



Democratic Services

Location: Phase II
Ext: 0185
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CMD No: 995

**To: COUNCILLOR MARTIN GODDARD
CABINET MEMBER FOR FINANCE**

**COUNCILLOR JONATHAN BIANCO
CABINET MEMBER FOR PROPERTY, HIGHWAYS
AND TRANSPORT**

c.c. All Members of the Property, Highways and
Transport Services Select Committee
c.c. Gurmeet Matharu – Place Directorate
c.c. Perry Scott – Corporate Director of Place
c.c. Ward Councillors for Northwood and West
Drayton

Date: 14 December 2023

Non-Key Decision request

Form D

CAPITAL RELEASE REPORT (December 2023)

DEPARTMENT: Place

SERVICE AREA/ PROGRAMME: Highways Structural Programme 2023-24

RELEASE NO: 2

Dear Cabinet Member,

Attached is a report requesting that a decision be made by you as an individual Cabinet Member. Democratic Services confirm that this is not a key decision, as such, the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 notice period does not apply.

You should take a decision **on or after Friday 22 December 2023** in order to meet Constitutional requirements about publication of decisions that are to be made. You may wish to discuss the report with the Corporate Director before it is made. Please indicate your decision on the duplicate memo supplied and return it to me when you have made your decision. I will then arrange for the formal notice of decision to be published.

Liz Penny
Democratic Services Officer

Title of Report: Highways Structural Programme 2023-24 – Release No: 2

Decision made:

Reasons for your decision: (e.g. as stated in report)

Alternatives considered and rejected: (e.g. as stated in report)

Signed Date.....

Cabinet Member for Finance / Cabinet Member for Property, Highways and Transport

CAPITAL RELEASE REPORT (December 2023)

DEPARTMENT: Place

SERVICE AREA/ PROGRAMME: Highways Structural Programme 2023-24

RELEASE NO: 2

Cabinet Members	Councillor Jonathan Bianco Councillor Martin Goddard
Cabinet Portfolios	Cabinet Member for Property, Highways and Transport Cabinet Member for Finance
Officer Contacts	Gurmeet Matharu – Place Directorate
Papers with report	Appendix A – Capital release requests for approval

HEADLINES

Summary	To seek Cabinet Member approval for the release of capital funds to progress Phase 2 of the Highways 2023-24 programme.
Putting our Residents First	<p>This report supports our ambition for residents / the Council of: An efficient, well-run, digital-enabled council working with partners to deliver services to improve the lives of all our residents and Be / feel safe from harm.</p> <p>This report supports our commitments to residents of: Safe and Strong Communities</p>
Financial Cost	The report seeks the release approval of £250k from the Highways Structural Works 2023/24 capital budget for carriageway and footway resurfacing works at various locations in the Borough.
Relevant Select Committee	Property, Highways and Transport Select Committee
Relevant Wards	Northwood, West Drayton, Borough wide

RECOMMENDATION

That the Cabinet Member for Property, Highways and Transport and the Cabinet Member for Finance agree to the following capital release request of £250k for resurfacing three footways, road markings and structural condition surveys of the Hillingdon's Highway network to be funded from the Highways Structural Works 2023-24 capital budget (Appendix A).

Reasons for recommendation

Following through with the recommendation would enable the release of resources in order to progress the Highways programme for footway schemes recommended by the Cabinet Member

for Property, Highways and Transport. This report also requests release of resources to undertake condition surveys of the entire highway network. The long-term forward programme of capital highway maintenance schemes is identified and prioritised through the lifecycle planning process. The indicative list of works is developed using collected condition information (condition survey) and non-engineering factors (road safety records, road usage levels, bus routes, proximity to schools & colleges, accident claim data and footfall, etc).

Appendix A contains a list of resurfacing schemes to improve road surface condition and limit deterioration of the fabric of the Borough's highways asset, which could have resulted in serious failure of roads, footways, verges, highway drainage, and street furniture, as well as to improve the serviceability of the highway network (for example, the visual appearance, ride quality, and structural integrity of the roads and pavements).

Following the capital release, the schemes listed in Appendix A will be planned and implemented by the Council's term contractor.

Alternative options considered / risk management

There are no alternatives due to the level of deterioration. Delaying these schemes would place additional pressure on the Council's financial resources if permanent repairs were not implemented in a timely manner.

In many instances, any delay of this programme may also have safety implications with a possible consequent impact on the Public Liability Insurance budget.

