



Democratic Services

Location: Phase II
Ext: 0185
DDI: 01895 250185
CMD No: 914

**To: COUNCILLOR IAN EDWARDS
LEADER OF THE COUNCIL**

**COUNCILLOR DOUGLAS MILLS
CABINET MEMBER FOR CORPORATE SERVICES**

c.c. All Members of the Finance and Corporate
Services Select Committee
c.c. Natasha Norton – Place Directorate
c.c. Perry Scott – Corporate Director of Place

Date: 25 September 2023

Non-Key Decision request

Form D

NEW ALLOCATIONS FOR THE WARD BUDGET SCHEME (September 2023)

Dear Cabinet Members,

Attached is a report requesting that a decision be made by you as an individual Cabinet Member. Democratic Services confirm that this is not a key decision, as such, the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 notice period does not apply.

You should take a decision **on or after Tuesday 03 October 2023** in order to meet Constitutional requirements about publication of decisions that are to be made. You may wish to discuss the report with the Corporate Director before it is made. Please indicate your decision on the duplicate memo supplied and return it to me when you have made your decision. I will then arrange for the formal notice of decision to be published.

Liz Penny
Democratic Services Officer

Title of Report: New Allocations for the Ward Budget Scheme (September 2023)

Decision made:

Reasons for your decision: (e.g. as stated in report)

Alternatives considered and rejected: (e.g. as stated in report)

Signed Date.....

Leader of the Council / Cabinet Member for Corporate Services

NEW ALLOCATIONS FOR THE WARD BUDGET SCHEME (September 2023)

Cabinet Members	Councillor Ian Edwards Councillor Douglas Mills
Cabinet Portfolio	Leader of the Council Cabinet Member for Corporate Services
Officer Contact	Natasha Norton – Place Directorate
Papers with report	Appendix A – Details of projects submitted for the Ward Budget Scheme from 13 June 2023 to 5 September 2023. Appendix B – Ward Budget Financial Summary for 5 September 2023.

HEADLINES

Summary	This report seeks Cabinet Member approval to allocate funds from the Ward Budget Scheme for proposals submitted by Ward Councillors.
Putting our Residents First	The Ward Budget Initiative supports the adopted Council Strategy commitments to residents of 'Thriving, Healthy Households' and 'A Green and Sustainable Borough,' specifically: <i>Live Active and Healthy Lives</i> and <i>Enjoy Access to Green Space, Leisure Activities, Culture and Arts</i> .
Financial Cost	The overall funds earmarked for the Ward Budget Scheme since its inception in 2011 total £1,430,000. The aggregate value of proposals to date is £1,199,164. This report seeks Cabinet Member approval to release funds of £9,682 for six new Ward Budget grants, taking the proposal total to £1,208,846 and leaving a balance of £221,154 available for allocation.
Relevant Select Committee	Finance and Corporate Services Select Committee.
Relevant Wards	Hayes Town, Hillingdon East, Pinkwell, Ruislip Manor, South Ruislip

RECOMMENDATIONS

- 1) That the Leader of the Council approves the allocation of £1,710 from the Ward Budget Scheme for the following proposal:

Ward	Grant Recipient	Amount
Ruislip Manor	St Pauls Church defibrillator	£1,710

2) That the Cabinet Member for Corporate Services approves the allocation of £7,972 from the Ward Budget Scheme for the following proposals:

Ward	Grant Recipient	Amount
Hayes Town	Grant to the Hayes Youth Movement to purchase home and away football kits, training equipment and other resources for the young people they support	£2,000
Hayes Town	Grant to the Hillingdon Somali Women's Group to fund an English language trainer for a specific three-month project as well as contributing towards the Advice Quality Standard accreditation costs	£1,800
Hillingdon East	Grant to the SEND Family Support Group, contributing towards two events.	£ 942
Pinkwell	To contribute towards the Teeyan Ladies Event 2023	£1,800
South Ruislip	To purchase summer hanging basket displays for Station Approach	£1,430
SUBTOTAL		£7,972
TOTAL 1. AND 2.		£9,682

Reasons for recommendations

The Ward Budget Scheme enables Councillors, with their local knowledge and insight, to submit proposals for expenditure, supporting local priorities using their specific ward allocation. Each of the proposals submitted complies with the protocol on the use of Ward Budgets.

Alternative options considered/ risk management

None.

Select Committee comments

None at this stage.

SUPPORTING INFORMATION

Between 2011/12 and 2019/20, three tranches of Ward Budget growth funding, totalling £1,430,000, were agreed by Cabinet. At its meeting in June 2022, Cabinet agreed a revised Ward Budget allocation of £237,500 (from the reserve balance) based on the area/ population density of each of the new 21 wards following the Local Government Boundary Commission's

recommendations and as implemented for the May 2022 Council elections. The 21 new wards were allocated £5,000 plus £2,500 for each elected representative for the ward.

