



Democratic Services

Location: Phase II
Ext: 0185
DDI: 01895 250185
CMD No: 641

**To: COUNCILLOR MARTIN GODDARD
CABINET MEMBER FOR FINANCE**

**COUNCILLOR EDDIE LAVERY
CABINET MEMBER FOR RESIDENTS' SERVICES**

c.c. All Members of the Residents' Services Select Committee
c.c. Neil O'Connor, Place Directorate
c.c. Perry Scott, Corporate Director of Place
c.c. Hillingdon East Ward Councillor

Date: 15 November 2022

Non-Key Decision request

Form D

CAPITAL RELEASE REPORT (November 2022)

DEPARTMENT: Place Directorate

SERVICE AREA / PROGRAMME: CHRYSALIS PROGRAMME 2022/23

RELEASE NO: 5

Dear Cabinet Member

Attached is a report requesting that a decision be made by you as an individual Cabinet Member. Democratic Services confirm that this is not a key decision, as such, the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 notice period does not apply.

You should take a decision **on or after Wednesday 23 November 2022** in order to meet Constitutional requirements about publication of decisions that are to be made. You may wish to discuss the report with the Corporate Director before it is made. Please indicate your decision on the duplicate memo supplied, and return it to me when you have made your decision. I will then arrange for the formal notice of decision to be published.

Liz Penny
Democratic Services Officer

Title of Report: CHRYSALIS PROGRAMME 2022/23 - RELEASE NO: 5

Decision made:

Reasons for your decision: (e.g. as stated in report)

Alternatives considered and rejected: (e.g. as stated in report)

SignedDate.....

Cabinet Member for Finance / Cabinet Member for Residents' Services

CAPITAL RELEASE REPORT (November 2022)

DEPARTMENT: Place Directorate

SERVICE AREA / PROGRAMME: CHRYSALIS PROGRAMME 2022/23

RELEASE NO: 5

Cabinet Members	Councillor Martin Goddard Councillor Eddie Lavery
Cabinet Portfolios	Cabinet Member for Finance Cabinet Member for Residents' Services
Officer Contact	Neil O'Connor, Place Directorate
Papers with report	Appendix A with capital release requests for approval

HEADLINES

Summary	To seek Cabinet Member approval for the allocation and release of capital funds for a new project for improvements at Hillingdon Abbots Rugby Football Club under the Chrysalis Programme 2022/23.
Putting our Residents First	This report supports the following Council objectives of: <i>Our People; Our Built Environment and Strong Financial Management.</i>
Financial Cost	This report seeks the allocation and release of £66k from the Chrysalis Programme 2022/23 budget. The works will commence upon release of the funds and are due for completion by the end of March 2023.
Relevant Select Committee	Residents' Services Select Committee
Relevant Ward(s)	Hillingdon East

RECOMMENDATIONS

- 1) That the Cabinet Member for Residents' Services approves the allocation of £66K Chrysalis funding for a new project for improvements at Hillingdon Abbots Rugby Football Club as detailed within the body of this report, as part of the asset enhancement programme for 2022/23.

- 2) That the Cabinet Member for Residents' Services and the Cabinet Member for Finance agree to the capital release request of £66K from the 2022/23 Chrysalis Programme to fund improvements at Hillingdon Abbots Rugby Football Club.

Reasons for recommendations

Hillingdon Council is striving to be the greenest London Borough, to protect and enhance the environment, and to provide a brighter prospect for future generations. Chrysalis, the Council's asset enhancement initiative, funds projects ranging in scale from £5,000 to £100,000 for local initiatives that matter to residents.

Residents are encouraged to make suggestions for Chrysalis funding as the most effective way for local people to identify environmental and community safety projects and demonstrating how all residents can play an active part in decisions, making them proud to live in Hillingdon.

In January 2022, the Cabinet Member for Residents Services reviewed all applications for Chrysalis funding received from residents, community groups and Ward Councillors and informally agreed 17 new projects to greatly improve community assets and resources across the Borough. In August 2022, the Cabinet Member selected a further three projects and in October 2022 a further project was selected, as outlined within this report.

The recommendations will enable works to commence on the new project for improvements at Hillingdon Abbots Rugby Football Club, where contractor schedule of rates have been used.

Alternative options considered

The Cabinet Members could decide not to accept the recommendations and so the proposed improvements at Hillingdon Abbots Rugby Football Club would not be completed or the community benefits achieved as requested by residents and Ward Councillors.

If the release of capital funds is not approved, the Chrysalis 2022/23 programme cannot be effectively and efficiently progressed as planned and the Chrysalis contribution towards the Council commitment to be carbon neutral by 2030 cannot be fully realised.

Select Committee comments

None at this stage.

