

Chief Officer Decision Notice

For non-key decisions



Notice is hereby given that the following Chief Officer Decision has been made, as delegated by the Cabinet/Cabinet Member or under their delegated authority in the Council's Constitution.

1. NOTICE FOR PUBLICATION

Title of decision	MEADOW HIGH SCHOOL EXPANSION: Meadow-Royal Lane Site: Designers and subcontractor appointments.
Name and Title of Chief Officer(s) making the decision	Corporate Director of Place: Karrie Whelan.
Directorate	Place Directorate
Reference No.	1400
Date of decision	14 April 2025
Relevant Ward	Colham & Cowley

Details of Decision Taken

Decision	<p>The Chief Officer agrees to:</p> <ol style="list-style-type: none">1. Approve the single tender action to appoint Novium Architects who worked under ISG, for £36,625 to provide architectural services of the remaining work at the Meadow-Royal Lane site to completion.2. Approves the single tender action to appoint Hydrock Engineers who worked under ISG, for £22,970 to provide civil and structural engineering consultancy of the remaining work at the Meadow-Royal Lane site to completion.3. Approves the single tender action to appoint KONE plc (existing lift design, supplier and installer to ISG) at a cost of £31,715 to complete the lift package and to provide the warranty at the Meadow-Royal Lane Site.4. Approves the single tender action to appoint Malone Roofing Limited (existing roofing subcontractor to ISG) at a cost of £149,864 to complete the roof package and to provide the warranty at the Meadow-Royal Lane Site.5. Approves the single tender action to appoint Pinnacle (existing fixed and loose furniture subcontractor supplier to ISG) at a cost of £303,260 for the fixed and loose furniture packages at the Meadow-Royal Lane Site.
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	<ol style="list-style-type: none"> 6. Approves the single tender action to appoint Stephens and Stuarts Engineering Co Limited (existing metalwork subcontractor to ISG) at a cost of £43,321 to complete the metalwork package at the Meadow-Royal Lane Site. 7. Approves the single tender action to appoint WJL Joinery Contracts Limited (existing joinery subcontractor and door-sets supplier to ISG) at a cost of £238,006 to complete the joinery and door-sets package at the Meadow-Royal Lane Site. 8. Approves the single tender action to appoint Weatherite Group (existing windows and doors supplier and installer to ISG) at a cost of £153,882 to complete the windows and doors package at the Meadow-Royal Lane Site. 9. Approves the single tender action to appoint Swift Bricklaying Construction Limited (existing bricklaying subcontractor to ISG) at a cost of £62,741 to complete the brickwork package at the Meadow-Royal Lane Site. 10. Approves the single tender action to appoint Antham Electrical Limited (existing electrical and mechanical subcontractor to ISG) at a cost of £1,342,177 to complete the electrical and mechanical package at the Meadow-Royal Lane Site. 11. Approves the single tender action to appoint Macai Limited (boarder/dryliner and finishes subcontractor to ISG) at a cost of £423,667 to complete the boarding/drylining and finishes package at the Meadow-Royal Lane Site. 12. Approves the single tender action to appoint Daleraven Limited (groundworks subcontractor to ISG) at a cost of £547,602 to complete the groundworks package at the Meadow-Royal Lane Site. 13. Approves the re-allocation of £3,387,772 of previously released funds for the appointment of the above-mentioned Contractors against the allocated construction works budget.
Reason for decision	<p>This Chief Officer decision supports the planned expansion of Meadow High School, which will increase the number of Special School places for pupils with Moderate Learning Difficulties and Autism (MLD and ASD) can be provided within the Borough. This is one of the projects in the Dedicated School Grant (DSG) Deficit Recovery Plan. This initiative will also help reduce the Council's reliance on expensive independent Special School places, thereby saving revenue expenditure for the Borough. In summary, the proposed works consist of the following:</p>

