



Democratic Services

Location: Phase II

Ext: 7655

DDI: 01895 277655

CMD No: 1224

**To: COUNCILLOR JONATHAN BIANCO
CABINET MEMBER FOR PROPERTY, HIGHWAYS
& TRANSPORT**

**COUNCILLOR MARTIN GODDARD
CABINET MEMBER FOR FINANCE**

c.c. All Members of the Corporate Resources and
Infrastructure Select Committee

c.c. Gurmeet Matharu – Place Directorate

c.c. Karrie Whelan – Place Directorate

Date: 20 September 2024

Non-Key Decision request

Form D

CAPITAL RELEASE REPORT (September 2024)

DEPARTMENT: Place

SERVICE AREA/ PROGRAMME: Highways Structural Programme 2024/25 & TfL
Principal Road CR 4

RELEASE NO: 2

Dear Cabinet Members,

Attached is a report requesting that a decision be made by you as an individual Cabinet Member. Democratic Services confirm that this is not a key decision, as such, the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 notice period does not apply.

However, this matter has been deemed as urgent, for the reasons set out, and you can take your decision **from today** as the Chair of the relevant Select Committee has decided that this matter cannot be reasonably deferred. Please indicate your decision on the duplicate memo supplied and return it to me when you have made your decision. I will then arrange for the formal notice of decision to be published.

Anisha Teji
Democratic Services

Title of Report: Highways Structural Programme 2024/25 & TfL Principal Road CR 4
RELEASE NO: 2

Decision made:

Reasons for your decision: (e.g. as stated in report)

Alternatives considered and rejected: (e.g. as stated in report)

Signed Date.....

Cabinet Member for Property, Highways and Transport/ Cabinet Member for Finance

CAPITAL RELEASE REPORT (September 2024)

DEPARTMENT: Place

SERVICE AREA/ PROGRAMME: Highways Structural Programme 2024/25 & TfL Principal Road CR 4

RELEASE NO: 2

Cabinet Member(s)	Councillor Jonathan Bianco Councillor Martin Goddard
Cabinet Portfolio(s)	Cabinet Member for Property, Highways and Transport Cabinet Member for Finance
Officer Contact(s)	Gurmeet Matharu, Place Directorate
Papers with report	Appendix A1 - Release of TfL grant Appendix A2 - Capital release requests for approval including DfT grant Appendix B - Retrospective approval of schemes drawdown from previously released funds

HEADLINES

Summary	This report seeks Cabinet Member approval for the release of DfT and TfL capital grants, release of Structural Capital funds to progress Phase 2 of the 2024/25 Highways Structural programme, and retrospective approval of schemes drawdown from previously released funds.
Putting our Residents First	This report supports the following Council objectives of: <i>Our People; Our Built Environment; and Strong Financial Management.</i>
Financial Cost	The report seeks the release approval of grants received from DfT and TfL £354k and £200k respectively, and £1,395,168 from the Highways Structural Works 2024/25 capital budget for carriageway and footway resurfacing works at various locations in the Borough.
Relevant Select Committee	Corporate Resources and Infrastructure Select Committee
Relevant Ward(s)	All

RECOMMENDATION

That the Cabinet Member for Property, Highways & Transport and the Cabinet Member for Finance agree to the following:

1. **Accept the Transport for London (TfL) Grant 2024/25 allocation of £200k for Principal Roads;**
2. **Accept the grant award of £354k from the Department of Transport (DfT) for Principal Road carriageway works, noting this will also be reported to Cabinet;**
3. **Approve release of capital funds of £1,949,168 for forthcoming resurfacing carriageways and footways works, as determined by the Head of Highways and the Cabinet Member for Property, Highways & Transport, funded as follows:**
 - a. **£1,395,168: Highways Structural Works Budget**
 - b. **£200,000: TfL Grant, Principal Road Budget**
 - c. **£354,000: DfT Grant Principal Road Budget (Appendices A1 & A2)**

(For transparency, a retrospective list of carriageway and footways resurfaced from the drawdown funds previously released in Phase 1 Highways Structural Works Programme 2024/25 Capital Release No 1 is provided at Appendix B).

