



Democratic Services

Location: Phase II
DDI: 01895 250636
CMD No: 2026/1760

**To: COUNCILLOR SUSAN O'BRIEN
CABINET MEMBER FOR ADULTS, CHILDREN,
HEALTH & CARE**

c.c. All Members of the Children, Families, Health & Care Select Committee
c.c. Julie Kelly, Corporate Director of Children's Services
c.c. Helen Boundy, Children's Services
c.c. Ward Councillors for Uxbridge

Date: 29 July 2026

Non-Key Decision request

Form D

Nomination of Local Authority Candidate to School Governing Body of Whitehall School

Dear Cabinet Members,

Attached is a report requesting that a decision be made by you as an individual Cabinet Member. Democratic Services confirm that this is not a key decision, as such, the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 notice period does not apply.

You should take a decision **on or after Thursday 06 August 2026** in order to meet Constitutional requirements about publication of decisions that are to be made. You may wish to discuss the report with the Corporate Director before it is made. Please indicate your decision on the duplicate memo supplied and return it to me when you have made your decision. I will then arrange for the formal notice of decision to be published.

Ryan Dell
Democratic Services

Title of Report: Nomination of Local Authority Candidate to School Governing Body of Whitehall School

Decision made:

Reasons for your decision: (e.g. as stated in report)

Alternatives considered and rejected: (e.g. as stated in report)

Signed Date.....

Cabinet Member for Adults, Children, Health & Care

Executive Decision Report

Cabinet Member

29/07/26



Nomination of Local Authority Candidate to School Governing Body of Whitehall School

Cabinet Member Lead	Cabinet Member for Adults, Children, Health & Care (Cllr O'Brien)
Chief Officer responsible	Corporate Director of Children's Services
Report author	Helen Boundy Governance Support Officer

Report classification and reason	Public with Exempt Appendix by virtue of paragraph 1 of Part 1 of Schedule 12a of the Local Government Act 1972 due to information relating to any individual.
Relevant Committee	Children, Families, Health & Care
Electoral Ward	Uxbridge

1. Executive Summary

This report seeks approval to nominate the existing Local Authority Governor at Whitehall Primary School as LA Governor.

2. Recommendation

That the Cabinet Member agrees that the following applicant be nominated for formal re-appointment to the School Governing Body indicated below:

Kieran Bassan – Whitehall School

3. Reasons for decision

To ensure that the place for a Local Authority Governor is filled to meet statutory duty. The LA School Governance Team has confirmed that the candidate has submitted the correct documentation and that the school has agreed to this nomination being processed for approval.

4. Proposal

To nominate the existing Local Authority Governor, Kieran Bassan at Whitehall School as LA Governor.

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5. Corporate implications

Financial (mandatory)	Y	Equalities impact assessment	
Legal (mandatory)	Y	Workforce	
Alternative options (mandatory)	Y	Public Health	
Risk management (mandatory)	Y	External partners	
Asset		Communications	
Procurement		Committee comments	
Planning		Digital	
Climate Change		Other	

a) Financial

There are no financial implications in this report; this is regarding the governance of the school and does not impact upon the overall school's budget.

b) Legal

There are no legal implications in this report; this is regarding the governance of the school and does not impact upon the overall school's budget.

c) Alternative Options

<i>Alternative Options</i>	<i>Rationale for rejecting option</i>
To not appoint	Would be contrary to the school's request and leave a vacancy at the board level of the school.

d) Risk management

<i>Risk</i>	<i>Mitigation</i>
NIL	Minimal risk

e) Other implications

NIL.

6. Consultation & engagement

N/A.

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7. Timetable for implementation

Once Cabinet Member report is approved the decision to approve the nomination of the LA Governor is made by the Governing body at their next Full Governing Board meeting.

List of Background Papers

NIL.

List of appendices attached

Appendix A: Governor Application Form – Whitehall School LA Governor

Appendix B: WJS Minutes 19 May 26

Executive Decision Report

Cabinet Member

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Appendix

Appendix A: Governor Application Form – Whitehall School LA Governor

Appendix B: WJS Minutes 19 May 26

Exempt Appendix - Not for Publication

by virtue of paragraph 1 of Part 1 of Schedule 12a of the Local Government Act 1972 due to information relating to any individual.

Appendix A: Governor Application Form – Whitehall School LA Governor

For sight of the Cabinet Member only.

Appendix B: WJS Minutes 19 May 26

For sight of the Cabinet Member only.