



OFFICIAL EXECUTIVE DECISION NOTICE

PUBLISHED BY DEMOCRATIC SERVICES

HILLINGDON
LONDON

Notice is hereby given that the following decision(s) have been made today by Cabinet Members at the London Borough of Hillingdon:

Title of decision	Education, Health & Care Plan (EHCP) Back Payments Policy
Reference No.	1557
Date of decision	Monday 29 December 2025
Call-in expiry date	Tuesday 6 January 2026
Relevant Select Committee	Children, Families & Education Select Committee
Relevant Wards	N/A

Decision made

Cabinet Members making the decision	Councillor Eddie Lavery - Cabinet Member for Finance & Transformation
Decision	APPROVED The Cabinet Member for Finance & Transformation, in consultation with the Cabinet Member for Children, Families & Education approved the Education, Health & Care Plan (EHCP) back payments policy in Appendix 1.
Reason for decision	To present the EHCP Back Payments Policy for approval and implementation. This policy sets out clear procedures and timeframes for schools to claim back payments related to Education, Health and Care Plans (EHCPs), ensuring consistency, transparency, and accountability in the management of EHCP funding.
Alternative options considered and rejected	None
Classification	Part I – Public
Link to associated report	Link to report
Relevant Officer contact & Directorate	Abi Preston – Director of Education & SEND
Any interest declared by the Cabinet Member(s) / dispensation granted	N/A

Implementation of decision & scrutiny call-in

[Internal Use only]

Executive Decision Notice – 29 December 2025

This notice is a public document also available to view on the Council's website www.hillingdon.gov.uk

When can this decision be implemented by officers?	Officers can implement Cabinet Member decision in this notice only from the expiry of the scrutiny call-in period which is: 5pm on Tuesday 6 January 2026 However, this is subject to the decision not being called in by Councillors on the relevant Select Committee. Upon receipt of a valid call-in request, Democratic Services will immediately advise the relevant officer(s) and the decision must then be put on hold.
Councillor scrutiny call-in of this decision	Councillors on the relevant Select Committee shown in this notice may request to call-in this decision. The request must be before the expiry of the scrutiny call-in period above. Councillors should use the Scrutiny Call-in App (link below) on their devices to initiate any call-in request. Further advice can be sought from Democratic Services if required: Scrutiny Call-In - Power Apps (secure)
Further information	These decisions, where applicable, have been taken under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. This is the formal notice by the Council of the above executive decision, including links to the reports where applicable. If you would like more information on this decision, please contact Democratic Services on 01895 250636 or email: democratic@hillingdon.gov.uk . Circulation of this decision notice is to a variety of people including Members of the Council, Corporate Directors, Officers, Group Secretariats and the Public. Copies are also placed on the Council's website.

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