The reserve balance remaining at the end of 2022/23 was £243,488. Since its launch, 814 projects with a cumulative value of £1,199,164 have benefitted via the Ward Budget initiative.

Ward Budget funding is used for proposals that make a difference in a local area and to give residents a chance to influence how their local priorities are met. Primarily, the funds are intended for one-off expenditure on physical works, events or activities that have a positive impact within the ward. Proposals are submitted with the agreement of all relevant Ward Councillors.

A further six proposals, covering five wards and totalling £9,682 have been received. The details of these are set out in Appendix A of this report.

Financial Year	Cabinet Member Approval	No. of Proposals	No. of Wards	Total Proposal Value	Growth Funding	Balance Remaining
Aggregate earmarked funding to date					£1,430,00	£1,430,000
2011/12 to 2021/22		769		£1,146,237		£283,763
2022/23		35		£40,275		£243,488
2023/24	May	4	4	£3,250		£240,238
2023/24	June	6	6	£9,402		£230,836
2023/24	September	6	5	£9,682		£221,154
		820		£1,208,846	£1,430,000	£221,154

The updated balance of funds for each ward under the Ward Budget Scheme is set out in Appendix B.

Financial Implications

The total growth allocation to date for the Ward Budget Scheme is £1,430,000. Between 2011/12 and 2022/23, proposals with an aggregate value of £1,186,512, covering all wards, were approved. At the end of 2022/23, the reserve balance available for distribution was £243,488.

The six grants totalling £9,682, recommended within this report for September 2023, will take the aggregate value of proposals approved to £1,208,846, leaving an unallocated balance of £221,154 on the reserve available for distribution.

RESIDENT BENEFIT & CONSULTATION

The benefit or impact upon Hillingdon residents, service users and communities

Ward Budgets help Councillors to make a difference in their Ward. They address specific local priorities by delivering proposals to benefit residents and local organisations.

Consultation carried out or required

Consultation with the lead Councillor from each Ward and officers internally has taken place, where appropriate. Where other services are involved, such as Residents' Associations and community organisations, the views of these groups have helped to shape the nature of the proposals.

CORPORATE CONSIDERATIONS

Corporate

Finance

Corporate Finance has reviewed this report and concurs with the financial implications set out above. If the schemes set out in this report are approved, £221k will remain available to support future initiatives.

Legal Implications

As stated in the body of this report, the projects being funded comply with the protocol on the use of Ward Budgets and therefore, Legal Services confirm there are no legal impediments to agreeing the recommendation for the Cabinet Member to authorise the use of this expenditure as described.

Infrastructure/ Asset Management

None at this stage.

BACKGROUND PAPERS

NIL.

**APPENDIX A: DETAILS OF PROJECTS SUBMITTED FOR THE WARD BUDGET SCHEME
FROM 13 JUNE 2023 TO 5 SEPTEMBER 2023**

Ward	Ref No	Proposal	Cost	Councillor Approval Received	Balance remaining
Hayes Town	WB6HT04	Grant to the Hayes Youth Movement to purchase home and away football kits, training equipment and other resources for the young people they support.	£2,000	Cllrs Curling, Gardner & Sansarpuri	£6,400
		<p><u>Supporting Information</u></p> <ol style="list-style-type: none"> 1. The Hayes Youth Movement is a recently established organisation, launched in June 2023 and registered as a Community Interest Company 2. Their main focus is to empower and support young people aged 11-25 living in Hayes through a diverse range of events including a football club on Sundays for young adults between 16 and 25 years old and football activities for younger age groups on Saturdays. 3. The grant will be used primarily to support the football activities including home and away kits, essential equipment such as footballs, bibs, cones, markers, and hurdles. A fully itemised inventory has been provided detailing the equipment and activities which the Hayes Town Ward Budget grant will cover. 4. In addition to football, quarterly 10k runs are planned. These activities serve as a platform for personal growth and achievement whilst also encouraging a healthy and active lifestyle and sense of community. <p><u>Target Delivery Date</u></p> <p>The grant will be paid once the proposal has been approved.</p> <p><u>Expected Outcome</u></p> <p>The grant will contribute towards the Council's ambitions for residents 2022-2026, in particular to 'enjoy access to green spaces, leisure activities, culture and arts' and 'live active and healthy lives'.</p> <p><u>Recipient of funding</u></p> <p>A BACS transfer will be arranged for the recipient once the proposal has been approved.</p>			