Reasons for recommendation

The recommendation seeks the release of grants already received from TfL and DfT as identified in Appendices A1 & A2.

The recommendation also seeks the release of resources to facilitate the works identified by the Head of Highways, with approval by the Cabinet Member, as detailed in Appendix A2 and, for transparency, as agreed in the previous Highways Capital Release Report, schemes that have been retrospectively selected detailed in Appendix B.

The works are prioritised to limit the deterioration of the fabric of the Borough's highways asset that may result in serious failure of roads, footways, verges, highway drainage, street furniture and improve the serviceability of the highway network (for example, the visual appearance, the rideability and structural integrity of the roads and pavements). The agreed value management prioritisation criteria have been utilised for selecting roads and pavements for resurfacing.

The proposals listed in the attached Appendices have been agreed by the Cabinet Member for Property, Highways and Transport and will be programmed for implementation by the Council's term contractor. This will ensure road improvement works can take place as quickly as possible.

Alternative options considered / risk management

There are no alternatives due to the level of deterioration as delaying schemes put forward for consideration by the Head of Highways may place additional pressure on the Council's financial resources should permanent repairs not be implemented in a timely manner.

In many instances, any delay of this programme may also have safety implications with a possible consequent impact on the Public Liability Insurance budget.

Democratic compliance / previous authority

Reasons for urgency: Officers from the Service recommend that this matter be deemed urgent, in order for the Council to be eligible for an early discount by issuing the works within the specified period as outlined in the contract.

Select Committee comments

None at this stage. However, the Committee has undertaken an in-depth review more generally into the Council's road and pavement resurfacing programme.

SUPPORTING INFORMATION

All costs in Tables 1 and 2 have been calculated using the schedule of rates contained in the Council's Highways term contract.

The cost of this programme is to be funded from the 2024/25 TfL grant already received for Borough Principal Road Renewal Programme. The total programme of work is estimated to be £200,000, as detailed in Appendix A and Table 1 below.

Table 1: 2024/25 TfL Principal Road Renewal Works Programme Cost Plan

Item	Cost (£)
Cost of Works	184,230
Less: Contractor Discounts	(14,738)
Sub Total (£)	169,492
Engineers' Fees	13,559
Contingency	16,949
Total Project Cost (£)	200,000

The cost of this programme is to be funded from the 2024/25 capital programme for Highways Structural and Renewal Works. The programme of work is estimated to be a total of £1,427,016, which includes £354k from DfT grant, as detailed in Appendix B and Table 2 below.

Table 2: 2024/25 Highways Structural and Renewal Works Programme Phase 2 Cost Plan

Item	Cost (£)
Cost of Works	1,427,015
Less: Contractor Discounts	(114,161)
Sub Total (£)	1,312,854
Engineers' Fees	105,028
Contingency	131,285
Road Markings	200,000
Total Project Cost (£)	1,749,168

Financial Implications

Highways Structural Programme 2024/25 Revised Budget £9,573k; Previously Released £7,824k; Capital Release Requested £1,749k – Appendix A2

Transport for London Total Confirmed 2024/25 Budget £2,138k, Previously/Pending Release £1,901k, Release Requested £200k – Appendix A1

The 2024/25 capital programme, approved by Cabinet and Council in February 2024, included a budget of £9,000k for the Highways Structural Works Programme, funded from Council resources. In June 2024, Cabinet approved the rephasing of £219k of unspent released budget from 2023/24 into 2024/25 towards schemes completing this financial year. Furthermore, the Department of Transport (DfT) awarded a grant of £354k for principal roads, which was received in June 2024, which has increased the budget giving a total revised Highways Structural Works Programme budget for 2024/25 of £9,573k.

In October 2024, a recommendation is being presented to accept the DfT Highways grant.

The 2024/25, the Transport for London capital programme original budget, approved by Council in February 2024, amounted to £1,458k based on the provisional LIP figure of previous year. As at Month 2 2024/25, the Transport for London capital programme revised budget is £2,138k based on actual grant funding confirmed by TfL.

The report seeks the capital release of £1,949,168 from the Highways Structural Works Programme Budget, as detailed in Appendices A1 & A2, comprising £200k TfL grant, £354k DfT grant and £1,395k Highways Structural Works budget.

