



Democratic Services

Location: Phase II
Ext: 0692
DDI: 01895 250692
CMD No: 921

**To: COUNCILLOR JONATHAN BIANCO
CABINET MEMBER FOR PROPERTY, HIGHWAYS
AND TRANSPORT**

**COUNCILLOR MARTIN GODDARD
CABINET MEMBER FOR FINANCE**

c.c. All Members of the Property, Highways and
Transport Select Committee
c.c. Gurmeet Matharu – Place Directorate
c.c. Perry Scott – Corporate Director of Place
c.c. Ward Councillors for Belmore, Ruislip Manor,
Uxbridge, West Drayton, Yeading

Date: 02 October 2023

Non-Key Decision request

Form D

CAPITAL RELEASE REPORT (September 2023)

DEPARTMENT: Place

SERVICE AREA/ PROGRAMME: Highways Structural Programme 2023-25

RELEASE NO: 2

Dear Cabinet Members,

Attached is a report requesting that a decision be made by you as an individual Cabinet Member. Democratic Services confirm that this is not a key decision, as such, the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 notice period does not apply.

You should take a decision **on or after Tuesday 10 October 2023** in order to meet Constitutional requirements about publication of decisions that are to be made. You may wish to discuss the report with the Corporate Director before it is made. Please indicate your decision on the duplicate memo supplied and return it to me when you have made your decision. I will then arrange for the formal notice of decision to be published.

Ryan Dell
Democratic Services Officer

Title of Report: Highways Structural Programme 2023-25. RELEASE NO: 2

Decision made:

Reasons for your decision: (e.g. as stated in report)

Alternatives considered and rejected: (e.g. as stated in report)

Signed Date.....

Cabinet Member for Property, Highways and Transport / Cabinet Member for Finance

CAPITAL RELEASE REPORT (September 2023)

DEPARTMENT: Place

SERVICE AREA/ PROGRAMME: Highways Structural Programme 2023-25

RELEASE NO: 2

Cabinet Members	Councillor Jonathan Bianco Councillor Martin Goddard
Cabinet Portfolios	Cabinet Member for Property, Highways and Transport Cabinet Member for Finance
Officer Contacts	Gurmeet Matharu – Place Directorate
Papers with report	Appendix A – Capital release requests for approval

HEADLINES

Summary	To seek Cabinet Member approval for the release of capital funds to progress Phase 2 of the Highways 2023-25 programme.
Putting our Residents First	This report supports the following Council objectives of: <i>Our People; Our Built Environment; and Strong Financial Management.</i>
Financial Cost	The report seeks the release approval of £1,027,127 from the Highways Structural Works 2023/24 capital budget for carriageway and footway resurfacing works at various locations in the Borough. The report also seeks the release of £120,000 to undertake UKPMS surveys.
Relevant Select Committee	Property, Highways and Transport Select Committee
Relevant Wards	Belmore, Ruislip Manor, Uxbridge, West Drayton, Yeading

RECOMMENDATION

That the Cabinet Member for Property, Highways and Transport and the Cabinet Member for Finance agree to the following capital release request of £1,147,127 for resurfacing five carriageways, four footways and structural condition surveys of the Hillingdon's Highway network to be funded from the Highways Structural Works 2023-25 capital budget (Appendix A).

Reasons for recommendation

Following through with the recommendation would enable the release of resources in order to progress the Highways programme for carriageway schemes recommended by the Cabinet Member for Property, Highways and Transport. This report also requests release of resources to undertake condition surveys of the entire highway network. The long-term forward programme of capital highway maintenance schemes is identified and prioritised through the lifecycle planning

process. The indicative list of works is developed using collected condition information (condition survey) and non-engineering factors (road safety records, road usage levels, bus routes, proximity to schools & colleges, accident claim data and footfall, etc).

Appendix A contains a list of resurfacing schemes to improve road surface condition and limit deterioration of the fabric of the Borough's highways asset, which could have resulted in serious failure of roads, footways, verges, highway drainage, and street furniture, as well as to improve the serviceability of the highway network (for example, the visual appearance, ride quality, and structural integrity of the roads and pavements).

Following the capital release, the schemes listed in Appendix A will be planned and implemented by the Council's term contractor.

Alternative options considered/ risk management

There are no alternatives due to the level of deterioration as delaying these schemes would place additional pressure on the Council's financial resources if permanent repairs are not implemented in a timely manner.

In many instances, any delay of this programme may also have safety implications with a possible consequent impact on the Public Liability Insurance budget.

Select Committee comments

None at this stage. However, the Committee have been undertaking an in-depth review more generally into the Council's road and pavement resurfacing programme and will present their findings to Cabinet in due course.

SUPPORTING INFORMATION

All costs in Table 1 below have been calculated using the schedule of rates contained in the Council's Highways term contract.

The cost of the carriageway and footway resurfacing programme is to be funded from the 2023/24 capital programme for Highways Structural and Renewal Works. The resurfacing programme of work is estimated to be a total of £1,027,127 together with £120,000 for UKPMS structural surveys. The survey results will assist officers in preparing future Capital works programmes as detailed in Appendix A and Table 1 below.