Ward	Ref No	Proposal	Cost	Councillor Approval Received	Balance remaining
Hayes Town	WB6HT05	Grant to the Hillingdon Somali Women's Group to fund an English language trainer for a specific three-month project as well as contributing towards the Advice Quality Standard accreditation costs	£1,800	Cllrs Curling, Gardner & Sansarpuri	£4,600
		<p><u>Supporting Information</u></p> <ol style="list-style-type: none"> Hillingdon Somali Women's Group is a charity limited by guarantee. It is a women-led organisation established in 1995, motivated to engage women by the provision of training and support to enable them to educate themselves, improve their employment opportunities and become active members of the community. The grant will be principally used to improve English language skills by offering two one and a half hour sessions a week for a period of three months. Part of the grant will also cover the final inspection costs required to gain the Advice Quality Standard of the Advice Services Alliance accreditation. This will open opportunities for potential funders such as City Bridge Trust and will help re-establish sources of regular funding. The funding will help to address the continuing poor standard of English evident in some members of the group which impairs their chances of securing employment and participating fully within the community. <p><u>Target Delivery Date</u></p> <p>The grant will be paid once the proposal has been approved.</p> <p><u>Expected Outcome</u></p> <p>The grant will contribute towards the Council's ambitions for residents 2022-2026, in particular to 'have opportunities to earn an income that supports their families.' and 'achieve well in education, with opportunities for learning at all ages'.</p> <p><u>Recipient of funding</u></p> <p>A BACS transfer will be arranged for the recipient once the proposal has been approved.</p>			

Ward	Ref No	Proposal	Cost	Councillor Approval Received	Balance remaining
Hillingdon East	WB6HE04	To the SEND Family Support Group, contributing towards two events.	£942	Cllrs Chapman, Sullivan & Bridges	£8,258
		<p><u>Supporting Information</u></p> <ol style="list-style-type: none"> 1. Now starting their eighth year, SEND Family Support was originally a local support group for fathers caring for children with special educational support and disabilities, changing their name to better suit the purpose of the group. 2. SEND have planned two events taking place at Oakwood School, Sutton Court Road, one during the summer and a Christmas break for families caring for children and young adults with special educational needs, and disabilities. 3. Part of the grant was used to contribute towards a summer funday that took place on 2 July, which was the first event since Covid-19 restrictions. The funday included an autism reality experience, Big Bounce Day entertainment as well as other activities, and refreshments. 4. The remainder of the funds will be used for the annual Santa's Grotto and Christmas Market. At the event, the families will enjoy the fun of the market whilst the children and young adults receive a gift from Santa. There will also be a chance for families to get information from other organisations regarding support and services available to them. <p><u>Target Delivery Date</u></p> <p>Early approval was given at the discretion of the Cabinet Member to ensure that funding was received ahead of the summer event.</p> <p><u>Expected Outcome</u></p> <p>The grant will contribute towards the Council's ambitions for residents 2022-2026, in particular to 'enjoy access to green spaces, leisure activities, culture and arts'.</p> <p><u>Recipient of funding</u></p> <p>A BACS transfer has been arranged for the recipient in-line with the early approval consent.</p>			

Ward	Ref No	Proposal	Cost	Councillor Approval Received	Balance remaining
Pinkwell	WB6PI04	To contribute towards the Teeyan Ladies Event 2023	£1,800	Cllrs Gill & Lakhmana	£3,070
		<p><u>Supporting Information</u></p> <ol style="list-style-type: none"> 1. Teeyan is the Punjabi name of the festival of Teej which is celebrated in Punjab and dedicated to the onset of the monsoon, focusing on daughters and sisters. 2. The festival is mainly celebrated in India and Pakistan throughout July and August, where the main highlight is Giddah (a traditional Indian Ladies dance.) 3. This local initiative to celebrate Teeyan was initiated by a women's group over four years ago. The group focused on parents of Pinkwell Primary children, helped support its members during lockdown and has now evolved into organising community events such as litter picking, picnics and meet-ups. 4. The event, supported by Ward Budget funding, was aimed at women and children, with around 300 people estimated to attend. In addition to dancing, the event included a DJ, refreshments, posters and banners, and gift hampers. <p><u>Target Delivery Date</u></p> <p>Early approval was given at the discretion of the Cabinet Member to ensure that funding was received ahead of the event.</p> <p><u>Expected Outcome</u></p> <p>The grant will contribute towards the Council's ambitions for residents 2022-2026, in particular to 'enjoy access to green spaces, leisure activities, culture and arts'.</p> <p><u>Recipient of funding</u></p> <p>A BACS transfer has been arranged for the recipient in-line with the early approval consent.</p>			

