



Democratic Services

Location: Phase II
Ext: 0420
DDI: 01895 250420
CMD No: 855

**To: COUNCILLOR EDDIE LAVERY
CABINET MEMBER FOR RESIDENTS' SERVICES**

**COUNCILLOR MARTIN GODDARD
CABINET MEMBER FOR FINANCE**

c.c. Resident Services' Select Committee
c.c. Neil O'Connor – Place Directorate
c.c. Perry Scott – Corporate Director of Central Services
c.c. Ward Councillors for Charville and Yiewsley

Date: 17 July 2023

Non-Key Decision request

Form D

Capital Release Report (July 2023)

DEPARTMENT: RESIDENT SERVICES

SERVICE AREA / PROGRAMME: CHRYSALIS PROGRAMME 2023/24

RELEASE NO: 3

Dear Cabinet Members,

Attached is a report requesting that a decision be made by you as an individual Cabinet Member. Democratic Services confirm that this is not a key decision, as such, the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 notice period does not apply.

You should take a decision **on or after Tuesday 25 July 2023** in order to meet Constitutional requirements about publication of decisions that are to be made. You may wish to discuss the report with the Corporate Director before it is made. Please indicate your decision on the duplicate memo supplied, and return it to me when you have made your decision. I will then arrange for the formal notice of decision to be published.

Rebecca Reid
Democratic Services Apprentice

Title of Report: Capital Release Report (July 2023)

DEPARTMENT: RESIDENT SERVICES

SERVICE AREA / PROGRAMME: CHRYSALIS PROGRAMME 2023/24

RELEASE NO: 3

Decision made:

Reasons for your decision: (e.g. as stated in report)

Alternatives considered and rejected: (e.g. as stated in report)

Signed Date.....

Cabinet Member for Residents' Services / Cabinet Member for Finance

Capital Release Report (July 2023)
DEPARTMENT: RESIDENT SERVICES
SERVICE AREA / PROGRAMME: CHRYSALIS PROGRAMME 2023/24
RELEASE NO: 3

Cabinet Members	Councillor Eddie Lavery Councillor Martin Goddard
Cabinet Portfolios	Cabinet Member for Residents' Services Cabinet Member for Finance
Officer Contact	Neil O'Connor - Place Directorate
Papers with report	Appendix A - Capital release requests for approval

HEADLINES

Summary	To seek Cabinet Member approval for the allocation and release of capital funds towards two new projects under the Chrysalis Programme 2023/24.
Putting our Residents First Delivering on the Council Strategy 2022-2026	This report supports our ambition for residents / the Council of: Enjoy access to green spaces, leisure activities, culture and arts This report supports our commitments to residents of: A Green and Sustainable Borough
Financial Cost	This report seeks the allocation and release of £70K from the Chrysalis Programme 2023/24 budget. The works will commence upon release of the funds and are due for completion by the end of March 2024.
Relevant Select Committee	Residents' Services Select Committee
Relevant Ward(s)	Charville, Yiewsley

RECOMMENDATIONS

- 1) That the Cabinet Member for Resident Services approves the allocation of £70k Chrysalis funding for the two new projects as detailed within the body of this report, as part of the asset enhancement programme for 2023/24.**
- 2) That the Cabinet Member for Resident Services and the Cabinet Member for Finance agree to the capital release request of £70k from the 2023/24 Chrysalis Programme budget to fund the two new projects as detailed within the body of the report (Appendix A).**

Reasons for recommendation

Hillingdon Council is striving to be the greenest London Borough, to protect and enhance the environment, and to provide a brighter prospect for future generations. Chrysalis, the Council's asset enhancement initiative, funds projects ranging in scale from £5,000 to £100,000 for local initiatives that matter to residents.

Residents are encouraged to make suggestions for Chrysalis funding as the most effective way for local people to identify environmental and community safety projects and demonstrating how all residents can play an active part in decisions, making them proud to live in Hillingdon.

In January 2023, the Cabinet Member for Residents' Services reviewed all applications for Chrysalis funding received from residents, community groups and Ward Councillors and informally agreed 14 new projects to greatly improve community assets and resources across the Borough.

Repairs to the roof at Charville Community Centre were nominated by the club president in October 2022 on behalf of the Community Centre, the concern being that, unless the deterioration of the roof is addressed, the future of the community centre could be compromised. Accepting the recommendation will enable works to commence on repairing the roof of the Charville Lane Community Centre, where the cost breakdown has been sourced by the Capital Projects team.

The refurbishment of the outdoor gym on the west side of Stockley Country Park, replacing the dated and damaged equipment with a new, robust design, was nominated by a local resident on behalf of other residents. Accepting the recommendation will enable refurbishing the outdoor gym with the chosen contractor selected via the Council's tender process.

Alternative options considered

The Cabinet Members could decide not to accept the recommendations and either one or both projects requested by residents would not be able proceed.

If the release of capital funds is not approved, the Chrysalis 2023/24 programme cannot be effectively and efficiently progressed as planned and the Chrysalis contribution towards delivery of the Council Strategy 2022 - 2026 may not be achieved.

Select Committee comments

None at this stage.

