



Democratic Services

Location: Phase II

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**To: COUNCILLOR IAN EDWARDS
LEADER OF THE COUNCIL**

**COUNCILLOR DOUGLAS MILLS
CABINET MEMBER FOR CORPORATE SERVICES**

c.c. All Members of the Finance and Corporate Services Select Committee

c.c. Natasha Norton – Place Directorate

c.c. Perry Scott – Corporate Director of Place

c.c. Ward Councillors for Eastcote, Harefield Village, Heathrow Villages, Hillingdon East, Ruislip, Ruislip Manor, Uxbridge, West Drayton, and Wood End.

Date: 03 April 2023

Non-Key Decision request

Form D

NEW ALLOCATIONS FOR THE WARD BUDGET SCHEME (APRIL 2023)

Dear Cabinet Member

Attached is a report requesting that a decision be made by you as an individual Cabinet Member. Democratic Services confirm that this is not a key decision, as such, the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 notice period does not apply.

You should take a decision **on or after Thursday 13 April 2023** in order to meet Constitutional requirements about publication of decisions that are to be made. You may wish to discuss the report with the Corporate Director before it is made. Please indicate your decision on the duplicate memo supplied, and return it to me when you have made your decision. I will then arrange for the formal notice of decision to be published.

Ryan Dell
Democratic Services Officer

Title of Report: New Allocations for the Ward Budget Scheme (April 2023)

Decision made:

Reasons for your decision: (e.g. as stated in report)

Alternatives considered and rejected: (e.g. as stated in report)

Signed Date.....

Leader of the Council / Cabinet Member for Corporate Services

NEW ALLOCATIONS FOR THE WARD BUDGET SCHEME (APRIL 2023)

Cabinet Members	Councillor Ian Edwards Councillor Douglas Mills
Cabinet Portfolio	Leader of the Council Cabinet Member for Corporate Services
Officer Contact	Natasha Norton – Place Directorate
Papers with report	Appendix A - Details of projects submitted for the Ward Budget Scheme from 5 January 2023 to 6 March 2023. Appendix B - Ward Budget Financial Summary to 6 March 2023.

HEADLINES

Summary	This report seeks Cabinet Member approval to allocate funds from the Ward Budget Scheme for proposals submitted by Ward Councillors.
Putting our Residents First	The Ward Budget Initiative supports the adopted Council Strategy commitments to residents of 'Thriving, Healthy Households' and 'A Green and Sustainable Borough,' specifically: <i>Live Active and Healthy Lives</i> and <i>Enjoy Access to Green Space, Leisure Activities, Culture and Arts</i> .
Financial Cost	The overall funds earmarked for the Ward Budget Scheme since its inception in 2011 total £1,430,000. The aggregate value of proposals to date is £1,177,945. This report seeks Cabinet Member approval to release funds of £8,567 for nine new Ward Budget grants, taking the proposal total to £1,186,512 and leaving a balance of £243,488 available for allocation.
Relevant Select Committee	Finance and Corporate Services Select Committee.
Relevant Wards	Eastcote, Harefield Village, Heathrow Villages, Hillingdon East, Ruislip, Ruislip Manor, Uxbridge, West Drayton, and Wood End.

RECOMMENDATION

1. That the Leader of the Council approves the allocation of £660 from the Ward Budget Scheme for the following proposal:

Ward	Grant Recipient	Amount
Ruislip Manor	New Pond Parade hanging baskets	£660

2. That the Cabinet Member for Corporate Services approves the allocation of £7,907 from the Ward Budget Scheme for the following proposals:

Ward	Grant Recipient	Amount
Eastcote	5 th Eastcote Methodist Guides Paris 2023 trip and stationery	£800
Harefield Village	St Mary's Church defibrillator	£1,368
Heathrow Villages	Harmondsworth Allotment Association Coronation event	£1,200
Hillingdon East	North Hillingdon Toddler Group play equipment	£1,000
Ruislip	Friends of Pinn Meadows tools and equipment	£628
Uxbridge	1 st Uxbridge Boys Brigade weekend trips and new laptops	£1,500
West Drayton	Bell Farm Christian Centre projector	£1,176
Wood End	Hayes End Community Centre Children's Christmas party	£235
SUB TOTAL		£7,907
TOTAL		£8,567

Reasons for recommendations

The Ward Budget Scheme enables Councillors, with their local knowledge and insight, to submit proposals for expenditure, supporting local priorities using their specific ward allocation. Each of the proposals submitted complies with the protocol on the use of Ward Budgets.

