



OFFICIAL EXECUTIVE DECISION NOTICE PUBLISHED BY DEMOCRATIC SERVICES

Notice is hereby given that the following decision(s) have been made today by Cabinet Members at the London Borough of Hillingdon:

Title of decision	SURRENDER OF BUILDING OFFICE AND GRANT OF NEW LEASE FOR NEW PREMISES FOR THE IMPORTED FOOD OFFICE, HEATHROW
Reference No.	613
Date of decision	Thursday 27 October 2022
Call-in expiry date	5pm, Thursday 3 November 2022
Relevant Select Committee	Property, Highways and Transport Select Committee
Relevant Wards	Heathrow Villages

Decision made

Cabinet Members making the decision	Councillor Jonathan Bianco – Cabinet Member for Property, Highways & Transport
	Approved That the Cabinet Member for Property, Highways and Transport agreed the terms negotiated by officers to agree a surrender of the existing lease at Building 550 Shoreham Road East, Heathrow and to complete a new lease at Building 549 at Shoreham Road East on the terms as detailed in this report.
Reason for decision	To ensure the Imported Food Office had appropriate facilities, the Cabinet Member was asked to agree to the proposed surrender and grant of a new lease in accordance with the Council's Constitution.
Alternative options considered and rejected	The Cabinet Member could have chosen not to approve the terms of the surrender and remain at the existing accommodation at building 550. However due to growth in service demands, additional space was required to accommodate an expanding team and meet service demands.
Classification	Part 2 – Members Only and Not for Publication
Link to associated report	<i>That this report be declared as exempt from publication as it involves the disclosure of information in accordance with Section 100(A) and paragraph 3 of Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended), in that the report</i>

	<i>contains information relating to the financial or business affairs of any particular person (including the authority holding that information) and that the public interest in withholding the information outweighs the public interest in disclosing it.</i>
Relevant Officer contact & Directorate	Tekla Byfield, Place Directorate
Any interest declared by the Cabinet Member(s) / dispensation granted	N/A

Implementation of decision & scrutiny call-in

[Internal Use only]	
When can this decision be implemented by officers?	<p>Officers can implement Cabinet Member decision in this notice only from the expiry of the scrutiny call-in period which is:</p> <p>5pm, Thursday 3 November 2022</p> <p>However, this is subject to the decision not being called in by Councillors on the relevant Select Committee. Upon receipt of a valid call-in request, Democratic Services will immediately advise the relevant officer(s) and the decision must then be put on hold.</p>
Councillor scrutiny call-in of this decision	<p>Councillors on the relevant Select Committee shown in this notice may request to call-in this decision. The request must be before the expiry of the scrutiny call-in period above.</p> <p>Councillors should use the Scrutiny Call-in App (link below) on their devices to initiate any call-in request. Further advice can be sought from Democratic Services if required:</p> <p>Scrutiny Call-In - Power Apps (secure)</p>
Further information	<p>These decisions, where applicable, have been taken under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.</p> <p>This is the formal notice by the Council of the above executive decision, including links to the reports where applicable.</p> <p>If you would like more information on this decision, please contact Democratic Services on 01895 250636 or email: democratic@hillingdon.gov.uk.</p> <p>Circulation of this decision notice is to a variety of people including Members of the Council, Corporate Directors, Officers, Group Secretariats and the Public. Copies are also placed on the Council's website.</p>

	<p>Democratic Services London Borough of Hillingdon Civic Centre High Street Uxbridge UB8 1UW</p>
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