



OFFICIAL EXECUTIVE DECISION NOTICE PUBLISHED BY DEMOCRATIC SERVICES

Notice is hereby given that the following decision(s) have been made today by Cabinet Members at the London Borough of Hillingdon:

Title of decision	AWARD OF CONTRACT FOR IMPULSE EDUCATION SYSTEM
Reference No.	688
Date of decision	Monday 20 February 2023
Call-in expiry date	Monday 27 February 2023
Relevant Select Committee	Finance and Corporate Services Select Committee
Relevant Wards	All Wards

Decision made

Cabinet Members making the decision	Councillor Ian Edwards – Leader of the Council Councillor Douglas Mills – Cabinet Member for Corporate Services
	Approved That the Leader of the Council and the Cabinet Member for Corporate Services accepted the single tender from CACI Limited for the provision of the Impulse Education System to the London Borough of Hillingdon for a two-year period from 01 April 2023 to 31 March 2025 and at the value of £125,475.38.
Reason for decision	<p>The Impulse Education System is a web-based database application which enables the efficient and proactive tracking of children throughout their educational journey, from primary through to secondary school. It is used by the Council's School Admissions Team for both statutory and administrative requirements to manage school placements across the Borough. The system integrates with outside agencies, such as SEND applications and the hub to the PAN London Admissions system, offering complete transparency in the tracking of children's education, enabling the Council to deliver the best service possible to them.</p> <p>By awarding the two-year contract to CACI Limited for the continued provision of support and maintenance of the Council's Impulse Education management system, officers have</p>

	<p>negotiated a fixed increase of 10% compared with the cost for 2022/23, reduced from the 14% quoted for a one-year renewal.</p> <p>The proposed two-year contract will ensure there is no interruption for residents and schools within the Borough for the admissions process for primary and secondary schools and continuity of this critical application.</p> <p>The service and ICT are working to ensure that there is robust support and expertise to manage the system.</p>
Alternative options considered and rejected	<p>Do nothing: The Council would be left with no support for the management of the education system which would seriously put at risk the admissions process for the primary and secondary school allocations.</p> <p>Re-tender for a new system: Current plans outline a desire to replace the system by the end of this new proposed contract period. These plans include moving to a Liquidlogic solution or going out to tender.</p>
Classification	Part II – Members' Only and Not for Publication
Link to associated report	<i>That this report be declared as exempt from publication as it involves the disclosure of information in accordance with Section 100(A) and paragraph 3 of Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended), in that the report contains information relating to the financial or business affairs of any particular person (including the authority holding that information) and that the public interest in withholding the information outweighs the public interest in disclosing it.</i>
Relevant Officer contact & Directorate	Helen Vincent – Central Services Directorate Jo Allen – Place Directorate
Any interest declared by the Cabinet Member(s) / dispensation granted	N/A

Implementation of decision & scrutiny call-in

[Internal Use only]	
When can this decision be implemented by officers?	<p>Officers can implement Cabinet Member decision in this notice only from the expiry of the scrutiny call-in period which is:</p> <p>5pm on Monday 27 February 2023</p> <p>However, this is subject to the decision not being called in by Councillors on the relevant Select Committee. Upon receipt of a valid call-in request, Democratic Services will immediately advise the relevant officer(s) and the decision must then be put on hold.</p>

<p>Councillor scrutiny call-in of this decision</p>	<p>Councillors on the relevant Select Committee shown in this notice may request to call-in this decision. The request must be before the expiry of the scrutiny call-in period above.</p> <p>Councillors should use the Scrutiny Call-in App (link below) on their devices to initiate any call-in request. Further advice can be sought from Democratic Services if required:</p> <p>Scrutiny Call-In - Power Apps (secure)</p>
<p>Further information</p>	<p>These decisions, where applicable, have been taken under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.</p> <p>This is the formal notice by the Council of the above executive decision, including links to the reports where applicable.</p> <p>If you would like more information on this decision, please contact Democratic Services on 01895 250636 or email: democratic@hillingdon.gov.uk.</p> <p>Circulation of this decision notice is to a variety of people including Members of the Council, Corporate Directors, Officers, Group Secretariats and the Public. Copies are also placed on the Council's website.</p> <p style="text-align: right;">Democratic Services London Borough of Hillingdon Civic Centre High Street Uxbridge UB8 1UW</p>