Select Committee comments

None at this stage. However, the Committee have been undertaking an in-depth review more generally into the Council's road and pavement resurfacing programme and will present their findings to Cabinet in due course.

SUPPORTING INFORMATION

All costs in Table 1 below have been calculated using the schedule of rates contained in the Council's Highways term contract.

The cost of the carriageway and footway resurfacing programme is to be funded from the 2023/24 capital programme for Highways Structural Works. The resurfacing programme of work is estimated to be a total of £250,000 including £110,000 for UKPMS structural surveys. The survey results will assist officers in preparing future Capital works programmes as detailed in Appendix A and Table 1 below:

Table 1: 2023/24 Highways Programme Cost Plan

Item	Cost (£)
Cost of Works	119,575
Engineers' Fees	10,168
Contingency	10,257
UKPMS survey costs	110,000
Total Project Cost	£250,000

Financial Implications

Highways Structural Programme 2023-24 Revised Budget £7,000k; Previously Released £6,749k Capital Release Requested £250k – Appendix A

The 2023/24 revised capital programme includes a budget of £7,000k for the Highways Structural Works Programme, funded from Council resources.

The report seeks the release of £250k from the Highways Structural Works comprising of £120k for Hillingdon's Highway network sections, as detailed in Appendix A, and £110k to undertake UKPMS surveys throughout the Borough.

The release of £250k for highway works includes the term contractor's quoted costs, internal fees and project contingency at approximately 10% each of the contractor works cost.

The approval of the release will enable works to be progressed.

RESIDENT BENEFIT & CONSULTATION

The benefit or impact upon Hillingdon residents, service users and communities

The carriageway resurfacing and footway improvement programme contains schemes to limit the deterioration of the fabric of the Borough's highways asset that can result in serious failure of roads, footways, verges, highway drainage and street furniture and improve the serviceability of the highway network for the benefit of residents and other road users.

Consultation carried out or required

Consultation is not required for Highway Structural works.

CORPORATE CONSIDERATIONS

Corporate Finance

Corporate Finance has reviewed this report and concurs with the budgetary position set out above, noting that the proposed highway structural works will be funded from the approved Capital Budget for Highways Structural Works 2023/24 Works recommended for release total £250k, including externally contracted works costs, internal project management fees, project contingency and UKPMS structural surveys.

Legal

Legal Services confirms that the Council is responsible for maintaining those highways maintainable at public expense for which it is the highway authority; this is pursuant to section 41 of the Highways Act 1980. Thus, there are no legal impediments to the requested capital release being authorised, although any contract that the Council is party to (such as the term contract to be used for the highway works) must comply with the Council's Procurement and Contract Standing Orders.

Infrastructure / Asset Management

Infrastructure / Asset Management officers authored the report.

Capital Release Protocol

The release of all capital funds, and certain revenue funds, held by the Council is to be made by a formal democratic decision (by the Cabinet Member for Finance and other relevant Cabinet Members). No expenditure can be placed or committed by officers until this formal approval is given by Democratic Services. Release of funds must be for identified projects only and strictly not for general release of funds for projects to be identified at a later date. No block releases of capital will be allowed, except if authorised by the Leader of the Council in advance to Corporate Finance. The release of funds will only be made if previous Council, Cabinet or Cabinet Member agreement has been given to the project and only if there is an approved budget.

BACKGROUND PAPERS

NIL.

APPENDIX A - CAPITAL RELEASE REQUESTS FOR APPROVAL

Highways Structural Works Programme 2023-24 (Release No 2)

Location (Ward)	Project / Expenditure Title FW – Footway CW – Carriageway	Information	Funds Release Sought £	Approve	Hold	More Information Required
PUBLIC FOOTPATH R47 (NORTHWOOD)	FW	NORTHWOOD RECREATION GROUND	14,600			
ST MARTINS CLOSE (WEST DRAYTON)	FW	ST MARTIN'S CLOSE - FROM ST MARTIN'S ROAD TO END	16,200			
ST MARTINS ROAD (WEST DRAYTON)	FW	ST MARTIN'S ROAD - FROM MILL ROAD TO END	71,775			
ROAD MARKING	CW	BOROUGH WIDE	17,000			
UKPMS surveys (Various)	CW & FW	Structural Condition Surveys	110,000			
Sub-total			229,575			
All Locations	Footway Resurfacing	Engineers Fees	10,257			
All Locations	Footway Resurfacing	Contingencies	10,168			
Total seeking release			250,000			
Previously released			6,749,451			
Budget			6,999,900			
Remaining budget			449			