	<ul style="list-style-type: none"> ○ Relocating some pupils from Meadow High School to the unused Harefield Academy boarding block (which is separate and apart from the main Academy building), which will be rebuilt to become a satellite unit that is directly managed and run by Meadow High School; Chief Officer Decision Notice Page 2 This notice is a public document also available to view on the Council's website www.hillingdon.gov.uk ○ Providing a new classroom block at Meadow High School to replace the existing temporary modular classrooms, which are currently in poor condition and no longer suitable for us <p>Following the original contractor going into administration, Cabinet Members on 7 February 2025 decided for the Council to progress the project directly.</p> <p>This report seeks approval to appoint the following packages of works in discussion with existing contractors/suppliers of ISG to be reappointed under a single tender action as set out in the report. This is necessary to complete the project end of August for teachers to setup the classrooms to accept pupils in September 2025.</p>
Alternative options considered and rejected	<p>Any delay in the appointment by single tender action will result in the completion date not being met and the building will not be available in September.</p> <p>Not completing the much-needed additional SEND capacity provided by the Meadow High School Scheme, at Meadow-Royal Lane for the start of the September 2025 school year, will increase the use of expensive independent Special School places which is an additional revenue expenditure: approximate costs start around £55,000.00 per annum for each of the 14 pupil placed out of the Borough for INMISS (independent, non-maintained integrated special schools) based on 7 years (years 7-11 plus 6th form).</p>
Factors considered	<p>To ensure that the Council meets the required completion, Single Tender Action awards are required for all the main works packages using suppliers who were previously appointed by ISG who bring the knowledge of their installations on the project and warranties, providing an earlier return to site date and greater certainty in the delivery of the project to accept pupils in September 2025.</p>
Report Author & Directorate	<p>Tim Martin – Place Directorate.</p>

Legal and Finance Comments

Finance comments	<p>The reports seeks the acceptance of multiple Single Tender Actions to the value of £3,388k to enable the Meadow High School Royal Lane Site Project to progress.</p> <p>Comprehensive finance comments are provided within this report.</p>
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Finance Officer name and Title	Yasmeen Hasan Capital Finance Business Partner
Legal Comments	<p>The Council's Procurement and Contract Standing Orders ordinarily require competitive tenders to be sought before a contract is awarded. However, Standing Order 4.1 (c) enables this requirement to be waived where it is not reasonably practicable or prudent in meeting the Council's objectives to obtain competitive tenders or quotations, as set out in the body of the report.</p> <p>Legal Services therefore confirms that there are no legal impediments to the Council agreeing the recommendations to ensure the appointment of existing contractors who were suppliers of ISG for the remainder of the build programme to remain on track for anticipated completion and pupil intake in Sept 2025 owing to ISG entering administration in September 2024.</p>
Legal Officer Name and Title	Neena Sharma Deputy Principal Lawyer, Contract Lawyer, Contract, Property Planning Team. 07.04.2025

Appendices / report attached

List here any report / appendices / e.g. tender evaluations or other documentation to be included in support of this decision	Exempt officer report.
Exempt Classification	That this report be declared as exempt from publication as it involves the disclosure of information in accordance with Section 100(A) and paragraph 3 of Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended), in that the report contains information relating to the financial or business affairs of any particular person (including the authority holding that information) and that the public interest in withholding the information outweighs the public interest in disclosing it.

Cabinet Member & other Chief Officer consultation

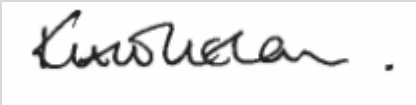
Name and Title of any other Chief Officer(s) you have consulted with and as per any delegation.	If applicable, if not N/A
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Name and Title of the Cabinet Member you have consulted, and as per any delegation	Leader and relevant Cabinet Members were consulted as part of the 7 February 2025 decision and as part of their overall project decisions and delegations shown.
Any conflicts of interest declared by the Chief Officer making this decision and/or Cabinet Member who is consulted by the officer which relates to the decision - or if dispensation by the CEO was granted to them.	N/A

Authority for this decision

Detail authority from Cabinet or under delegated authority in the Constitution / Officer Scheme of Delegations	<p>Cabinet Members on 7 February 2025 made formal decisions on the project and, in respect of this decision, the following resolutions apply:</p> <ol style="list-style-type: none"> 1. Approve the recommendation to Client-manage the remaining works at the Meadow-Royal Lane site to completion [as set out in the report] and; 2. Agreed to delegate all future decisions to procure and spend monies on the remaining works and services needed to complete the construction of the Meadow High School Expansion (2 site) Project (Meadow-Royal Lane and Meadow-Northwood Road) to the Corporate Director of Place, in consultation with the Corporate Director of Finance, Cabinet Member for Corporate Services & Property and Cabinet Member for Finance and Transformation.
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2. APPROVAL (published on website)

<p>Formal approval by Chief Officer making the decision</p>	
	
<p>Signed</p>	<p>.....Date...14.04.2025.....</p>
<p><i>Corporate Director of Place</i></p>	