The release of £1,949,168 includes the term contractor's quoted costs, internal fees based on 8% and project contingency at 10% on carriageways and footways of the contractor works cost for both types of works after contractor discounts. These contractual discounts consist of the Timely Release Discount (or Forward Planning Discount) of 3.75% for works being made available to the contractor prior to August. This enables the supplier to build a greater amount of certainty into their internal programming. There is also the Volume Discount of 4.25% for consolidating work requirements rather than issuing multiple small task orders, applying when a task order of greater than £500k is placed (see Appendices for details).

Recommendation 4 of this report also includes a retrospective list in Appendix B to provide transparency for schemes that are being implemented from the £5,000k funds released in the previous Highways Structural Programme 2024/25 Phase 1 Report.

RESIDENT BENEFIT & CONSULTATION

The benefit or impact upon Hillingdon residents, service users and communities

The carriageway resurfacing and footway improvement programme contains schemes to limit the deterioration of the fabric of the Borough's highways asset that can result in serious failure of roads, footways, verges, highway drainage and street furniture and improve the serviceability of the highway network for the benefit of residents and other road users.

Consultation carried out or required

N/A

CORPORATE CONSIDERATIONS

Corporate Finance

Corporate Finance has reviewed this report and concurs with the budgetary position set out above, noting that the £1,395,186 proposed highway structural works will be funded from the approved Capital Budget for Highways Structural Works 2024/25, £354,000 from the DfT grant and £200k from the TfL Grant.

Works recommended for release total £1,949,168, including externally contracted works costs (after contractor discounts), internal project management fees and project contingency.

Legal

Legal Services confirm that the Council, as a highway authority, is responsible for carrying out this function pursuant to section 41 of the Highways Act 1980.

Thus, there are no legal impediments to the Council following the recommendations set out in this report, although any contract that is entered into by the Council must comply with the Council's current Procurement Standing Orders, which were last updated effective 11 July 2024.

Infrastructure / Asset Management

Infrastructure / Asset Management officers have authored the report.

Capital Release Protocol

The release of all capital funds, and certain revenue funds, held by the Council is to be made by a formal democratic decision (by the Cabinet Member for Finance and other relevant Cabinet Members). No expenditure can be placed or committed by officers until this formal approval is given by Democratic Services. Release of funds must be for identified projects only and strictly not for general release of funds for projects to be identified at a later date. No block releases of capital will be allowed, except if authorised by the Leader of the Council in advance to Corporate Finance. The release of funds will only be made if previous Council, Cabinet or Cabinet Member agreement has been given to the project and only if there is an approved budget.

BACKGROUND PAPERS

NIL.

APPENDIX A1 - RELEASE REQUESTS OF TfL GRANT

TfL Principal Roads – Release No 4

Location (Ward)	Project / Expenditure Title FW – Footway CW – Carriageway	Information	Funds Release Sought £	Approve	Hold	More Information Required
A4020 OXFORD ROAD (UXBRIDGE)	CW	FROM START OF DUAL CW TO OXFORD ROAD ROUNDAABOUT	184,230			Part funded from DfT
Sub-total			184,230			
Timely Release Discount			(6,909)			
Contractual Volume Discount			(7,830)			
Engineers Fees			13,599			
Contingencies			16,949			
Total seeking release			200,000			
Previously released			1,901,000			
Budget			2,138,000			
Remaining budget			37,000			

APPENDIX A2 - CAPITAL RELEASE REQUESTS FOR APPROVAL

Highways Structural Works Programme 2024/25 (Release No 2)

