



OFFICIAL EXECUTIVE DECISION NOTICE PUBLISHED BY DEMOCRATIC SERVICES

Notice is hereby given that the following decision(s) have been made today by Cabinet Members at the London Borough of Hillingdon:

Title of decision	SCHOOL GOVERNING BODY CONSTITUTIONS – VARIATION OF INSTRUMENT OF GOVERNMENT – BOTWELL HOUSE CATHOLIC PRIMARY SCHOOL
Reference No.	1332
Date of decision	Thursday 20 February 2025
Call-in expiry date	Thursday 27 February 2025
Relevant Select Committee	Children, Families & Education Select Committee
Relevant Wards	Hayes Town

Decision made

Cabinet Members making the decision	Councillor Susan O'Brien, Cabinet Member for Children, Families & Education
Decision	Approved That the Cabinet Member for Children, Families & Education agreed to the Variation of Instrument of Government for Botwell House Catholic Primary School
Reason for decision	<p>Botwell House Catholic Primary School would like to change their membership of governors, reducing the number of governors by two. This is to include the removal of two Foundation and 1 Co-opted governor.</p> <p>The rationale for the change is;</p> <ul style="list-style-type: none">• Historically the school has always struggled to fill the larger numbers for governance.• The school are currently at the new structure and it is working well.• The school are able to fulfil our statutory functions effectively with the proposed size of governance.• The model is popular with other effective governing boards for similar sized schools. <p>This will reflect the needs of the school. The total number of governors will be 12.</p>
Alternative options considered and rejected	The Cabinet Member could decline to approve the variation or request more information about it.
Classification	Part I – Public

Executive Decision Notice – 20 February 2025

This notice is a public document also available to view on the Council's website www.hillingdon.gov.uk

Link to associated report	Here
Relevant Officer contact & Directorate	Helen Boundy, Education Improvement & Partnerships
Any interest declared by the Cabinet Member(s) / dispensation granted	N/A

Implementation of decision & scrutiny call-in

[Internal Use only]	
When can this decision be implemented by officers?	<p>Officers can implement Cabinet Member decision in this notice only from the expiry of the scrutiny call-in period which is:</p> <p>5pm on Thursday 27 February 2025</p> <p>However, this is subject to the decision not being called in by Councillors on the relevant Select Committee. Upon receipt of a valid call-in request, Democratic Services will immediately advise the relevant officer(s) and the decision must then be put on hold.</p>
Councillor scrutiny call-in of this decision	<p>Councillors on the relevant Select Committee shown in this notice may request to call-in this decision. The request must be before the expiry of the scrutiny call-in period above.</p> <p>Councillors should use the Scrutiny Call-in App (link below) on their devices to initiate any call-in request. Further advice can be sought from Democratic Services if required:</p> <p>Scrutiny Call-In - Power Apps (secure)</p>
Further information	<p>These decisions, where applicable, have been taken under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.</p> <p>This is the formal notice by the Council of the above executive decision, including links to the reports where applicable.</p> <p>If you would like more information on this decision, please contact Democratic Services on 01895 250636 or email: democratic@hillingdon.gov.uk.</p> <p>Circulation of this decision notice is to a variety of people including Members of the Council, Corporate Directors, Officers, Group Secretariats and the Public. Copies are also placed on the Council's website.</p> <p style="text-align: right;">Democratic Services London Borough of Hillingdon Civic Centre High Street Uxbridge UB8 1UW</p>