



OFFICIAL EXECUTIVE DECISION NOTICE PUBLISHED BY DEMOCRATIC SERVICES

Notice is hereby given that the following decision(s) have been made today by Cabinet Members at the London Borough of Hillingdon:

Title of decision	SCHOOL GOVERNING BODY CONSTITUTIONS - INSTRUMENT OF GOVERNMENT FOR OAK WOOD SCHOOL
Reference No.	1540
Date of decision	Thursday 16 October 2025
Call-in expiry date	Thursday 23 October 2025
Relevant Select Committee	Children, Families and Education Select Committee
Relevant Wards	Hillingdon East

Decision made

Cabinet Members making the decision	Councillor Susan O'Brien – Cabinet Member for Children, Families & Education
Decision	Approved The Cabinet Member for Children, Families and Education agreed to the Instrument of Government for Oak Wood School.
Reason for decision	Amendments to the existing Instrument of Government is required to ensure it reflects the types of Governors that are required in a Foundation school which had previously not been part of the composition of the governing board. The school Governing Body will operate effectively with a broad and balanced set of Governors.
Alternative options considered and rejected	The Cabinet Member could decline to approve the creation of this new IoG or request more information about it.
Classification	Part 1 - Public
Link to associated report	<u>The Link to the report can be found here</u>
Relevant Officer contact & Directorate	Helen Boundy – Education Improvement & Partnerships Service
Any interest declared by the Cabinet Member(s) / dispensation granted	N/A

Implementation of decision & scrutiny call-in

[Internal Use only]	
When can this decision be implemented by officers?	Officers can implement Cabinet Member decision in this notice only from the expiry of the scrutiny call-in period which is: 5pm on Thursday 23 October 2025 However, this is subject to the decision not being called in by Councillors on the relevant Select Committee. Upon receipt of a valid call-in request, Democratic Services will immediately advise the relevant officer(s) and the decision must then be put on hold.
Councillor scrutiny call-in of this decision	Councillors on the relevant Select Committee shown in this notice may request to call-in this decision. The request must be before the expiry of the scrutiny call-in period above. Councillors should use the Scrutiny Call-in App (link below) on their devices to initiate any call-in request. Further advice can be sought from Democratic Services if required: <u>Scrutiny Call-In - Power Apps</u> (secure)
Further information	These decisions, where applicable, have been taken under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. This is the formal notice by the Council of the above executive decision, including links to the reports where applicable. If you would like more information on this decision, please contact Democratic Services on 01895 250636 or email: democratic@hillingdon.gov.uk. Circulation of this decision notice is to a variety of people including Members of the Council, Corporate Directors, Officers, Group Secretariats and the Public. Copies are also placed on the Council's website. Democratic Services London Borough of Hillingdon Civic Centre High Street Uxbridge UB8 1UW