



OFFICIAL EXECUTIVE DECISION NOTICE PUBLISHED BY DEMOCRATIC SERVICES

Notice is hereby given that the following decision(s) have been made today by Cabinet Members at the London Borough of Hillingdon:

Title of decision	CONTRACT AWARD FOR WASHROOM SOLUTION CONTRACT
Reference No.	2026/1790
Date of decision	Wednesday 2 September 2026
Call-in expiry date	Wednesday 9 September 2026
Relevant Select Committee	Residents' Services Select Committee
Relevant Wards	All Wards

Decision made

Cabinet Members making the decision	Councillor Nick Denys – Cabinet Member for Planning, Housing & Property Councillor Eddie Lavery - Cabinet Member for Finance
Decision	Agreed That the Cabinet Member for Finance, in consultation with the Cabinet Member for Planning, Housing & Property: 1) Accepted the tender from Personal Hygiene Services Ltd (PHS) for the provision of the Washroom Services Contract to the London Borough of Hillingdon for a period of 3 years at an estimated value of £46k per annum. 2) Agreed that this contract includes the provision to extend for a further 2 years (giving a potential contract duration of 5 years in total), delegating approval for any extension to the Corporate Director of Residents Services, in consultation with the Cabinet Member for Planning, Housing & Property.
Reason for decision	This contract provides essential services for all staff-based council buildings, such as collection and disposal of sanitary, nappy & incontinence pads, medical sharps and clinical waste in accordance with correct environmental policy. This contract arrangement offers a complete service in line with Hillingdon's obligation to remove waste products from

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	Corporate Properties for an estimated annual value of £46k per annum.
Alternative options considered and rejected	The do-nothing option was rejected as the provision is essential to deliver a compliant service to the many Council service areas both in the Civic Centre and at other locations such as Libraries, Day Centres, and Residential Homes..
Classification	Part II – Members Only and Not for Publication
Link to associated report	That this report be declared as exempt from publication as it involves the disclosure of information in accordance with Section 100(A) and paragraph 3 of Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended), in that the report contains information relating to the financial or business affairs of any particular person (including the authority holding that information) and that the public interest in withholding the information outweighs the public interest in disclosing it.
Relevant Officer contact & Directorate	Michelle Brown, Corporate Premises Co-ordinator
Any interest declared by the Cabinet Member(s) / dispensation granted	N/A

Implementation of decision & scrutiny call-in

[Internal Use only]	
When can this decision be implemented by officers?	Officers can implement Cabinet Member decision in this notice only from the expiry of the scrutiny call-in period which is: 5pm on Wednesday 9 September 2026 However, this is subject to the decision not being called in by Councillors on the relevant Select Committee. Upon receipt of a valid call-in request, Democratic Services will immediately advise the relevant officer(s) and the decision must then be put on hold.
Councillor scrutiny call-in of this decision	Councillors on the relevant Select Committee shown in this notice may request to call-in this decision. The request must be before the expiry of the scrutiny call-in period above. Councillors should use the Scrutiny Call-in App (link below) on their devices to initiate any call-in request. Further advice can be sought from Democratic Services if required: Scrutiny Call-In - Power Apps (secure)

Further information	These decisions, where applicable, have been taken under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. This is the formal notice by the Council of the above executive decision, including links to the reports where applicable. If you would like more information on this decision, please contact Democratic Services on 01895 250636 or email: democratic@hillington.gov.uk. Circulation of this decision notice is to a variety of people including Members of the Council, Corporate Directors, Officers, Group Secretariats and the Public. Copies are also placed on the Council's website. Democratic Services London Borough of Hillingdon Civic Centre High Street Uxbridge UB8 1UW
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