Alternative options considered/ risk management

None.

Select Committee comments

None at this stage.

SUPPORTING INFORMATION

Between 2011/12 and 2019/20, three tranches of Ward Budget growth funding, totalling £1,430,000, were agreed by Cabinet. The reserve balance remaining at the end of 2021/22 was £283,763. Since its launch, 795 projects with a cumulative value of £1,177,945 have benefitted via the Ward Budget initiative.

At its meeting in June 2022, Cabinet agreed a revised Ward Budget allocation of £237,500 (from the reserve balance) based on the area/ population density of each of the new 21 wards following the Local Government Boundary Commission's recommendations and as implemented for the May 2022 Council elections. The 21 new wards were allocated £5,000 plus £2,500 for each elected representative for the ward.

Ward Budget funding is used for proposals that make a difference in a local area and to give residents a chance to influence how their local priorities are met. Primarily, the funds are intended for one-off expenditure on physical works, events or activities that have a positive impact within the ward. Proposals are submitted with the agreement of all relevant Ward Councillors.

A further nine proposals, covering nine wards and totalling £8,567 have been received. The details of these are set out in Appendix A of this report.

Financial Year	Cabinet Member Approval	No. of Proposals	No. of Wards	Total Proposal Value	Growth Funding	Balance Remaining
Aggregate earmarked funding to date					£1,430,00	£1,430,000
2011/12 to 2021/22		769		£1,146,237		£283,763
2022/23	August	6	5	£6,524		£277,239
2022/23	October	6	5	£8,367		£268,872
2022/23	November	9	5	£10,197		£258,675
2022/23	February	5	4	£6,620		£252,055
2022/23	April	9	9	£8,567		£243,488
		804		£1,186,512	£1,430,000	£243,488

The updated balance of funds for each ward under the Ward Budget Scheme is set out in Appendix B.

Financial Implications

The total growth allocation to date for the Ward Budget Scheme is £1,430,000. Between 2011/12 and 2021/22, proposals with an aggregate value of £1,146,237, covering all 22 former wards, were approved. At the end of 2021/22, the reserve balance available for distribution was £283,763.

As referenced above, at its June 2022 meeting, Cabinet agreed a revised Ward Budget allocation of £237,500, across the 21 new wards.

The nine grants totalling £8,567 recommended within this report for April 2023 will take the aggregate value of proposals approved to £1,186,512, leaving an unallocated balance of £243,488 on the reserve available for distribution.

RESIDENT BENEFIT & CONSULTATION

The benefit or impact upon Hillingdon residents, service users and communities

Ward Budgets help Councillors to make a difference in their Ward. They address specific local priorities by delivering proposals to benefit residents and local organisations.

Consultation carried out or required

Consultation with the lead Councillor from each Ward and officers internally has taken place, where appropriate. Where other services are involved, such as Residents' Associations and community organisations, the views of these groups have helped to shape the nature of the proposals.

CORPORATE CONSIDERATIONS

Corporate Finance

Corporate Finance has reviewed this report and concurs with the financial implications set out above. If the schemes set out in this report are approved, £243,488 will remain available to support future initiatives.

Legal Implications

As stated in the body of this report, the projects being funded comply with the protocol on the use of Ward Budgets and therefore Legal Services confirm there are no legal impediments to agreeing the recommendation for the Cabinet Member to authorise the use of this expenditure as described.

Infrastructure/ Asset Management

None at this stage.

BACKGROUND PAPERS

NIL.

