



# OFFICIAL EXECUTIVE DECISION NOTICE PUBLISHED BY DEMOCRATIC SERVICES

Notice is hereby given that the following decision(s) have been made today by Cabinet Members at the London Borough of Hillingdon:

<b>Title of decision</b>	<b>ADMIRAL NURSE SERVICE IN HILLINGDON</b>
<b>Reference No.</b>	725
<b>Date of decision</b>	Wednesday 22 March 2023
<b>Call-in expiry date</b>	Wednesday 29 March 2023
<b>Relevant Select Committee</b>	Health and Social Care Select Committee
<b>Relevant Wards</b>	All Wards

## Decision made

Cabinet Members making the decision	Councillor Ian Edwards – Leader of the Council Councillor Jane Palmer – Cabinet Member for Health and Social Care
	<b>Approved</b>  That the Leader of the Council and the Cabinet Member for Health and Social Care agreed to extend the current contract with Central and North-West London NHS Foundation Trust (CNWL) for the provision of an Admiral Nurse Service to the London Borough of Hillingdon for a two-year period from 01 April 2023 to 31 March 2025 and at the value of £116,928.35.
<b>Reason for decision</b>	The continuation of this contract by exercising the contractual 2-year extension will ensure that the Admiral Nurses continue to provide specialist advice and support to help carers of people living with dementia to maximise the amount of time they can continue in their caring role. The provision of this type of service is pivotal in preventing a breakdown in the relationship between the carer and the person being cared for, which can result in the Council having to provide more expensive packages of care or placements into institutional care.
<b>Alternative options considered and rejected</b>	Discontinuing the service: As this service helps to prevent increased demand on Council social care services, this option is not recommended.  Undertaking a competitive tender: The Council's financial contribution to the cost of the service is 50% of the total cost and therefore the contract value and activity volume of this specialised service are unlikely to prove commercially attractive to an alternative provider. The current staff are also at the top of their grade which means that it would not be possible to achieve

	any savings from undertaking a competitive tender. The incumbent provider uses 90% of the funding towards the nurses meaning only a small percentage of the contract cost covers the other costs of running the service such as the training, IT, reporting. Therefore, re-tendering is unlikely to produce value for money and this option is therefore not recommended.
<b>Classification</b>	Part II – Members’ Only and Not For Publication
<b>Link to associated report</b>	<i>This item is included in Part 2 as it contains information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighs the public interest in disclosing it (exempt information under paragraph 3 of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 as amended).</i>
<b>Relevant Officer contact &amp; Directorate</b>	Gavin Fernandez– Adult Services and Health Directorate
<b>Any interest declared by the Cabinet Member(s) / dispensation granted</b>	N/A

### **Implementation of decision & scrutiny call-in**

<b>[Internal Use only]</b>	
<b>When can this decision be implemented by officers?</b>	<p>Officers can implement Cabinet Member decision in this notice only from the expiry of the scrutiny call-in period which is:</p> <p><b>5pm on Wednesday 29 March 2023</b></p> <p>However, this is subject to the decision not being called in by Councillors on the relevant Select Committee. Upon receipt of a valid call-in request, Democratic Services will immediately advise the relevant officer(s) and the decision must then be put on hold.</p>
<b>Councillor scrutiny call-in of this decision</b>	<p>Councillors on the relevant Select Committee shown in this notice may request to call-in this decision. The request must be before the expiry of the scrutiny call-in period above.</p> <p>Councillors should use the Scrutiny Call-in App (link below) on their devices to initiate any call-in request. Further advice can be sought from Democratic Services if required:</p> <p><a href="#">Scrutiny Call-In - Power Apps</a> (secure)</p>
<b>Further information</b>	<p>These decisions, where applicable, have been taken under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.</p> <p>This is the formal notice by the Council of the above executive decision, including links to the reports where applicable.</p>

If you would like more information on this decision, please contact Democratic Services on 01895 250636 or email: [democratic@hillington.gov.uk](mailto:democratic@hillington.gov.uk).

Circulation of this decision notice is to a variety of people including Members of the Council, Corporate Directors, Officers, Group Secretariats and the Public. Copies are also placed on the Council's website.

**Democratic Services  
London Borough of Hillington  
Civic Centre  
High Street  
Uxbridge  
UB8 1UW**