SUPPORTING INFORMATION

The Hillingdon Abbots Rugby Football Club has been established for many years with the Club itself playing matches every Saturday and training one evening a week and youth teams playing and training on Sunday mornings. The Club also runs training sessions for children and adults three evenings a week.

The clubhouse is open during the day and used by elderly local residents as a social club during weekdays as a valued community centre with many elderly and disabled residents attending. As the Club is located at Pole Hill Open Space, residents frequently use the parking facilities to access the popular green open space.

The parking area, footpath connecting to the clubhouse and facilities and surrounding hard standing have become uneven and damaged in places, with cracks and potential trip hazards, which are not just unsightly but also present a health and safety risk. The recommendation is to resurface and upgrade the entrance way, car park, access and surrounding hard-stand areas around the Club House/Community Centre.

The cost plan has been calculated from the term contractor schedule of rates for Highways allowing for contingency and fees.

Table 1: Hillingdon Abbots Rugby Football Club Cost Plan

Project Details	Cost (£)
Works	55,000
Internal fees 10%	5,500
Project Contingency 10%	5,500
Total	£66,000

Financial Implications

Chrysalis Programme 2022/23 Budget £1,274k, Previously Released / Pending Release £1,126k, Capital Release Request £66k - Appendix A

The 2022/23 capital programme, approved by Cabinet and Council in February 2022, included a budget of £1,000k for the Chrysalis Programme, funded from Council resources. In July 2022, Cabinet approved the re-phasing of £274k unspent funds from 2021/22 into 2022/23, of which £249k had previously been released for schemes completing this year.

The report seeks the allocation and capital release of £66k from the Chrysalis Programme budget for the project detailed in the body of the report.

The cost plan for the project is based on the schedule of rates within the approved highways term contracts and includes internal fees and contingencies at 10% each.

The remaining £82k of the Chrysalis Programme 2022/23 budget is subject to the allocation and capital release process.

RESIDENT BENEFIT & CONSULTATION

The benefit or impact upon Hillingdon residents, service users and communities

Hillingdon Council is committed to making the Borough a cleaner, greener and safer place. Chrysalis, the Council's asset enhancement initiative, funds projects ranging in scale from £5,000 to £100,000 for local initiatives that matter to residents. Residents are encouraged to make suggestions for Chrysalis funding, and this is an effective way for local people to identify environmental and community safety projects that are on Council land.

These proposed works would vastly improve the parking and access issues for all visitors, and specifically, the elderly and disabled residents that are facing difficulties when entering the Community Centre facilities. Many of the pavements around the clubhouse are worn away and the uneven surface causes a trip hazard. The proposed improvements at Hillingdon Abbots Rugby Football Club, as detailed within this report will achieve safer access to both sporting and community facilities, and open green space where residents can enjoy themselves and gain physical and mental health benefits.

Consultation carried out or required

The original proposal was submitted through the Green Spaces team on behalf of the Club and is supported by relevant Ward Councillors.

CORPORATE CONSIDERATIONS

Corporate Finance

Corporate Finance concurs with the financial implications above, noting that the proposed schemes will be funded from the 2022-23 Chrysalis Programme budget, financed by neighbourhood CIL.

Legal

The Borough Solicitor confirms that all the projects mentioned in this report are eligible for funding under the Chrysalis Scheme. Thus, there are no legal impediments to the capital release being authorised, although any contract that is entered into must comply with the Council's Procurement and Contract Standing Orders.

Infrastructure / Asset Management

This capital release does not conflict with any Asset Management proposals and works in line with future projects and plans.

Planning

The Chrysalis Programme is funded from developer contributions towards green spaces and recreation facilities through the Community Infrastructure Levy (CIL). The S106 Monitoring & Implementation Officer has checked and confirmed that the Council do not currently hold any S106 contributions that could legitimately be allocated towards this specific scheme.

Capital Release Protocol

The release of all capital funds, and certain revenue funds, held by the Council is to be made by a formal democratic decision. No expenditure can be placed or committed by officers until this formal approval is given by Democratic Services. Release of funds must be for identified projects only and strictly not for the general release of funds for projects to be identified at a later date.

No block releases of capital or funding will be allowed, except if authorised by the Leader of the Council in advance to Corporate Finance. The release of funds will only be made if previous Council, Cabinet or Cabinet Member agreement has been given to the project and only if there is an approved budget.

BACKGROUND PAPERS

NIL

APPENDIX A- CAPITAL RELEASE REQUESTS FOR APPROVAL

Chrysalis Programme 2022/23 - Release No 5

Location	Project / Expenditure Title	Information	Funds Release Sought £000's	Approve	Hold	More Information Required
Hillingdon East	Hillingdon Abbots Rugby Football Club	Resurface and upgrade the entrance way, carpark, access and surrounding hard-stand areas	66			
Total seeking release			66			
Previously released / Pending Release			1,126			
Budget			1,274			
Remaining budget			82			