Location (Ward)	Project / Expenditure Title FW – Footway CW – Carriageway	Information	Funds Release Sought £	Approve	Hold	More Information Required
A4020 OXFORD ROAD (UXBRIDGE)	CW	FROM START OF DUAL CW TO OXFORD ROAD RBT	115,701			
BURY STREET (RUISLIP)	CW	FROM EXMOUTH ROAD HSE NO 61 TO TORCROSS ROAD	325,742			
HIGH STREET (HEATHROW VILLAGES)	CW	FROM FIELD END ROAD TO QUEENS WALK	99,713			
BARNHILL LANE (YEADING)	CW	OPP HSE NO 30 CARRIAGEWA Y FAILURE	103,921			
STATION APPROACH (SOUTH RUISLIP)	CW	FROM STATION APPROACH ASTRAL COURT TO ACOL CRESCENT	26,618			
CHURCH ROAD (HAYES TOWN)	CW	FROM HSE 98 TO LANNOCK ROAD JUNCTION	260,401			
CHURCH ROAD (BOTWELL)	CW	FROM UXBRIDGE ROAD TO	93,205			
BEACON CLOSE (UXBRIDGE)	FW	FROM BEACON CLOSE TO HAREFIELD ROAD	43,169			

CASTLE AVENUE (YIEWSLEY)	FW	FROM POPLAR AVENUE TO KINGSTON AVENUE	203,309			
SHALDON DRIVE (SOUTH RUISLIP)	FW	FROM EXMOUTH ROAD HSE NO 61 TO TORCROSS ROAD	156,237			
Sub-total			1,427,015			
All Locations	Carriageway & Footway Resurfacing	Timely Release Discount	(53,513)			
All Locations	Carriageway & Footway Resurfacing	Contractual Volume Discount	(60,648)			
All Locations	Carriageway & Footway Resurfacing	Engineers Fees	105,028			
All Locations	Carriageway & Footway Resurfacing	Contingencies	131,285			
ROAD MARKINGS SHORT SECTIONS	CW		200,000			
Total seeking release			1,749,168			
Previously released			7,824,832			
Budget			9,573,000			
Remaining budget			0			

APPENDIX B – RETROSPECTIVE APPROVAL OF SCHEMES DRAWDOWN FROM PREVIOUSLY RELEASED FUNDS

Highways Structural Works Programme 2024/25 (Release No 1) Drawdown

Location (Ward)	Project / Expenditure Title FW – Footway CW – Carriageway	Information	Funds Release Sought £
C015 KINGSHILL AVENUE (CHARVILLE)	CW	FROM LANSBURY DRIVE TO BOROUGH BOUNDRY	259,354
C029 HIGH STREET (YIEWSLEY)	CW	FROM COLHAM MILL ROAD TO FALLING LANE	349,678
GREENWAY (YEADING)	CW	FROM BONDFIELD AVENUE TO AYLES ROAD	84,488
GREENWAY (YEADING)	CW	FROM AYLES ROAD TO CHATSWORTH ROAD	139,742
AYLES ROAD (YEADING)	CW	FROM MONTCALM CLOSE TO GREENWAY (ONE SIDE ONLY)	25,665
HIGH ROAD (EASTCOTE)	CW	FROM PIKE'S END TO JOEL STREET RBT	112,630
RALEIGH CLOSE (RUISLIP MANOR)	CW	FROM WILLOW GARDENS TO END	22,695
STATION ROAD (HAYES TOWN)	CW	FROM STATION ROAD RBT TO ST ANSELMS ROAD - BRIDGE SECTION	162,220
BEACONSFIELD ROAD (WOOD END)	CW	FROM SPRINGFIELD ROAD TO END	130,179

FORE STREET (EASTCOTE & NORTHWOOD HILLS)	CW	FROM WENTWORTH DRIVE TO MALMESBURY CLOSE	138,681
FAIRFIELD ROAD (YIEWSLEY)	CW	FROM HIGH STREET TO YEW AVENUE	146,501
FINE BUSH LANE (RUISLIP)	CW	FROM BREAKSPEAR RD NORTH TO BREAKSPEAR ROAD	125,591
WEST END ROAD (RUISLIP MANOR)	CW	4B LOCAL ACCESS ROAD - SERVICE ROAD O/S NEW POND PARADE	23,108
BREAKSPEAR ROAD (RUISLIP)	CW	FROM HOWLETTS LANE TO LADYGATE LANE	152,002
BREAKSPEAR ROAD (RUISLIP)	CW	FROM LADYGATE LANE TO FINE BUSH LANE	112,308
BREAKSPEAR ROAD (RUISLIP)	CW	FROM LADYGATE LANE TO HSE NO. 38	91,735
OWEN ROAD (YEADING)	CW	FROM AYLES ROAD TO HUGHENDEN GARDENS	83,864
GOULDS GREEN (COLHAM & COWLEY / HAYES TOWN)	CW	GOULDS GREEN - FROM HARLINGTON RD TO DICKENS AVE	51,373
SIPSON WAY (HEATHROW VILLAGES)	CW	FROM SIPSON ROAD TO BATH ROAD	103,784
HORTON ROAD (YIEWSLEY)	CW	FROM IRON BRIDGE ROAD NORTH TO IRON BRIDGE ROAD (ROUNDAABOUT)	190,066
GLENCOE ROAD (YEADING)	CW	FROM THE PARKWAY RBT TO GLENCOE ROAD RBT	118,875

