



OFFICIAL EXECUTIVE DECISION NOTICE PUBLISHED BY DEMOCRATIC SERVICES

Notice is hereby given that the following decision(s) have been made today by Cabinet Members at the London Borough of Hillingdon:

Title of decision	COLLECTION AND DISPOSAL OF CATEGORY 1 WASTE MATERIAL FROM THE IMPORTED FOOD OFFICE ON BEHALF OF THE LONDON BOROUGH OF HILLINGDON
Reference No.	670
Date of decision	Wednesday 23 January 2023
Call-in expiry date	Wednesday 30 January 2023
Relevant Select Committee	Residents' Services Select Committee
Relevant Wards	All

Decision made

Cabinet Members making the decision	Councillor Ian Edwards – Leader of the Council Councillor Eddie Lavery – Cabinet Member for Residents' Services
	<p>Approved</p> <p>That the Leader of the Council and Cabinet Member for Residents' Services:</p> <ol style="list-style-type: none">1) Accepted the tender from Vetspeed Limited for the provision of Category 1 waste material collection and disposal (Lot A) from the two Border Control Posts at London Heathrow Airport on behalf of the London Borough of Hillingdon for a period of three years from 1 January 2023 to 31 December 2025 and at the estimated value of £96,531.2) Accepted the tender from Grundon Waste Management Limited for the provision of waste collection and disposal of products not of animal origin (Lot B) from the two Border Control Posts at London Heathrow Airport on behalf of the London Borough of Hillingdon for a period of three years from 1 January 2023 to 31 December 2025 at the estimated value of £28,657; and,3) Agreed that this includes the provision to extend the contract for a two-year period (five years in total), noting that approval of any extension is subject to the Leader of the Council and Cabinet Member for Residents' Services approval, in consultation with the Corporate Director of Place.

Reason for decision	<p>The London Borough of Hillingdon is responsible for overseeing imported food and feed controls at its Imported Food Office (IFO) located at London Heathrow Airport. Current legislation requires imports of certain food and feed products and products of animal origin to be introduced into Great Britain only via approved inspection facilities (Border Control Posts). There are two Border Control Posts at London Heathrow Airport approved for inspection of both imports of products of animal origin, and those not of animal origin.</p> <p>Imported products are subjected to a variety of checks at points of entry including documentary, identity, and physical examinations. When a consignment fails these checks, they are refused entry. These goods must be destroyed at approved facilities. Products of animal origin should be treated as Category 1 waste material.</p> <p>This report details the outcome of the tendering process for these waste collections and disposals and recommends different contractors to deliver these services for products of animal origin (Category 1 waste) and products not of animal origin.</p>
Alternative options considered and rejected	<p>The importer pays the IFO for destruction of their goods before collection from the relevant waste collection company is arranged. Without a contract in place the Council could experience sudden price increases from the supplier which have not been recovered from the importer.</p> <p>Consignments that do not meet import requirements must be destroyed at approved premises. The waste collection arrangements that the Council have in place are included as part of the audits carried out by the Animal and Plant Health Agency. If the Council does not have suitable arrangements in place it would fail to meet its statutory obligations as a Border Control Post (BCP) which would be likely to result in Central Government intervention.</p>
Classification	Part 2 – Members' Only and Not for Publication
Link to associated report	<i>That this report be declared as exempt from publication as it involves the disclosure of information in accordance with Section 100(A) and paragraph 3 of Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended), in that the report contains information relating to the financial or business affairs of any particular person (including the authority holding that information) and that the public interest in withholding the information outweighs the public interest in disclosing it.</i>
Relevant Officer contact & Directorate	Samantha Doherty – Imported Food Office, Place Directorate
Any interest declared by the Cabinet Member(s) / dispensation granted	N/A

Implementation of decision & scrutiny call-in

[Internal Use only]	
When can this decision be implemented by officers?	<p>Officers can implement Cabinet Member decision in this notice only from the expiry of the scrutiny call-in period which is:</p> <p>5pm on Monday 30 January 2023</p> <p>However, this is subject to the decision not being called in by Councillors on the relevant Select Committee. Upon receipt of a valid call-in request, Democratic Services will immediately advise the relevant officer(s) and the decision must then be put on hold.</p>
Councillor scrutiny call-in of this decision	<p>Councillors on the relevant Select Committee shown in this notice may request to call-in this decision. The request must be before the expiry of the scrutiny call-in period above.</p> <p>Councillors should use the Scrutiny Call-in App (link below) on their devices to initiate any call-in request. Further advice can be sought from Democratic Services if required:</p> <p><u>Scrutiny Call-In - Power Apps</u> (secure)</p>
Further information	<p>These decisions, where applicable, have been taken under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.</p> <p>This is the formal notice by the Council of the above executive decision, including links to the reports where applicable.</p> <p>If you would like more information on this decision, please contact Democratic Services on 01895 250636 or email: democratic@hillingdon.gov.uk.</p> <p>Circulation of this decision notice is to a variety of people including Members of the Council, Corporate Directors, Officers, Group Secretariats and the Public. Copies are also placed on the Council's website.</p> <p style="text-align: right;">Democratic Services London Borough of Hillingdon Civic Centre High Street Uxbridge UB8 1UW</p>