



## Democratic Services

**Location:** Phase II  
**Ext:** 0185  
**DDI:** 01895 250185  
**CMD No:** 621

**To: COUNCILLOR SUSAN O'BRIEN  
CABINET MEMBER FOR CHILDREN, FAMILIES  
AND EDUCATION**

c.c. All Members of the Children, Families and  
Education Select Committee  
c.c. Vikram Hansrani, Executive Director of Education  
and SEND

**Date:** 14 October 2022

## Non-Key Decision request

## Form D

### NOMINATION OF LOCAL AUTHORITY CANDIDATE TO SCHOOL GOVERNING BODY

Dear Cabinet Member

Attached is a report requesting that a decision be made by you as an individual Cabinet Member. Democratic Services confirm that this is not a key decision, as such, the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 notice period does not apply.

You should take a decision **on or after Monday 24 October 2022** in order to meet Constitutional requirements about publication of decisions that are to be made. You may wish to discuss the report with the Corporate Director before it is made. Please indicate your decision on the duplicate memo supplied, and return it to me when you have made your decision. I will then arrange for the formal notice of decision to be published.

Liz Penny  
Democratic Services Officer

**Title of Report:** Nomination Of Local Authority Candidate To School Governing Body

**Decision made:**

**Reasons for your decision:** (e.g. as stated in report)

**Alternatives considered and rejected:** (e.g. as stated in report)

Signed .....Date.....

*Cabinet Member for Children, Families and Education*

## VARIATION OF INSTRUMENT OF GOVERNANCE - RUISLIP GARDENS PRIMARY SCHOOL

<b>Cabinet Member(s)</b>	Councillor Susan O'Brien
<b>Cabinet Portfolio(s)</b>	Cabinet Member for Children, Families and Education
<b>Officer Contact(s)</b>	Vikram Hansrani – Education & SEND Directorate
<b>Papers with report</b>	Draft Instrument of Governance Draft minutes (for Cabinet Member only)

### HEADLINES

<b>Summary</b>	This report seeks approval to the Variation of Instrument of Governance for Ruislip Gardens Primary School.
<b>Putting our Residents First</b>	Our People
<b>Financial Cost</b>	None
<b>Relevant Select Committee</b>	Children, Families & Education Select Committee
<b>Relevant Ward(s)</b>	South Ruislip

### RECOMMENDATIONS

**That the Cabinet Member for Children, Families and Education agrees to the Variation of Instrument of Government for Ruislip Gardens Primary School as set out in the report.**

### SUPPORTING INFORMATION

#### Reasons for Recommendation

The Ruislip Gardens Primary School Governing Body would like to change their membership of governors, reducing the number of parent governors by 1 and increasing the number of co-opted governors by 1. This will reflect the needs of the school, as it will allow a wider skillset to be present on the governing body. The total number of governors remains at 14.

### **Alternative Options Considered**

The Cabinet Member could decline to approve the Variation or request more information about it.

### **Select Committee Comments**

Not considered by the Select Committee.

### **Financial Implications**

There are no direct financial implications associated with the recommendations in this report.

## **RESIDENT BENEFIT & CONSULTATION**

### **What will be the effect of the recommendation?**

The School Governing Body will operate effectively with a broad and balanced set of Governors.

### **Consultation carried out or required**

None.

## **CORPORATE CONSIDERATIONS**

### **Corporate Finance**

There are no financial implications arising from this report.

### **Legal**

There are no legal implications arising from this report.

### **Resident Services**

Officers have confirmed that the school has submitted the correct documentation.

## **BACKGROUND PAPERS**

NIL.

## TITLE OF ANY APPENDICES

### **[Documents for the attention of Cllr O'Brien ONLY]**

1. FGB minutes where the change to IOG was discussed and agreed.
2. Draft IOG.