



OFFICIAL EXECUTIVE DECISION NOTICE PUBLISHED BY DEMOCRATIC SERVICES

Notice is hereby given that the following decision(s) have been made today by Cabinet Members at the London Borough of Hillingdon:

Title of decision	Postal Services Contract 2026
Reference No.	2026/1796
Date of decision	Thursday 10 September 2026
Call-in expiry date	Thursday 17 September 2026
Relevant Select Committee	Corporate Resources & Infrastructure Select Committee
Relevant Wards	All Wards

Decision made

Cabinet Members making the decision	Councillor Richard Mills – Cabinet Member for Corporate Services, Digital & Transformation Councillor Eddie Lavery – Cabinet Member for Finance
Decision	Agreed That the Cabinet Member for Finance, in consultation with the Cabinet Member for Corporate Services, Digital & Transformation: 1) Agreed the direct award of a contract to Royal Mail via the Government Commercial Agency (GCA) (formerly Crown Commercial Service (CCS)) Framework Agreement RM6280, Postal Goods and Services Solutions, Lot 2 (Collection and Delivery of Letters, Large Letters and Parcels within the UK), for the provision of postal collection and delivery services to the London Borough of Hillingdon for an initial period of 12 months commencing in September 2026, with the option to extend for a further period of up to six months. 2) Furthermore, agreed that this includes the provision to extend the contract for a six-month period, delegating approval of any extension to the Corporate Director of Finance.
Reason for decision	The Cabinet Members agreed that the Council should remain a member of the pan-London postal services aggregation and enter into an individual direct award contract with Royal Mail through the Government Commercial Agency Framework Agreement (RM6280, Lot

Executive Decision Notice – 10 September 2026

	2) for a period of up to 18 months. This followed an unsuccessful pan-London procurement exercise, which concluded without award after the only bid received was deemed non-compliant. The agreed approach ensures the continuity of postal services, maintains compliance with procurement requirements, and preserves the benefits of collaborative working with other London authorities while preparations are made for a future joint procurement exercise.
Alternative options considered and rejected	Alternative options considered and rejected: Independent procurement outside the pan-London aggregation was discounted due to increased resource requirements and costs, and the loss of collaborative benefits. Further reducing reliance on postal services was not considered feasible as postal services remain necessary to support statutory and operational functions. The options of taking no action or ceasing postal services were also rejected due to the risks to service continuity, legal compliance and the delivery of essential customer communications.
Classification	Part II – Members Only and Not for Publication
Link to associated report	Exempt - Not for Publication by virtue of paragraph 3 of Part 1 of Schedule 12a of the Local Government Act 1972 due to information relating to the financial or business affairs of any particular person (including the authority holding that information).
Relevant Officer contact & Directorate	Vicky Mills, Resident Hub Manager
Any interest declared by the Cabinet Member(s) / dispensation granted	N/A

Implementation of decision & scrutiny call-in

[Internal Use only]	
When can this decision be implemented by officers?	Officers can implement Cabinet Member decision in this notice only from the expiry of the scrutiny call-in period which is: 5pm on Thursday 17 September 2026 However, this is subject to the decision not being called in by Councillors on the relevant Select Committee. Upon receipt of a valid call-in request, Democratic Services will immediately advise the relevant officer(s) and the decision must then be put on hold.
Councillor scrutiny call-in of this decision	Councillors on the relevant Select Committee shown in this notice may request to call-in this decision. The request must be before the expiry of the scrutiny call-in period above.

	Councillors should use the Scrutiny Call-in App (link below) on their devices to initiate any call-in request. Further advice can be sought from Democratic Services if required: Scrutiny Call-In - Power Apps (secure)
Further information	These decisions, where applicable, have been taken under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. This is the formal notice by the Council of the above executive decision, including links to the reports where applicable. If you would like more information on this decision, please contact Democratic Services on 01895 250636 or email: democratic@hillington.gov.uk. Circulation of this decision notice is to a variety of people including Members of the Council, Corporate Directors, Officers, Group Secretariats and the Public. Copies are also placed on the Council's website. Democratic Services London Borough of Hillingdon Civic Centre High Street Uxbridge UB8 1UW