Ward	Ref No	Proposal	Cost	Councillor Approval Received	Balance remaining
Ruislip Manor	WB6RM03	St Pauls Church defibrillator	£1,710	Cllrs Mills & O'Brien	£7,330
		<p><u>Supporting Information</u></p> <ol style="list-style-type: none"> 1. St Pauls Church is located near the centre of Ruislip Manor where there are some 10,980 residents living within the Ward. The church and parish were formed in 1936 from part of the original Ruislip parish which dates back to the C11. 2. There are more than 100 members of the church, with an additional 100 plus visitors every week attending the many activities taking place within the church hall. This includes a memory café for those who are beginning to struggle with their memory which also offers support for their carers. 3. The funds will be used to purchase a defibrillator; this will be located on the external wall of the hall, therefore making it available to the wider community in Ruislip Manor as an essential resource in trying to save the life of someone who is in cardiac arrest. <p><u>Target Delivery Date</u></p> <p>The grant will be paid once the proposal has been approved.</p> <p><u>Expected Outcome</u></p> <p>The grant will contribute towards the Council's ambitions for residents 2022-2026, in particular to 'live active and healthy lives' and 'be/feel safe from harm.'</p> <p><u>Recipient of funding</u></p> <p>A BACS transfer will be arranged for the recipient once the proposal has been approved.</p>			

Ward	Ref No	Proposal	Cost	Councillor Approval Received	Balance remaining
South Ruislip	WB6SR05	To purchase summer hanging basket displays for Station Approach	£1,430	Cllrs Tuckwell, Makwana & Mills	£5,610

		<p><u>Supporting Information</u></p> <ol style="list-style-type: none"> 1. Station Approach, South Ruislip, is a popular and well-used road located close to South Ruislip Station. The parades provide for a variety of shops and business, as well as residential use above. 2. The cost for supplying and maintaining 22 hanging baskets have been provided by Green Spaces. 3. Local businesses and residents will benefit from the visual attraction, maintaining the existing floral displays through the summer months will helping to improve the public mood and promote a sense of Civic Pride in an area that is used by a significant number of Hillingdon residents. <p><u>Target Delivery Date</u></p> <p>Early approval has been given at the discretion of the Cabinet Member.</p> <p><u>Expected Outcome</u></p> <p>The grant will contribute towards the Council's ambitions for residents 2022-2026, in particular to 'live in a sustainable Borough that is carbon neutral.'</p> <p><u>Recipient of funding</u></p> <p>An internal transfer has been arranged in-line with the early approval consent.</p>
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APPENDIX B: WARD BUDGET FINANCIAL SUMMARY (September 2023 CABINET MEMBER REPORT)

Appendix B

WARD BUDGET SUMMARY (New Wards from September 2023 Cabinet Member report)

Ward	Total Ward Budgets since Oct 2011	Committed to Mar 2022	Balance remaining Mar 2022	Budget £ (May 2022)	Approved Projects	Total Committed to date £	New Projects received	Estimate cost £	Balance Remaining £
Belmore				£12,500	0	£0	0	£0	£12,500
Charville				£10,000	0	£0	0	£0	£10,000
Colham & Cowley				£12,500	1	£1,020	0	£0	£11,480
Eastcote				£12,500	6	£7,925	0	£0	£4,575
Harefield Village				£7,500	2	£2,818	0	£0	£4,682
Hayes Town				£12,500	3	£4,100	2	£3,800	£4,600
Heathrow Villages				£10,000	3	£2,200	0	£0	£7,800
Hillingdon East				£12,500	3	£3,300	1	£942	£8,258
Hillingdon West				£10,000	1	£640	0	£0	£9,360
Ickenham & South Harefield				£12,500	0	£0	0	£0	£12,500
Northwood				£10,000	0	£0	0	£0	£10,000
Northwood Hills				£10,000	0	£0	0	£0	£10,000
Pinkwell				£12,500	3	£7,630	1	£1,800	£3,070
Ruislip				£12,500	4	£1,116	0	£0	£11,384
Ruislip Manor				£10,000	2	£960	1	£1,710	£7,330
South Ruislip				£12,500	4	£5,460	1	£1,430	£5,610
Uxbridge				£12,500	1	£1,500	0	£0	£11,000
West Drayton				£12,500	5	£4,250	0	£0	£8,250
Wood End				£12,500	2	£1,235	0	£0	£11,265
Yeading				£10,000	4	£7,273	0	£0	£2,727
Yiewsley				£10,000	1	£1,500	0	£0	£8,500
Unallocated Balance				£46,263	0	£0	0	£0	£46,263
Total	£1,430,000	£1,146,237	£283,763	283,763.00	45	£52,927	6	£9,682	£221,154