APPENDIX A: DETAILS OF PROJECTS SUBMITTED FOR THE WARD BUDGET SCHEME

Ward	Ref No	Proposal	Cost	Councillor Approval Received	Balance remaining
Eastcote	WB6EA01	5 th Eastcote Methodist Guides Paris 2023 trip and stationery	£800	Cllrs Haggard & Denys	£4,575
		<p><u>Supporting Information</u></p> <ol style="list-style-type: none"> 1. The 5th Eastcote Methodist Guides was originated in 1938 at the Eastcote Methodist Church on Pamela Gardens. 2. The Guides have supported the community over the years by collecting for the Hillingdon food bank, litter picking, arranging coffee mornings to raise funds for BBC Children in Need and many more initiatives. 3. The funds will be used to contribute towards a four-day trip to Paris in April 2023. The participants for the trip will include 15 Guides aged between 10 and 12, three young leaders aged 15 years and four adults. The ward budget funds will also be used to purchase new pens and pencils for the group. 4. For many of the Guides attending, this will be their first trip abroad, away from their parents and family members. This will bring opportunities of exploring, networking with Guides within Paris and exposure to learning a new language. <p><u>Target Delivery Date</u></p> <p>Early approval has been given to ensure that funding is received ahead of the April trip.</p> <p><u>Expected Outcome</u></p> <p>The grant will contribute towards the Council's ambitions for residents 2022-2026, in particular to 'achieve well in education, with opportunities for learning at all ages' and 'enjoy access to green spaces, leisure activities, culture and arts.'</p> <p><u>Recipient of funding</u></p> <p>A BACS transfer has been arranged for the recipient in-line with the early approval consent.</p>			

Ward	Ref No	Proposal	Cost	Councillor Approval Received	Balance remaining
Harefield Village	WB6HA02	St Mary's Church Hall defibrillator	£1,368	Cllr Palmer	£4,682
		<p><u>Supporting Information</u></p> <ol style="list-style-type: none"> 1. The funds have been used to purchase a fully automated defibrillator; this will be located at St Mary's Church Hall. 2. Harefield Village has some 7,558 residents with c.3,000 over 50 years old. However, all ages can benefit from having a defibrillator within the area. 3. St Mary's Church Hall is located within the centre of the High Street. The venue is used for a variety of clubs ranging from the Harefield Amateur Dramatic Society to Jazzercise. <p><u>Target Delivery Date</u></p> <p>Early approval has been given at the discretion of the Cabinet Member.</p> <p><u>Expected Outcome</u></p> <p>The grant will contribute towards the Council's ambitions for residents 2022-2026, in particular to 'live active and healthy lives' and 'be/feel safe from harm.'</p> <p><u>Recipient of funding</u></p> <p>A BACS transfer has been arranged in-line with the early approval request.</p>			

Ward	Ref No	Proposal	Cost	Councillor Approval Received	Balance remaining
Heathrow Villages	WB6HV02	Harmondsworth Allotment Association Coronation event	£1,200	Cllrs Nelson & Money	£7,800
		<p><u>Supporting Information</u></p> <ol style="list-style-type: none"> 1. Harmondsworth Allotment Association is organising a community event to celebrate His Majesty's Coronation at the centre of the village in The Great Barn. This will take place on 6 and 7 May 2023 2. The grant will be used to purchase food and refreshments for c.800 residents and to hire music bands. Entertainers from all cultures and backgrounds will be invited to perform to celebrate inclusion and diversity within the village. 3. Harmondsworth Allotment Association will be working alongside Hillingdon Mind at the event, following their continuing partnership, to promote mental wellbeing across Harmondsworth. <p><u>Target Delivery Date</u></p> <p>The grant will be paid once the proposal has been approved.</p> <p><u>Expected Outcome</u></p> <p>The grant will contribute towards the Council's ambitions for residents 2022-2026, in particular to 'enjoy access to green spaces, leisure activities, culture and arts.'</p> <p><u>Recipient of funding</u></p> <p>A BACS transfer will be arranged for the recipient once the proposal has been approved.</p>			

Ward	Ref No	Proposal	Cost	Councillor Approval Received	Balance remaining
Hillingdon East	WB6HE02	North Hillingdon Toddler Group play equipment	£1,000	Cllrs Bridges, Sullivan, & Chapman	£9,500
		<p><u>Supporting Information</u></p> <ol style="list-style-type: none"> 1. North Hillingdon Toddler Group, located on Long Lane Hillingdon, has been running for almost 40 years. The group is run by volunteers and is self-funded. 2. The grant will be used to purchase new toys and play equipment for the children to use during the sessions. 3. The group is open to families with children from birth to four years, on all weekday mornings. A nominal £3 per family is charged for the sessions which include refreshments and crafting materials. <p><u>Target Delivery Date</u></p> <p>The grant will be paid once the proposal has been approved.</p> <p><u>Expected Outcome</u></p> <p>The grant will contribute towards the Council's ambitions for residents 2022-2026 and in particular to 'achieve well in education, with opportunities for learning at all ages' and 'live active and healthy lives.'</p> <p><u>Recipient of funding</u></p> <p>A BACS transfer will be arranged for the recipient once the proposal has been approved.</p>			

