



Democratic Services

Location: Phase II
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**To: COUNCILLOR STEVE TUCKWELL
CABINET MEMBER FOR PLANNING, HOUSING &
GROWTH**

**COUNCILLOR MARTIN GODDARD
CABINET MEMBER FOR FINANCE &
TRANSFORMATION**

c.c. All Members of the Corporate Resources and
Infrastructure Select Committee
c.c. Gurmeet Matharu, Place Directorate
c.c. Karrie Whelan, Corporate Director of Place

Date: 5 December 2024

Non-Key Decision request

Form D

CAPITAL RELEASE REPORT (December 2024)

DEPARTMENT: Place

SERVICE AREA/ PROGRAMME: Highways Structural Programme 2024/25

RELEASE NO: 3

Dear Cabinet Members,

Attached is a report requesting that a decision be made by you as an individual Cabinet Member. Democratic Services confirm that this is not a key decision, as such, the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 notice period does not apply.

You should take a decision **on or after Monday 16 December 2024** in order to meet Constitutional requirements about publication of decisions that are to be made. You may wish to discuss the report with the Corporate Director before it is made. Please indicate your decision on the duplicate memo supplied and return it to me when you have made your decision. I will then arrange for the formal notice of decision to be published.

Anisha Teji
Democratic Services

Title of Report: Highways Structural Programme 2024/25 RELEASE NO: 3

Decision made:

Reasons for your decision: (e.g. as stated in report)

Alternatives considered and rejected: (e.g. as stated in report)

Signed Date.....

Cabinet Member for Planning, Housing and Growth/Cabinet Member for Finance and Transformation

CAPITAL RELEASE REPORT (December 2024)

DEPARTMENT: Place

SERVICE AREA/ PROGRAMME: Highways Structural Programme 2024/25

RELEASE NO: 3

Cabinet Member(s)	Councillor Steve Tuckwell Councillor Martin Goddard
Cabinet Portfolio(s)	Cabinet Member for Planning, Housing & Growth Cabinet Member for Finance & Transformation
Officer Contact(s)	Gurmeet Matharu, Place Directorate
Papers with report	Appendix A – Release of HS2

HEADLINES

Summary	This report seeks Cabinet Member approval for the capital release of £517k from the 2024/25 Highways Structural Programme.
Putting our Residents First	This report supports the following Council objectives of: <i>Our People; Our Built Environment; and Strong Financial Management.</i>
Financial Cost	The report seeks the release of £517k from the Highways Structural Programme for the resurfacing of part of Harvil Road carriageway.
Relevant Select Committee	Corporate Resources and Infrastructure Select Committee
Relevant Ward(s)	Ickenham and South Harefield

RECOMMENDATION

That the Cabinet Member for Planning, Housing & Growth and the Cabinet Member for Finance & Transformation agree to the capital release of £517,335 for resurfacing a section of Harvil Road, Ickenham and South Harefield from the 2024/25 Highways Structural Programme budget.

Reasons for recommendation

The report seeks the release of funds received from HS2 to resurface part of Harvil Road carriageway, as detailed in Appendix A.

Officers conducted a detailed study on the condition and deterioration of the HS2 traffic movements along Harvil Road. This study formed the basis for a bid to HS2, seeking a substantive contribution towards the reconstruction of the carriageway. The aim was to safeguard the integrity of the Borough's highways infrastructure, which could have otherwise been subject to significant

deterioration, including potential failures in the road surface, verges, highway drainage, and related features. The project is designed to improve the serviceability of the highway network, including enhancing the visual appearance, rideability, and structural integrity of the roads and pavements.

Following a series of meetings with HS2, an agreement was reached for HS2 to contribute £517,335 towards the estimated total cost of £990,667. The balance will be met by the project contingency within the current 2024/25 Highways Structural Programme.

The proposal has been approved by the Cabinet Member for Planning, Housing & Growth. It will be scheduled for implementation by the Council's term contractor. This approach ensures that the road improvement works can proceed as promptly as possible, subject to the necessary traffic orders and permits for working on the highway.

Alternative options considered/ risk management

There are no viable alternatives due to the extent of deterioration as delaying the scheme may result in the closure of Harvil Road and the return funding received from HS2. This would place additional pressure on the Council's financial resources particularly if permanent repairs are not carried out in a timely manner.

In many cases, any delay in this programme could also raise safety concerns, potentially leading to an impact on the Public Liability Insurance budget.

Select Committee comments

None at this stage. However, the Committee has undertaken an in-depth review more generally into the Council's road resurfacing programme.

