



OFFICIAL EXECUTIVE DECISION NOTICE PUBLISHED BY DEMOCRATIC SERVICES

Notice is hereby given that the following decision(s) have been made today by Cabinet Members at the London Borough of Hillingdon:

Title of decision	PAYMENT CARD SERVICES FOR DIRECT PAYMENT USERS
Reference No.	1108
Date of decision	Thursday 23 May 2024
Call-in expiry date	Friday 31 May 2024
Relevant Select Committee	Health and Social Care Select Committee
Relevant Wards	All Wards

Decision made

Cabinet Members making the decision	Councillor Ian Edwards – Leader of the Council Councillor Jane Palmer – Cabinet Member Health and Social Care
Decision	Approved That the Leader of the Council and Cabinet Member for Health & Social Care: <ol style="list-style-type: none">1. Accepted the direct award to Prepaid Financial Services (PFS) UK subsidiary of EML under the NEPO framework NEPO505 Lot 1: Prepaid Card Accounts, Fixed Fee Model to the London Borough of Hillingdon for the provision of Payment Cards Services for a 2-year period from 01 April 2024 to 31 March 2026. The total spend is variable which is based on the number active cards being used at any one time and charges for new/ replacement cards.2. Noted the option to extend by a further one-year period subject to satisfactory performance and extension of the framework by the framework provider, authorising the Corporate Director of Adult Social Care and Health, in consultation with the Cabinet Member for Health & Social Care, to determine any extension under delegated authority.
Reason for decision	There is a requirement for a new contract to be in place as the previous arrangement is an informal overrun as officers had to wait until the new NEPO framework commenced to pursue its preferred contracting method.

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	<p>There remains a requirement for the service as a mechanism is needed to enable the Council to administer direct payment funds to residents. Direct Payments are a requirement under the Care Act 2014 and as such must be delivered.</p> <p>Therefore, following market engagement and cost benchmarking, officers are assured that PFS remain the best solution to provide the required level of service and functionality. This includes access to the portal for authorised 3rd party providers who offer managed account services. More broadly, the PFS offer is at a lower cost than the other provider on the framework (All Pay) with a reduced administrative burden, faster fund distribution, convenient and secure access to funds and the ability to clawback unspent funds and customer support services.</p>
Alternative options considered and rejected	None.
Classification	Part II – Members Only and Not for Publication
Link to associated report	<i>That this report be declared as exempt from publication as it involves the disclosure of information in accordance with Section 100(A) and paragraph 3 of Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended), in that the report contains information relating to the financial or business affairs of any particular person (including the authority holding that information) and that the public interest in withholding the information outweighs the public interest in disclosing it.</i>
Relevant Officer contact & Directorate	Jan Major – Adult Services and Health
Any interest declared by the Cabinet Member(s) / dispensation granted	N/A

Implementation of decision & scrutiny call-in

[Internal Use only]	
When can this decision be implemented by officers?	<p>Officers can implement Cabinet Member decision in this notice only from the expiry of the scrutiny call-in period which is:</p> <p>5pm on Friday 31 May 2024</p> <p>However, this is subject to the decision not being called in by Councillors on the relevant Select Committee. Upon receipt of a valid call-in request, Democratic Services will immediately advise the relevant officer(s) and the decision must then be put on hold.</p>
Councillor scrutiny call-in of this decision	Councillors on the relevant Select Committee shown in this notice may request to call-in this decision. The request must be before the expiry of the scrutiny call-in period above.

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This notice is a public document also available to view on the Council's website www.hillingdon.gov.uk

	<p>Councillors should use the Scrutiny Call-in App (link below) on their devices to initiate any call-in request. Further advice can be sought from Democratic Services if required:</p> <p>Scrutiny Call-In - Power Apps (secure)</p>
Further information	<p>These decisions, where applicable, have been taken under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.</p> <p>This is the formal notice by the Council of the above executive decision, including links to the reports where applicable.</p> <p>If you would like more information on this decision, please contact Democratic Services on 01895 250636 or email: democratic@hillington.gov.uk.</p> <p>Circulation of this decision notice is to a variety of people including Members of the Council, Corporate Directors, Officers, Group Secretariats and the Public. Copies are also placed on the Council's website.</p> <p style="text-align: right;">Democratic Services London Borough of Hillingdon Civic Centre High Street Uxbridge UB8 1UW</p>