Ward	Ref No	Proposal	Cost	Councillor Approval Received	Balance remaining
Ruislip	WB6RU02	Friends of Pinn Meadows tools and equipment	£628	Cllrs Corthorne, Riley, & Smallwood	£11,716
		<p><u>Supporting Information</u></p> <ol style="list-style-type: none"> 1. Friends of Pinn Meadow (FoPM) was formed by a group of local residents over a decade ago. Since then, they have become increasingly involved in protecting and maintaining the full length of Pinn Meadows. 2. Regular working parties are organised to clear the area of litter, help keep the riverbank and drainage channels from becoming overgrown, plant new trees and sow wildflowers. FoPM have also taken part in wildlife projects such as bat walks and butterfly surveys. 3. The funds will be used to purchase gardening tools, equipment and wildflower seeds. These will be utilised by the volunteers of FoPM. <p><u>Target Delivery Date</u></p> <p>The grant will be paid once the proposal has been approved.</p> <p><u>Expected Outcome</u></p> <p>The grant will contribute towards the Council's ambitions for residents 2022-2026, in particular to 'live in a sustainable Borough that is carbon neutral' and 'enjoy access to green spaces, leisure activities, culture and arts.'</p> <p><u>Recipient of funding</u></p> <p>A BACS transfer will be arranged for the recipient once the proposal has been approved.</p>			

Ward	Ref No	Proposal	Cost	Councillor Approval Received	Balance remaining
Ruislip Manor	WB6RM01	New Pond Parade hanging baskets	£660	Cllrs Mills & O'Brien	£9,340
		<p><u>Supporting Information</u></p> <ol style="list-style-type: none"> 1. New Pond Parade, West End Road, is a popular and well-used local parade located close to Ruislip Gardens Station. It provides a variety of shops and business and flats above these establishments. 2. With spring and summer approaching, the intention is for Ward Budget funding to be used to install and maintain 10 hanging baskets to lift the parade which has been adversely affected by HS2 construction work traffic diversions. 3. The cost for supplying and maintaining the 10 hanging baskets have been provided by Green Spaces. 4. Local businesses and residents will benefit from the visual attraction as this proposal will bring the vibrant colours of the floral displays back to the area following last Spring's installation. <p><u>Target Delivery Date</u></p> <p>The grant will be paid once the proposal has been approved.</p> <p><u>Expected Outcome</u></p> <p>The grant will contribute towards the Council's ambitions for residents 2022-2026, in particular to 'live in a sustainable Borough that is carbon neutral.'</p> <p><u>Recipient of funding</u></p> <p>A BACS transfer will be arranged for the recipient once the proposal has been approved.</p>			

Ward	Ref No	Proposal	Cost	Councillor Approval Received	Balance remaining
Uxbridge	WB6UX01	1st Uxbridge Boys Brigade weekend trip and event, and new laptops	£1,500	Cllrs Burrows & Choubedar	£11,000
		<p><u>Supporting Information</u></p> <ol style="list-style-type: none"> 1. The 1st Uxbridge Company was formed in September 1951 at the Methodist Central Hall Uxbridge. In 1972 the Boys Brigade group moved to Christ Church. The group celebrated its 70-year anniversary in January 2022. 2. 27 boys are in the company, 19 currently in primary and eight in secondary school. All age groups participate in activities, including competitions, adventure weekends, days out and weekends away. 3. The grant will be used to contribute towards a weekend trip on a narrowboat for the older boys, a weekend event for the younger boys and two new laptops as the current computers are over eight years old. <p><u>Target Delivery Date</u></p> <p>Early approval has been given at the discretion of the Cabinet Member.</p> <p><u>Expected Outcome</u></p> <p>The grant will contribute towards the Council's ambitions for residents 2022-2026, in particular to 'live active and healthy lives' and "enjoy access to green spaces, leisure activities, culture and arts.'</p> <p><u>Recipient of funding</u></p> <p>A BACS transfer has been arranged in-line with the early approval request.</p>			