Table 1: 2023/24 Highways Carriageway and Footway Resurfacing Programme Cost Plan

Item	Cost (£)
Cost of Works	954,891
Less: Contractor Discounts	(76,391)
Sub Total	878,499
Engineers' Fees	60,777
Contingency	87,850
UKPMS survey costs	120,000
Total Project Cost	£1,147,127

Financial Implications

Highways Structural Programme 2023-25 Revised Budget £13,000k; Previously Released £6,749k Capital Release Requested £1,147k – Appendix A

The 2023-25 two-year revised capital programme budget for the Highways Structural Programme totals £13,000k funded from Council resources.

The report seeks the release of £1,147k from the Highways Structural Works comprising of £1,027k for Hillingdon's Highway network sections, as detailed in Appendix A, and £120k to undertake UKPMS surveys throughout the Borough.

The release of £1,147k for highway works includes the term contractor's quoted costs, internal fees based on 5% on carriageways, 10% on footways, and project contingency at 10% of the contractor works cost for both footways and carriageways schemes after contractor discounts. These contractual discounts consist of the Timely Release Discount (or Forward Planning Discount) of 3.75% for works being made available to the contractor. This enables the supplier to build a greater amount of certainty into their internal programming. There is also the Volume Discount of 4.25% for consolidating work requirements, rather than issuing multiple small task orders, applying when a task order of greater than £500k is placed (see Appendix A for details).

The remaining £5,104k of the Highways Structural Programme 2023-25 budget is subject to the capital release process.

RESIDENT BENEFIT & CONSULTATION

The benefit or impact upon Hillingdon residents, service users and communities

The carriageway resurfacing and footway improvement programme contains schemes to limit the deterioration of the fabric of the Borough's highways asset that can result in serious failure of roads, footways, verges, highway drainage and street furniture and improve the serviceability of the highway network for the benefit of residents and other road users.

Consultation carried out or required

Consultation is not required for Highway Structural works.

CORPORATE CONSIDERATIONS

Corporate Finance

Corporate Finance has reviewed this report and concurs with the budgetary position set out above, noting that the proposed highway structural works will be funded from the approved Capital Budget for Highways Structural Works 2023/24 Works recommended for release total £1,147k, including externally contracted works costs (after contractor discounts), internal project management fees, project contingency and UKPMS structural surveys.

Legal

Pursuant to Section 41 of the Highways Act 1980, the Council is responsible for maintaining those highways maintainable at public expense for which it is the highway authority.

Thus, Legal Services confirm that there are no legal impediments to the requested capital release being authorised, although any contract that is entered into, or existing term contract used, must comply with the Council's Procurement and Contract Standing Orders.

Infrastructure/ Asset Management

Infrastructure/ Asset Management officers have authored the report.

Capital Release Protocol

The release of all capital funds, and certain revenue funds, held by the Council is to be made by a formal democratic decision (by the Cabinet Member for Finance and other relevant Cabinet Members). No expenditure can be placed or committed by officers until this formal approval is given by Democratic Services. Release of funds must be for identified projects only and strictly not for general release of funds for projects to be identified at a later date. No block releases of capital will be allowed, except if authorised by the Leader of the Council in advance to Corporate Finance. The release of funds will only be made if previous Council, Cabinet or Cabinet Member agreement has been given to the project and only if there is an approved budget.

BACKGROUND PAPERS

NIL.

APPENDIX A - CAPITAL RELEASE REQUESTS FOR APPROVAL

Highways Structural Works Programme 2023-25 (Release No 2)

Location (Ward)	Project/ Expenditure Title FW – Footway CW – Carriageway	Information	Funds Release Sought £	Approve	Hold	More Information Required
SHENLEY AVENUE (RUISLIP MANOR)	FW	FROM VICTORIA ROAD TO EVERSLEY CRESCENT	220,753			
LANSBURY DRIVE (BELMORE & CHARVILLE)	FW	FROM WOODROW AVENUE RBT TO KINGSHILL AVE	57,628			
ST MARTINS CLOSE (WEST DRAYTON)	FW	ST MARTIN'S CLOSE - FROM ST MARTIN'S ROAD TO END	16,199			
ST MARTINS ROAD (WEST DRAYTON)	FW	ST MARTIN'S ROAD - FROM MILL ROAD TO END	71,775			
CHIPPENDALE WAYE (UXBRIDGE)	CW	CHIPPENDALE WAYE - FROM PARK ROAD RBT TO MONTAGUE ROAD	101,933			
CHIPPENDALE WAYE (UXBRIDGE)	CW	FROM MONTAGUE ROAD TO PARK ROAD RBT	79,299			
GREENWAY (YEADING)	CW	FROM AYLES ROAD TO CHATSWORTH ROAD	236,791			
LAVENDER RISE (WEST DRAYTON)	CW	FROM STOCKLEY ROAD TO JASMINE TERRANCE	92,174			

LAVENDER RISE (WEST DRAYTON)	CW	FROM JASMINE TERRANCE TO BRIAR WAY	78,339			
UKPMS surveys (Various)	CW & FW	Structural Condition Surveys	120,000			
Sub-total			1,074,891			
All Locations	Carriageway & Footway Resurfacing	Timely Release Discount	(35,808)			
All Locations	Carriageway & Footway Resurfacing	Contractual Volume Discount	(40,583)			
All Locations	Carriageway & Footway Resurfacing	Engineers Fees	60,777			
All Locations	Carriageway & Footway Resurfacing	Contingencies	87,850			
Total seeking release			1,147,127			
Previously released			6,749,451			
Budget			13,000,000			
Remaining budget			5,103,422			