



OFFICIAL EXECUTIVE DECISION NOTICE PUBLISHED BY DEMOCRATIC SERVICES

Notice is hereby given that the following decision(s) have been made today by Cabinet Members at the London Borough of Hillingdon:

Title of decision	Parking Services Pay and Display Machine Contract Extension
Reference No.	1494
Date of decision	Monday 18 August 2025
Call-in expiry date	Tuesday 26 August 2025
Relevant Select Committee	Residents' Services Select Committee
Relevant Wards	N/A

Decision made

Cabinet Members making the decision	Councillor Eddie Lavery – Cabinet Member for Community & Environment Councillor Martin Goddard – Cabinet Member for Finance & Transformation
Decision	Approved That the Cabinet Member for Finance & Transformation and the Cabinet Member for Community & Environment agreed the extension of the contract with Flowbird Smart City UK Limited for the on and off-street pay and display machine service for a period of 2 (1+1) years on the current terms, at an estimated cost of £125k.
Reason for decision	<p>Motorists wishing to use the Council's car parks and on-street pay and display parking bays can currently pay either by cash or card at pay and display machines, or through the Pay by Phone service. To maintain these payment options, the Council needs to provide and maintain a sufficient number of parking pay and display machines to facilitate payment by cash or card at all Council managed parking locations. These pay and display machines are owned by the Council but operated and maintained under contract by Flowbird Smart City Limited.</p> <p>The Council entered into the current contract with Flowbird Smart City Limited in August 2020 for an initial term of five years. Within the contract there is the option to extend by a further five years, in one-year increments. The proposal recommends the extension of the current contract for a period of two years.</p>

Executive Decision Notice – 18 August 2025

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Alternative options considered and rejected	As set out in the confidential report.
Classification	Part 2 - Members' Only and Not for Publication
Link to associated report	That this report be declared as exempt from publication as it involves the disclosure of information in accordance with Section 100(A) and paragraph 3 of Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended), in that the report contains information relating to the financial or business affairs of any particular person (including the authority holding that information) and that the public interest in withholding the information outweighs the public interest in disclosing it
Relevant Officer contact & Directorate	Richard Webb – Place Directorate
Any interest declared by the Cabinet Member(s) / dispensation granted	N/A

Implementation of decision & scrutiny call-in

[Internal Use only]	
When can this decision be implemented by officers?	<p>Officers can implement Cabinet Member decision in this notice only from the expiry of the scrutiny call-in period which is:</p> <p>5pm on Tuesday 26 August 2025</p> <p>However, this is subject to the decision not being called in by Councillors on the relevant Select Committee. Upon receipt of a valid call-in request, Democratic Services will immediately advise the relevant officer(s) and the decision must then be put on hold.</p>
Councillor scrutiny call-in of this decision	<p>Councillors on the relevant Select Committee shown in this notice may request to call-in this decision. The request must be before the expiry of the scrutiny call-in period above.</p> <p>Councillors should use the Scrutiny Call-in App (link below) on their devices to initiate any call-in request. Further advice can be sought from Democratic Services if required:</p> <p>Scrutiny Call-In - Power Apps (secure)</p>

Further information	<p>These decisions, where applicable, have been taken under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.</p> <p>This is the formal notice by the Council of the above executive decision, including links to the reports where applicable.</p> <p>If you would like more information on this decision, please contact Democratic Services on 01895 250636 or email: democratic@hillingdon.gov.uk.</p> <p>Circulation of this decision notice is to a variety of people including Members of the Council, Corporate Directors, Officers, Group Secretariats and the Public. Copies are also placed on the Council's website.</p> <p style="text-align: right;">Democratic Services London Borough of Hillingdon Civic Centre High Street Uxbridge UB8 1UW</p>
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