Ward	Ref No	Proposal	Cost	Councillor Approval Received	Balance remaining
West Drayton	WB6WD04	Bell Farm Christian Centre projector	£1,176	Cllrs Sweeting & Farley	£9,200
		<p><u>Supporting Information</u></p> <ol style="list-style-type: none"> 1. Bell Farm Christian Centre is a Christian Charity that works extensively with residents in the area to alleviate hardship, loneliness and stress. 2. The Centre provides children's events and holiday clubs throughout the year, parent and toddler support groups, an older persons' dining centre, and many more services to support local residents. 3. The grant will be used to purchase a second-hand projector to replace the current equipment which is no longer functioning. The projector will be used for older persons', children's and families' clubs and cinemas, as well as church, and asylum seeker projects. <p><u>Target Delivery Date</u></p> <p>The grant will be paid once the proposal has been approved.</p> <p><u>Expected Outcome</u></p> <p>The grant will contribute towards the Council's ambitions for residents 2022-2026, in particular to 'enjoy access to green spaces, leisure activities, culture and arts' and 'achieve well in education, with opportunities for learning at all ages.'</p> <p><u>Recipient of funding</u></p> <p>A BACS transfer will be arranged for the recipient once the proposal has been approved.</p>			

Ward	Ref No	Proposal	Cost	Councillor Approval Received	Balance remaining
Wood End	WB6WE01	Hayes End Community Centre Children's party	£235	Cllrs Garelick & Mathers	£12,265
		<p><u>Supporting Information</u></p> <ol style="list-style-type: none"> 1. Hayes End Community Centre was built over 30 years ago and registered as a Charity in 1993. Located in Hayes End Recreation Ground, this centre has been serving the local community since its opening. 2. Several community groups use the centre on a weekly basis and sometimes more. There are dog training classes up to twice a week, a young troupe of dancers attend weekly and a Bingo session open to all every Friday. 3. During the course of a year, the Hayes End Community Centre organise events for elderly and seasonal parties for children and families. 4. The Ward Budget Grant was used as a contribution towards entertainment, refreshments and gifts for the annual children's party for some 40 children. <p><u>Target Delivery Date</u></p> <p>Early approval was given at the discretion of the Cabinet Member in line with the event timeframe.</p> <p><u>Expected Outcome</u></p> <p>The grant will contribute towards the Council's ambitions for residents 2022-2026, in particular to 'live active and healthy lives' and 'enjoy access to green spaces, leisure activities, culture and arts.'</p> <p><u>Recipient of funding</u></p> <p>A BACS transfer has been arranged in-line with the early approval request.</p>			

APPENDIX B: WARD BUDGET SUMMARY (APRIL 2023 CABINET MEMBER REPORT)

Appendix B

WARD BUDGET SUMMARY (New Wards from March 2023 Cabinet Member report)

Ward	Total Ward Budgets since Oct 2011	Committed to Mar 2022	Balance remaining Mar 2022	Budget £ (May 2022)	Approved Projects	Total Committed to date £	New Projects received	Estimate cost £	Balance Remaining £
Belmore				£12,500	0	£0	0	£0	£12,500
Charville				£10,000	0	£0	0	£0	£10,000
Colham & Cowley				£12,500	1	£1,020	0	£0	£11,480
Eastcote				£12,500	5	£7,125	1	£800	£4,575
Harefield Village				£7,500	1	£1,450	1	£1,368	£4,682
Hayes Town				£12,500	2	£3,100	0	£0	£9,400
Heathrow Villages				£10,000	2	£1,000	1	£1,200	£7,800
Hillingdon East				£12,500	1	£2,000	1	£1,000	£9,500
Hillingdon West				£10,000	0	£0	0	£0	£10,000
Ickenham & South Harefield				£12,500	0	£0	0	£0	£12,500
Northwood				£10,000	0	£0	0	£0	£10,000
Northwood Hills				£10,000	0	£0	0	£0	£10,000
Pinkwell				£12,500	2	£4,000	0	£0	£8,500
Ruislip				£12,500	2	£156	1	£628	£11,716
Ruislip Manor				£10,000	0	£0	1	£660	£9,340
South Ruislip				£12,500	3	£4,460	0	£0	£8,040
Uxbridge				£12,500	0	£0	1	£1,500	£11,000
West Drayton				£12,500	3	£2,124	1	£1,176	£9,200
Wood End				£12,500	0	£0	1	£235	£12,265
Yeadon				£10,000	3	£3,773	0	£0	£6,227
Yiewsley				£10,000	1	£1,500	0	£0	£8,500
Unallocated Balance				£46,263	0	£0	0	£0	£46,263
Total	£1,430,000	£1,146,237	£283,763	283,763.00	26	31,708	9	£8,567	£243,488