KINGS CLOSE (NORTHWOOD)	CW	FROM BAYHURST DRIVE TO END	17,417
WILTSHIRE LANE (NORTHWOOD HILLS)	CW	FROM SALISBURY ROAD TO NORWHICH ROAD	113,977
NINE ELMS CLOSE (COLHAM & COWLEY)	FW	FROM NINE ELMS AVENUE TO END	51,900
NINE ELMS AVENUE (COLHAM & COWLEY)	FW	FROM NINE ELMS CLOSE TO MAYGOODS LANE	195,244
NINE ELMS AVENUE (COLHAM & COWLEY)	FW	FROM NEW PEACHEY LANE TO NINE ELMS CLOSE	41,790
CRANE GARDENS (PINKWELL)	FW	FROM NORTH HYDE ROAD TO GRANVILLE ROAD	74,275
PINE GARDENS (EASTCOTE)	FW	FROM LANGLEY AVENUE TO HSE NO 40	110,896
PINE GARDENS (EASTCOTE)	FW	FROM COOMBE DRIVE RBT TO SPRINGFIELD GARDENS	83,377
PINE GARDENS (EASTCOTE)	FW	FROM COOMBE DRIVE RBT TO LANGLEY AVENUE	90,461
GREAT CENTRAL AVENUE (SOUTH RUISLIP)	FW	FROM HSE NO 6 TO STATION APPROACH	29,908
BALMORAL DRIVE (BELMORE)	FW	FROM LANSBURY DRIVE TO WRAYS WAY	157,846
BALMORAL DRIVE (BELMORE)	FW	FROM WRAYS WAY TO PARK LANE	144,515

CEDAR AVENUE (SOUTH RUISLIP)	FW	FROM GREAT CENTRAL AVENUE TO END	124,967
POND GREEN (RUISLIP MANOR)	FW	FROM WEST END ROAD TO HSE NO 23	101,750
STRATFORD ROAD (YEADING)	FW	FROM CHATSWORTH ROAD TO WELRECK AVENUE	77,800
STANDALE GROVE (RUISLIP)	FW	FROM ST CATHERINES ROAD HSE NO 6 TO END	92,977
WILTSHIRE LANE (NORTHWOOD HILLS)	FW	FROM SALISBURY ROAD TO NORWICH ROAD	214,046
FIELD END ROAD (EASTCOTE)	FW	FROM SOUTHBOURNE GARDENS TO 260 FER	102,007
FAIRACRES (RUISLIP)	FW	FROM EVELYN AVENUE HSE NO 57 TO HSE NO 4	182,525
DORCHESTER WAYE (BELMORE)	FW	FROM YEADING LANE TO FIRE ACCESS BARRIER	62,826
DORCHESTER WAYE (BELMORE)	FW	FROM FIRE ACCESS BARRIER TO CRANBORNE WAYE	168,664
YEW AVENUE (YIEWSLEY)	FW	FROM HSE NO 33 TO END HSE NO 25	30,583
FARM CLOSE (ICKENHAM & SOUTH HAREFIELD)	FW	FROM HOYLAKE CRESCENT TO END	34,733
GREAT CENTRAL AVENUE (SOUTH RUISLIP)	FW	FROM HSE NO 6 TO EDWARD'S AVENUE	70,974
Total			5,000,000