



Democratic Services

Location: Phase II

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CMD No: 763

**To: COUNCILLOR MARTIN GODDARD
CABINET MEMBER FOR FINANCE**

**COUNCILLOR EDDIE LAVERY
CABINET MEMBER FOR RESIDENTS' SERVICES**

c.c. All Members of the Residents' Services Select Committee

c.c. Nicky McDermott – Place Directorate

c.c. Perry Scott – Corporate Director of Place

c.c. Ward Councillors for South Ruislip

Date: 31 March 2023

Non-Key Decision request

Form D

CAPITAL RELEASE REPORT (March 2023)

DEPARTMENT: Place

SERVICE AREA / PROGRAMME: Leisure Centres Refurbishment

Programme 2023/24

RELEASE NO: 1

Dear Cabinet Member

Attached is a report requesting that a decision be made by you as an individual Cabinet Member. Democratic Services confirm that this is not a key decision, as such, the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 notice period does not apply.

You should take a decision **on or after Wednesday 12 April 2023** in order to meet Constitutional requirements about publication of decisions that are to be made. You may wish to discuss the report with the Corporate Director before it is made. Please indicate your decision on the duplicate memo supplied, and return it to me when you have made your decision. I will then arrange for the formal notice of decision to be published.

Steve Clarke

Democratic Services Officer

Title of Report: Leisure Centres Refurbishment Programme 2023/24 - RELEASE NO: 1

Decision made:

Reasons for your decision: (e.g. as stated in report)

Alternatives considered and rejected: (e.g. as stated in report)

Signed Date.....

Cabinet Member for Finance / Cabinet Member for Residents' Services

CAPITAL RELEASE REPORT (March 2023)

DEPARTMENT: Place

SERVICE AREA / PROGRAMME: Leisure Centres Refurbishment Programme 2023/24

RELEASE NO: 1

Cabinet Members	Councillor Eddie Lavery Councillor Martin Goddard
Cabinet Portfolios	Cabinet Member for Residents Services Cabinet Member for Finance
Officer Contact	Nicky McDermott – Place Directorate
Papers with report	Appendix A with capital release requests for approval

HEADLINES

Summary	To seek Cabinet Member approval for the release of capital funds.
Putting our Residents First Delivering on the Council Strategy 2022-2026	This report supports our ambition for residents / the Council of: Live active and healthy lives. This report supports our commitments to residents of: Thriving, Healthy Households.
Financial Cost	This report seeks the release of £66,039 from the Leisure Centre Refurbishment capital budget to carry out the works required to the outdoor courts at Queensmead Sports Centre.
Relevant Select Committee	Residents' Services Select Committee
Ward(s) affected	South Ruislip

RECOMMENDATIONS

That the Cabinet Member for Residents Services and Cabinet Member for Finance agree to the following capital release request of £66,039 from the Leisure Centre Refurbishment Programme 2023/24 capital budget to carry out the refurbishment works to the outdoor courts at Queensmead Sports Centre. (Appendix A)

Reasons for recommendation

Completing this work will ensure that the Queensmead Sports Centre continues to operate efficiently. This will attract additional use and income to the facility as there are a lack of floodlit netball courts in the Borough.

Alternative options considered

The Council could choose not to complete the work which would mean a loss of a community facility that helps encourage people to be more active and healthier.

Select Committee comments

None at this stage.

SUPPORTING INFORMATION

The Council's four Leisure Centres (Hillingdon Sports & Leisure Complex, Highgrove Pool, Botwell Green Sports & Leisure Centre and Queensmead Sports Centre) are managed by GLL on behalf of the Council.

GLL have obtained quotes from specialist hard court refurbishment companies. The selected company will complete the following work to the existing 2 macadam courts (33m by 33m in size):

- Pressure wash the surface cleaning and removing any debris
- Punch holes in the surface to improve the drainage
- Supply and install 25mm of macadam surface
- Mark out the lines for 4 netball and tennis courts
- Supply and install socketed netball and tennis posts

The area is underused by the local community due to the poor condition of the playing surface. Once the work is completed the Council's Leisure Operator will use a targeted approach to promote the courts for netball and tennis use. The courts will be able to be used all year round as they are already floodlit. GLL anticipate that an income of £20k per annum will be achieved once the refurbishment works have taken place which has been factored into their accounts.

In November 2019 Cabinet approved the appointment of GLL to manage the Borough's Leisure Facilities and complete specific capital works as agreed by the Council. This report now seeks the release of the funds from the Leisure Centre Refurbishment Budget in order for GLL to complete the works on behalf of the Council. The cost of the work can be found in Table 1 below.

Table 1: Cost Plan

Cost of Works	£
Resurface and refurbish the two 33m by 3mm macadam courts for netball and tennis use	66,039
Total	£66,039

Financial Implications

Leisure Centre Refurbishment Programme Budget 2023/24 £100k, Previously Released Nil, Capital Release Requested £66k – Appendix A

The 2023/24 capital programme, approved by Cabinet and Council in February 2023 included a budget for the Leisure Centre Refurbishment Programme of £100k funded from Council resources.

The report seeks the release of £66k from the Leisure Centre Refurbishment Programme for the refurbishment to the outdoor courts at Queensmead Sports Centre. The release request is based on quotes from the Council's approved term contractor GLL. It is anticipated that the resurfacing of the courts will increase usage and income generated.

The remaining £34k of the Leisure Centre Refurbishment 2023/24 budget is subject to the capital release process.

RESIDENT BENEFIT & CONSULTATION

The benefit or impact upon residents, service users and communities

The completion of these refurbishment works will ensure that residents will continue to be able to enjoy a high quality leisure centre provision.

Consultation carried out or required

None required.

CORPORATE CONSIDERATIONS

Corporate Finance

Corporate Finance has reviewed the report and concurs with the financial implications set out above, noting that the funds are to be released from the approved 2023/24 Leisure Centre Refurbishment capital budget, financed from Council resources.

Legal

The Borough Solicitor confirms that the Council is responsible for carrying out this function pursuant to Section 19 of the Local Government (Miscellaneous Provisions) Act 1976. Thus there are no legal impediments to the capital release being authorised, although any contract that is entered into must comply with the Council's Procurement and Contract Standing Orders.

Infrastructure / Asset Management

Asset Management are in support of this specialist and essential capital works.

Capital Release Protocol

The release of all capital funds, and certain revenue funds, held by the Council is to be made by a formal democratic decision. No expenditure can be placed or committed by officers until this formal approval is given by Democratic Services. Release of funds must be for identified projects only and strictly not for the general release of funds for projects to be identified at a later date. No block releases of capital or funding will be allowed, except if authorised by the Leader of the Council in advance to Corporate Finance. The release of funds will only be made if previous Council, Cabinet or Cabinet Member agreement has been given to the project and only if there is an approved budget.

BACKGROUND PAPERS

NIL.

APPENDIX A – CAPITAL RELEASE REQUEST FOR APPROVAL

Leisure Centre Refurbishment Programme 2023/24 - Queensmead Sports Centre Outdoor Courts Refurbishment - Release No 1

Location	Project / Expenditure Title	Information	Funds Release Sought £000's	Approve	Hold	More Information Required
Queensmead Sports Centre	Outdoor courts refurbishment	Pressure wash, punch holes to improve drainage, resurface with 25mm macadam and paint lines for netball & tennis courts.	66			
Total seeking release			66			
Previously released			0			
Budget			100			
Remaining budget			34			