decision</b>	<b>The provision of Environmental On-Street Enforcement Officer Services – One Year Extension</b>
<b>Reference No.</b>	601
<b>Date of decision</b>	Tuesday 11 October 2022
<b>Call-in expiry date</b>	<b>5pm, Tuesday 18 October 2022</b>
<b>Relevant Select Committee</b>	Residents' Services Select Committee
<b>Relevant Wards</b>	All

### Decision made

Cabinet Members making the decision	Councillor Ian Edwards – Leader of the Council Councillor Eddie Lavery – Cabinet Member for Residents' Services
	<b>Approved</b>  That the Leader of the Council and Cabinet Member for Residents' Services agree to extend the current contract with APCOA Parking (UK) Limited for the provision of Environmental Enforcement Officer Services to the London Borough of Hillingdon for a one-year period from 16 December 2022 to 15 December 2023 at a cost of £359,912.
<b>Reason for decision</b>	<p>Following a procurement process carried out in accordance with the Council's Standing Orders in 2019, APCOA Parking (UK) Ltd ("APCOA") was awarded the contract to provide Environmental Enforcement Officers ("EEOs") to undertake on-street and off-street enforcement activities across a variety of Public Space and Street Scene contraventions. The initial contract term was three years, with an optional extension for three further years, at one-year increments.</p> <p>The rationale for an additional one-year extension as opposed to three, is to allow sufficient time for transformation projects across the Council's Regulatory, Public Protection, Community Safety and Enforcement Services to bed-in and take shape. As part of these transformation workstreams, the Council's overall enforcement requirements and approach will be reviewed, with potential revisions to existing services resulting.</p>

<b>Alternative options considered and rejected</b>	<p>a) To terminate the enforcement scheme. This was not recommended as the existing scheme provides a robust and quick method of enforcement which can be deployed to problem areas instantly. The current scheme also acts as an effective deterrent to those wishing to commit acts of environmental and/or anti-social harm.</p> <p>b) To bring the environmental enforcement service in-house. This concept will be explored and considered as part of the Community Safety, Public Protection and Enforcement service review taking place throughout 2022/23.</p>
<b>Classification</b>	<p>Part II – Private</p> <p><b>That this report be declared as exempt from publication as it involves the disclosure of information in accordance with Section 100(A) and paragraph 3 of Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended), in that the report contains information relating to the financial or business affairs of any particular person (including the authority holding that information) and that the public interest in withholding the information outweighs the public interest in disclosing it.</b></p>
<b>Link to associated report</b>	N/A
<b>Relevant Officer contact &amp; Directorate</b>	Stephanie Waterford - Place Directorate
<b>Any interest declared by the Cabinet Member(s) / dispensation granted</b>	N/A

### **Implementation of decision & scrutiny call-in**

<b>[Internal Use only]</b>	
<b>When can this decision be implemented by officers?</b>	<p>Officers can implement Cabinet Member decision in this notice only from the expiry of the scrutiny call-in period which is:</p> <p><b>5pm, Tuesday 18 October 2022</b></p> <p>However, this is subject to the decision not being called in by Councillors on the relevant Select Committee. Upon receipt of a valid call-in request, Democratic Services will immediately advise the relevant officer(s) and the decision must then be put on hold.</p>
<b>Councillor scrutiny call-in of this decision</b>	Councillors on the relevant Select Committee shown in this notice may request to call-in this decision. The request must be before the expiry of the scrutiny call-in period above.

	<p>Councillors should use the Scrutiny Call-in App (link below) on their devices to initiate any call-in request. Further advice can be sought from Democratic Services if required:</p> <p><a href="#">Scrutiny Call-In - Power Apps</a> (secure)</p>
<b>Further information</b>	<p>These decisions, where applicable, have been taken under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.</p> <p>This is the formal notice by the Council of the above executive decision, including links to the reports where applicable.</p> <p>If you would like more information on this decision, please contact Democratic Services on 01895 250636 or email: <a href="mailto:democratic@hillingdon.gov.uk">democratic@hillingdon.gov.uk</a>.</p> <p>Circulation of this decision notice is to a variety of people including Members of the Council, Corporate Directors, Officers, Group Secretariats and the Public. Copies are also placed on the Council's website.</p> <p style="text-align: right;"><b>Democratic Services London Borough of Hillingdon Civic Centre High Street Uxbridge UB8 1UW</b></p>