



OFFICIAL EXECUTIVE DECISION NOTICE PUBLISHED BY DEMOCRATIC SERVICES

Notice is hereby given that the following decision(s) have been made today by Cabinet Members at the London Borough of Hillingdon:

Title of decision	CAPITAL RELEASE REPORT (APRIL 2023) DIRECTORATE: PLACE SERVICE AREA/ PROGRAMME: Property of Works Programme 2023/24: Fire Safety Workstream – Installation of 2 Fire Walls/ Blast Walls between static homes at Colne Park Caravan Site. RELEASE NO: 2
Reference No.	798
Date of decision	Wednesday 17 May 2023
Call-in expiry date	Wednesday 24 May 2023
Relevant Select Committee	Property, Highways and Transport Select Committee
Relevant Wards	West Drayton

Decision made

Cabinet Members making the decision	Councillor Martin Goddard – Cabinet Member for Finance Councillor Jonathan Bianco – Cabinet Member for Property, Highways and Transport
	Approved That the Cabinet Member for Finance and the Cabinet Member for Property, Highways and Transport agreed to the following capital release request of £44k from the Fire Safety Workstream within the Property of Works Programme 2023/24 capital budget for the installation of two Fire Walls/ Blast Walls between static homes in Colne Park Caravan Site. (Appendix A of the associated report)
Reason for decision	Fire risk assessments (FRAs) were undertaken by Frankham RMS Consultancy. The report noted the following: It is noted that some caravan plots are within one metre separating distance of each other (Plots 2-3). In accordance with Model Standards 2008 for Caravan Sites in England and Caravan Sites and Control of Development Act 1960, every caravan must where practicable be spaced at a distance of no less than six metres (the separation distance) from any other caravan which is occupied as a separate residence. It is noted that concrete fire barrier walls are erected between other plots. Properties within this proposed contract are shown in the report and are at Colne Park Caravan Site – UPRN: C4511.

	The estimate issued for the works is via a term contract so best value has already been reviewed for O'Hara Brothers and they have already actioned similar repairs on the existing fire walls on the site.
Alternative options considered and rejected	No other options for carrying out these works were considered.
Classification	Part I – Public
Link to associated report	Here
Relevant Officer contact & Directorate	Peter Whitfield – Place Directorate
Any interest declared by the Cabinet Member(s) / dispensation granted	N/A

Implementation of decision & scrutiny call-in

[Internal Use only]	
When can this decision be implemented by officers?	<p>Officers can implement Cabinet Member decision in this notice only from the expiry of the scrutiny call-in period which is:</p> <p>5pm on Wednesday 24 May 2023</p> <p>However, this is subject to the decision not being called in by Councillors on the relevant Select Committee. Upon receipt of a valid call-in request, Democratic Services will immediately advise the relevant officer(s) and the decision must then be put on hold.</p>
Councillor scrutiny call-in of this decision	<p>Councillors on the relevant Select Committee shown in this notice may request to call-in this decision. The request must be before the expiry of the scrutiny call-in period above.</p> <p>Councillors should use the Scrutiny Call-in App (link below) on their devices to initiate any call-in request. Further advice can be sought from Democratic Services if required:</p> <p>Scrutiny Call-In - Power Apps (secure)</p>
Further information	<p>These decisions, where applicable, have been taken under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.</p> <p>This is the formal notice by the Council of the above executive decision, including links to the reports where applicable.</p> <p>If you would like more information on this decision, please contact Democratic Services on 01895 250636 or email: democratic@hillingdon.gov.uk.</p>

	<p>Circulation of this decision notice is to a variety of people including Members of the Council, Corporate Directors, Officers, Group Secretariats and the Public. Copies are also placed on the Council's website.</p>
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	<p>Democratic Services London Borough of Hillingdon Civic Centre High Street Uxbridge UB8 1UW</p>
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