SUPPORTING INFORMATION

The costs in Table 1 have been calculated using the schedule of rates outlined in the Council's Highways term contract.

The cost of this scheme will be funded from the HS2 funding of £517,335 as detailed in Table 1 below.

Table 1: Harvil Road Renewal Works Cost Plan

Item	Cost (£)
Cost of Works	497,629
Less: Contractor Discounts	(39,810)
Sub Total (£)	457,819
Engineers' Fees (8%)	36,625
Contingency (5%)	22,891
Total Project Cost (£)	517,335

Financial Implications

Highways Structural Programme 2024/25 Revised Budget £10,090k; Previously Released £9,573k; Capital Release Requested £517k – Appendix A

The 2024/25 capital programme, approved by Cabinet and Council in February 2024, included a budget of £9,000k for the Highways Structural Works Programme, funded from Council resources. In June 2024, Cabinet approved the rephasing of £219k of unspent released budget from 2023/24 into 2024/25 towards schemes completing this financial year. Furthermore, the Department of Transport (DfT) awarded a grant of £354k for principal roads, which was received in June 2024. Finally, in July 2024, HS2 agreed to contribute £517k for Harvil Road works as compensation for damage to the carriageway, which has increased the budget giving a total revised Highways Structural Works Programme budget for 2024/25 of £10,090k.

The report seeks the capital release of £517k from the Highways Structural Works Programme Budget, as detailed in Appendix A, for resurfacing carriageway works at Harvil Road.

The release of £517k includes the term contractor's quoted costs, internal fees based on 8% and project and contingency at 5% on the contractor works cost after contractor discounts. These contractual discounts consist of the Timely Release Discount (or Forward Planning Discount) of 3.75% for works being made available to the contractor prior to August. This enables the supplier to build a greater amount of certainty into their internal programming. There is also the Volume Discount of 4.25% for consolidating work requirements rather than issuing multiple small task orders, applying when a task order of greater than £500k is placed (see Appendix for details).

RESIDENT BENEFIT & CONSULTATION

The benefit or impact upon Hillingdon residents, service users and communities

The carriageway resurfacing improvement programme for part of Harvil Road will limit the deterioration of the fabric of the Borough's highways asset that can result in serious failure of roads, footways, verges, highway drainage and street furniture and improve the serviceability of the highway network for the benefit of residents and other road users.

Consultation carried out or required

N/A

CORPORATE CONSIDERATIONS

Corporate Finance

Corporate Finance has reviewed this report and concurs with the budgetary position set out above, noting that the £517k proposed highway structural works for Harvil Road will be funded from the approved Capital Budget for Highways Structural Works and is fully funded by the HS2 contribution.

Works recommended for release total £517k, including externally contracted works costs (after contractor discounts), internal project management fees, and project contingency.

Legal

Legal Services confirm that the Council, as a highway authority, is responsible for carrying out this function pursuant to section 41 of the Highways Act 1980.

Thus, there are no legal impediments to the Council authorising the capital release recommended in this report, although any contract that is entered into by the Council, such as the term contract under which the resurfacing works on Harvil Road are to be carried out, must comply with the Council's Procurement Standing Orders, which were last updated effective 11 July 2024.

Infrastructure/ Asset Management

Infrastructure/ Asset Management officers authored the report.

Capital Release Protocol

The release of all capital funds, and certain revenue funds, held by the Council is to be made by a formal democratic decision (by the Cabinet Member for Finance and other relevant Cabinet Members). No expenditure can be placed or committed by officers until this formal approval is given by Democratic Services. Release of funds must be for identified projects only and strictly not for general release of funds for projects to be identified at a later date. No block releases of capital will be allowed, except if authorised by the Leader of the Council in advance to Corporate Finance. The release of funds will only be made if previous Council, Cabinet or Cabinet Member agreement has been given to the project and only if there is an approved budget.

BACKGROUND PAPERS

NIL.

APPENDIX A - RELEASE REQUEST FOR APPROVAL

Highways Structural Works Programme 2024/25 (Release No 3)

Location (Ward)	Project / Expenditure Title CW – Carriageway	Information	Funds Release Sought £	Approve	Hold	More Information Required
Harvil Road (ICKENHAM AND SOUTH HAREFIELD)	CW	Resurfacing works from HS2 site part way towards Swakeleys Road	497,629			
		Timely Release Discount	(18,661)			
		Contractual Volume Discount	(21,149)			
		Engineers Fees	36,625			
		Contingencies	22,891			
Total seeking release			517,335			
Previously released			9,573,000			
Budget			10,090,335			
Remaining budget			0			