SUPPORTING INFORMATION

Charville Lane Community Centre Roof Works

Charville Lane Community Centre was established in the early 1980s and, over the years, has created a thriving hub. User groups include Parents & Toddlers groups, Senior Citizens clubs, exercise classes and sports events. The community centre can also be hired out for parties and gatherings. Over the years, the roof has deteriorated, meaning that water is now leaking into the building, a concern during wet weather. The proposal is to carry out roof works to stop the leaking and to allow the community centre to continue to operate as normal.

The cost plan has been provided by the Council's Capital Projects team and includes fees and charges.

Table 1: Charville Lane Community Centre Roof Works.

Item	Cost (£)
Roof Works	14,000
Chrysalis Team Capitalisation	1,400
Fees – preliminary surveys and asbestos removal	3,600
Capital Projects Fees	1,400
Contingency	1,400
Total	21,800

Stockley Country Park Outdoor Gym Refurbishment

Situated in Yiewsley and on the west side of Stockley Country Park, next to Stockley golf course, is a playing field with a car park, children's playground, and outdoor gym. The outdoor gym was installed in 2016 and, although well used, has suffered from vandalism over the years. The equipment is also dated. The proposal is to refurbish the outdoor gym with equipment that is more robust but still able to provide opportunities for those looking to keep fit and those who enjoying using this facility.

As the value is below the £100k threshold, in accordance with Council's Standing Orders, acceptance of the tendered works will be sought via an Expenditure Approval Form.

Table 2: Stockley Country Park Outdoor Gym Refurbishment

Item	Cost (£)
Outdoor Gym Refurbishment	40,000
Chrysalis Team Capitalisation	4,000
Contingency	4,000
Total	48,000

Financial Implications

(Budget £1,370k, Previously Released £759k, Capital Release Requested £70k) – Appendix A

The 2023/24 capital programme, approved by Cabinet and Council in February 2023, included a budget of £1,200k for the Chrysalis Programme, funded from Council resources. The £1,000k budget is the allocation for 2023/24 whilst the £200k is previously released funds rephased from 2022/23 into 2023/24 for schemes completing in 2023/24. In June 2023, Cabinet approved the re-phasing of £170k released unspent funds from 2022/23 into 2023/24 for schemes completing this year, leaving a revised Chrysalis budget for 2023/24 of £1,370k.

The report requests that £70k is allocated and released from the 2023/24 Chrysalis Programme budget for a further two projects as detailed in the body of the report.

The cost plans have been calculated from the Council's Capital Projects team, as well as the Council's Tender process and includes internal fees and contingencies at 10% each.

The remaining £541k of the Chrysalis Programme 2023/24 budget is subject to the allocation and capital release process.

RESIDENT BENEFIT & CONSULTATION

The benefit or impact upon residents, service users and communities

Hillingdon Council is committed to making the Borough a cleaner, greener, and safer place. Chrysalis, the Council's asset enhancement initiative, funds projects ranging in scale from £5,000 to £100,000 for local initiatives that matter to residents. Residents are encouraged to make suggestions for Chrysalis funding, and this is an effective way for local people to identify environmental and community safety projects that are on Council land.

The projects detailed within this report will ensure continued access to sporting facilities as well as social opportunities for residents to enjoy and gain mental and physical health benefits.

Consultation carried out or required

All proposals have been submitted by residents and community groups themselves.

CORPORATE CONSIDERATIONS

Corporate Finance

Corporate Finance has reviewed the report and concurs with the financial implication set out above, noting that the recommended action to agree a release of £70k for Charville Lane Community Centre Roof Works and Stockley Country Park Outdoor Gym Refurbishment will be funded from the approved 2023/24 Chrysalis Programme capital budget.

Legal

Legal Services confirm that the Council is responsible for carrying out this function pursuant to section 19 of the Local Government (Miscellaneous Provisions) Act 1976. Thus, Legal Services confirm that there are no legal impediments to the capital release being authorised, although any contract that is entered into must comply with the Council's Procurement and Contract Standing Orders.

Infrastructure / Asset Management

To the best of our knowledge, there are no infrastructure/asset management implications arising from the proposed project in this report.

Capital Release Protocol

The release of all capital funds, and certain revenue funds, held by the Council is to be made by a formal democratic decision. No expenditure can be placed or committed by officers until this formal approval is given by Democratic Services. Release of funds must be for identified projects only and strictly not for the general release of funds for projects to be identified at a later date. No block releases of capital or funding will be allowed, except if authorised by the Leader of the Council in advance to Corporate Finance. The release of funds will only be made if previous Council, Cabinet or Cabinet Member agreement has been given to the project and only if there is an approved budget.

BACKGROUND PAPERS

NIL.

TITLE OF APPENDICES

Appendix A - Capital release requests for approval

APPENDIX A - Capital release requests for approval

Chrysalis Programme 2023/24 - Release No 3

Location	Project / Expenditure Title	Information	Funds Release Sought £000s	Approve	Hold	More Information Required
Charville Community Centre Charville Ward	Charville Community Centre roof works	To carry out works to the roof of the community centre to stop it from leaking	22			
Stockley Country Park Yiewsley Ward	Outdoor gym refurbishment	To refurbish the outdoor gym, replacing the existing worn and damaged items with new ones.	48			
Total seeking release			70			
Previously released			759			
Budget			1,370			
Remaining budget			541			